



*Nevjabai Hitkarini Education Society's*  
**Nevjabai Hitkarini College, Bramhapuri**  
**Pin : 441206, District – Chandrapur (M.S.)**  
**Reaccredited 'B' Grade with CGPA 2.86**

**ANNUAL QUALITY ASSURANCE REPORT**  
**AQAR (2016-17)**

*Submitted to*

**National Assessment and Accreditation Council, Bangalore**  
**(NAAC)**



**(July 1, 2016 to June 30, 2017)**

## The Annual Quality Assurance Report (AQAR)

(2016-17)

Part – A

### 1. Details of the Institution

1.1 Name of the Institution

NEVJABAI HITKARINI COLLEGE

1.2 Address Line 1 /'

BRAMHAPURI

Address Line 2

BRAMHAPURI

City/Town

BRAMHAPURI

State

MAHARASHTRA

Pin Code

441206

Institution e-mail address

nhcbramhapuri@rediffmail.com

Contact Nos.

07177-272033  
07177-273293

Name of the Head of the Institution:

Dr.N.S.Kokode

Tel. No. with STD Code:

STD 07177 Tel.no.272033, 273293

Mobile:

9421782607/9423416976

Name of the IQAC Co-ordinator:

Mohammad Aslam Sheikh

Mobile:

9423416976

IQAC e-mail address:

gavision2018@gmail.com

1.3 NAAC Track ID(For ex. MHCOGN 18879)

14231

1.4 NAAC Executive Committee No. & Date:

EC/62/RAR/002 dated  
05/01/2013

1.5 Website address:

www.nhcb.in

Web-link of the AQAR:

<http://www.nhcb.in/AQAR16-17.doc>

1.6 Accreditation Details

Sr. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B+	75.50	2004	16/02/2004 to 15/02/2009
2	2 <sup>nd</sup> Cycle	B	2.86	2013	05/01/2013 to 04/01/2018
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

14/03/2004

1.8 AQAR for the year (for example 2010-11)

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR 2012-13 submitted to NAAC on 29-08-2017.
- ii. AQAR 2013-14 submitted to NAAC on 29-08-2017.
- iii. AQAR 2014-15 submitted to NAAC on 29-08-2017.
- iv. AQAR 2015-16 submitted to NAAC on 19-03-2017.

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Gondwana University Gadchiroli

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders:  Faculty

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

- 1) "NAAC : Accreditation/Reaccreditation of Colleges in Rural Area"
- 2) Workshop on Maharashtra Public University Act 2016.
- 3) Workshop on Academic and Administrative Audit organised.

2.14 Significant Activities and contributions made by IQAC

IQAC reviewed the academic performance and conducted the academic audit of all the departments by visiting the departments. It also took the regular follow up of all the portfolios by arranging meeting and suggesting steps to better their overall performances. Various academic and co-curricular activities were conducted under the directives of IQAC.

- One day workshop on Academic and Administrative Audit organised jointly by Department of Electronics and IQAC on 10/10/16.
- Organised one day workshop on "NAAC : Accreditation/Reaccreditation on Colleges in Rural Area" on 23/12/16
- Organised one day workshop on Maharashtra Public University Act on 18/02/17.
- Water Kiosk erected just in front of the college to quench the thirst of passers-by.
- Earthen pots with water hung on the trees for the birds.
- Fruits distributed to the patients at Rural Hospital at the hands of principal and staff.
- Regular physical fitness training and Coaching Camp organised for students in games like Chess, Weightlifting, Power lifting etc.
- Regular Medical Check-up and Physical Fitness test conducted for students.
- Students were helped to get appointed part time at college departments, shops, petrol pumps and hospitals in bramhapuri under Earn & Learn Scheme.

- Orientation Programme for first year students arranged in which Heads of the departments and extension units guided the students.
- *International Yoga Day* was celebrated on 21<sup>st</sup> June 2016.
- Students' Rally for Road Safety Awareness organised on 29/01/17 in collaboration with Road Transport Office, Bramhapuri.
- 1000 trees of various species planted in the premises of the college within the purview of central government by the college staff and students on 01<sup>st</sup> July 2016.
- Firing Practice Programme was held in two phases by NCC unit.
- Cleanliness drive undertaken on 8<sup>th</sup> August, 25<sup>th</sup> September and 2<sup>nd</sup> October 2016 in and out of the college.
- Sickle Cell Programme was organised on 9<sup>th</sup> January 2017
- To mark National Voter Day an awareness Programme was held on 25<sup>th</sup> January 2017.
- Rally was taken out to mark International Women Day on 8<sup>th</sup> March 2017.
- One week Water Conservation Awareness Drive from 16/03/17 to 22/03/17 organised by NSS unit of the college
- College students secured 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> Positions in 14 different games and 39 students obtained 'Colour holder' in various games at the University level.
- Free Health Check-up of girl students done at the hands of Dr.Anjali Wadekar.
- In collaboration of Gondwana University, two talks on "Legal Awareness" and "Health" organised on 26/02/17.
- Prof.Varsha Chandanshive along with 6 students participated in the sessions of Commonwealth Parliamentary Board at Nagpur from 7<sup>th</sup> to 14<sup>th</sup> December 2016 on the topic "Parliamentary Procedures"
- Alumni and Parents Association of the college arranged a talk on "The Scope of Jobs Abroad" by A.N.Chauhan working in Washington USA.
- Alumnus Nitish Pathode was felicitated for his stupendous achievement in UPSC exam.
- Alumni and Parents Meet held on 03/04/17.
- Late Shri.Kisanlalji Bhaiya Memorial Lecture Series was organised from 6<sup>th</sup> April to 14<sup>th</sup> April 2017.
- N.H.Sports Nursery constituted to tap and train the budding sportsmen.
- NSS Camp held One Week Camp from 23<sup>rd</sup> to 29<sup>th</sup> December 2016 at Adyal (Jani) on "Youth for Rural Development" wherein Girl and Boy Students (50 each) participated.



- World Population Day, World Aids Day, Tree Plantation (1000 trees planted), One week Cleanliness Drive, Communal Harmony Day, Poster Presentation, Essays and Elocution on National Integration and Social Equality, National Service Scheme Day observed Extension Units.
- SBI Bramhapuri guided the teachers on insurance on 16/09/16.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
To promote renovation, repair and construction of the college infrastructure	<ul style="list-style-type: none"> <li>• Campus paving with Concrete blocks (gattu) over.</li> <li>• Construction Fourth floor of P.G. Building completed.</li> <li>• Geography and English Department along with Lab shifted to PG building</li> <li>• Independent Exam-Controlling Rooms established along with Committee meeting room.</li> <li>• Whole admission section of administrative block renovated</li> <li>• Basketball ground is renovated and concreted newly.</li> <li>• Botany PG Classroom and seminar room established.</li> <li>• New permanent and fixed notice and display board installed.</li> <li>• Sanitary Vending Machine installed.</li> <li>• Open air refreshment facility is made available to students.</li> </ul>
To promote extension services through Extension Units	<ul style="list-style-type: none"> <li>• Water Kiosk set up in front of college to quench the thirst of passers-by.</li> <li>• Fruits were distributed among patients at Rural Hospital, Bramhapuri.</li> <li>• YCMOU courses are on and benefitting the in service, needy, over aged students in the society.</li> </ul>



	<ul style="list-style-type: none"> <li>• 21 students attended pre TSC camp.</li> <li>• 4 students attended pre RDC camp.</li> <li>• 4 students attended state level CATC RDC Camp.</li> <li>• 4 NCC boys and 4 girls attended BLC camp at all India level.</li> <li>• Three NCC students were selected for Army Attachment camp.</li> <li>• 32 NCC girls cadets visited Jeevan Sikshan Vidyalaya, Adyal.</li> <li>• Blood Donation Camp was organised in collaboration with Christanand Hospital by NCC unit in which 80 students got their blood test and 15 students donated blood.</li> <li>• 1000 saplings were planted on 1<sup>st</sup> July 2016.</li> <li>• National Election Day observed on 25/01/17.</li> <li>• Road Safety Awareness programme held from 20/01/17 to 22/01/17 in collaboration with RTO Bramhapuri</li> <li>• Various awareness camps, rallies, drives etc.like Swacha Bharat Abhiyan, Tree Plantation on 1<sup>st</sup> July 2016,International Women Day Celebration on 8<sup>th</sup> March, International AIDS day on 1<sup>st</sup> December etc. by NCC and NSS units in and out of the college.</li> <li>• A Programme on Sickle Cell and Remedies held on 09/01/17.</li> <li>• Health Check Up camp held for girl students.</li> <li>• As a part of de-addiction drive, Students were frisked and the all the tobacco made items were set on fire on 18/02/17.</li> <li>• Water Conservation Awareness programme held from 16/03/17 to 22/03/17 at Adyal Jani village.</li> <li>• NCC students planted 200 saplings on 8<sup>th</sup> August 2016.</li> <li>• Communal Harmony Day observed on 20/08/16.</li> <li>• Constitution Day observed on 26/11/16.</li> <li>• Seven Day Camp was held 23/12/16 to 29/12/16 at Adyal Tekdi where NSS volunteers and villagers donated blood to Blood Bank, Christanand Hospital, Bramhapuri. Various activities held during the camp.</li> </ul>
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	<ul style="list-style-type: none"> <li>• International Yoga Day observed on 21/06/16.</li> </ul>
To monitor the activities according to portfolio	Meetings of various committees taken and suggestions were given.
To conduct innovative courses and classes	<ol style="list-style-type: none"> <li>1) Along with Fashion Designing course, students are availing the benefit of Language Lab</li> <li>2) Five courses namely BUSY, TALLY, Soft Skills Development &amp; Computer Assembling under Soft Skills Orientation and Innovative Course.</li> </ol>
To encourage all departments to conduct talks of experts/seminars/conferences and workshops	<ul style="list-style-type: none"> <li>• Competitive Exam Guidance Centre organised 'Guest Lecture' by an alumnus who cleared UPSC exam. on 19/08/16. General Knowledge Competitive Examination in collaboration with Eklvya Dnyanvardhini Corganization, Nagpur. 209 participated and achieved six prizes.</li> <li>• It also organised a workshop on the preparation of competitive examination on 06/01/17 in collaboration with Integrated Child Development Programme. 180 girls participated from UG and PG.</li> <li>• In collaboration of Dr. Babasaheb Ambedkar Vicharmanch Bramhapuri, the cell also organised "Bhartiya Savvidhan Abhivadan Prashnottari Spardha" on 15/01/17. 170 students participated.</li> <li>• In collaboration with SYCKO foundation, Bramhapuri the centre has also arranged "State Services Preparation Test" on 22/01/17.</li> <li>• Competitive Examination centre has also arranged three day workshop on "Preparation of Competitive Examination" in collaboration with SPAARK Academy Nagpur. 130 students participated</li> <li>• Prof. Kundan Dupare delivered a talk in the Farewell Function organised by Department of Economics on 24/03/17.</li> <li>• Department of History organised Speech Competition on "The Life and Works of Shivaji Mahraj" on 24/02/17. It also held Quiz contest on 22/03/17 and felicitated merit students in the farewell programme on 01/04/17.</li> <li>• Prof. Rupesh Meshram delivered a talk organised by Department of History on</li> </ul>

	<p>22/03/17.</p> <ul style="list-style-type: none"> <li>• Department of Political Science organised a talk on “Role of Women in Politics”.</li> <li>• Dr.Tejaswini Kawle, renowned physiotherapist delivered a talk organised by Department of Home Economics on 31/08/16.</li> <li>• Prof.Bannore delivered a talk on ‘Anti Junk Food’ organised by H.Eco. department on 21/01/17.</li> <li>• It also organised Art Exhibition on 31 Jan and 1 February 2017. Vice Chancellor Dr.Kalyankar sir visited the department on the occasion.</li> <li>• Home Economics and Economics Departments jointly organised one day workshop on Research Methodology on 21/02/17.</li> <li>• World Geography Day was observed by Department of Geography. Essay competition, Rangoli Competition, Poster presentations and talks of the experts and dignitaries held.</li> <li>• Lectures of renowned litterateurs held on the drama, “Ekach Pyala” on 06/11/16 by department of Marathi.</li> <li>• Within the purview of State Government and Gondwana University, A fortnight programme on ‘Preservation of Marathi Lanague’ from 01 to 15 January 2017 organised by Department of Marathi. Programmes such as lectures, poetry recitation and writing competition, Functional Marathi etc.were held.</li> <li>• Dr. Narendra Arekar delivered a talk on the occasion of ‘Marathi Rajbhasha din’ on 27/02/17.</li> <li>• A talk on “Eco Criticism: Creating Awareness about Environment through Literature” on 02/03/17 organised by Department of English</li> <li>• Farewell Function for the P.G.Students organised by Department of English on 03/04/17.</li> <li>• On the birth anniversary of Dr.APJ Abdul Kalam, Reading Motivation Day observed on 15/10/16. Dr.Mohan Kapgate delivered a talk as well on the occasion.</li> <li>• One day workshop on ‘Digital Library and E Services’ by Library Department to mark</li> </ul>
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	<p>Maharashtra Day.</p> <ul style="list-style-type: none"> <li>• Chemistry department also organised Poster Presentation competition on 28/02/17 to mark National Science Day.</li> <li>• Prof.Y.P.Thawari delivered a guest lecture at Mohseen Bhai Zawery College, Desaiganj.</li> <li>• Department of Electronics held a seminar on 05/08/16 on ‘Future Avenues and Options Abroad’. Mr.Abhijit Chavhan, MASTEC company, Washington (US) was present as a resource person.</li> <li>• Electronics and computer department also organised one day workshop on “Cashless Transaction” on 26/12/16.</li> <li>• To promote Cashless transaction and demonetisation, a survey is held on 27/12/16 from 9.00 am to 1.00 pm followed by Power Point presentation on cashless transaction by Dr.D.H.Gahane at 6.00 pm.</li> <li>• Guest Lecture of renowned doctor Mr.S.Naringe held on the “Ill Effects of Sound Pollution” on 20/01/17.</li> <li>• One day University level workshop on “the Scope and Relevance of CBCS for B.Sc.Electronics organised on 26/03/17.</li> <li>• Zoology department in collaboration with Microbiology department held Blood Group Determination Camp and Height and Weight determination camp on 21/01/17.</li> <li>• Department of Physics held a guest lecture delivered by Dr.S.J.Dhoble on 04/02/17.</li> <li>• Department of Mathematics held a talk on ‘Basic Ideas in Mathematics’ delivered by Dr.N.S.Kokode.</li> </ul>
<p>To encourage faculty members for the participation in academic and research activities and programmes.</p>	<ul style="list-style-type: none"> <li>• 15 research papers were published in International peer reviewed e-journal with citation index and 02 in peer reviewed journal.</li> <li>• 02 research papers and that of 17 published in Non- Peer Review Journals at International and national level respectively.</li> <li>• 03 Research papers at International, 17 National level and 03 in state level Conference Proceedings.</li> <li>• 08 papers presented at National and International seminars and conferences.</li> </ul>

	<ul style="list-style-type: none"> <li>• Dr.Mohan Wadekar presented research paper in International Conference at Singapore.</li> <li>• Dr.Arti Samarth presented papers in international conference at Bangkok, Malaysia and Thailand.</li> <li>• Dr.Dhanraj Khanorkar was conferred with District Level Research Reporter Award.</li> <li>• Dr.Subhash Shekokar was awarded Mother Teresa Communal Harmony Award.</li> <li>• Dr.N.S.Kokode Principal of the college was elected as a chairman of Principal Forum of Gondwana University, Gadchiroli.</li> <li>• Dr.R.K.Dange attended Entrepreneur training programme at Rajiv Gandhi Mahavidyalaya.</li> </ul>
To motivate faculty for M.Phil. Ph.D. Minor and Major Research Project and Post Graduate Projects.	<ul style="list-style-type: none"> <li>• Zoology, Physics and Geography are University recognised research centres.</li> <li>• 20 faculties are Ph.D.holders.</li> <li>• 12 faculties Ph.D. Guides</li> <li>• 47 researchers pursuing Ph.D.</li> <li>• 5 students registered for Ph.D.</li> <li>• 01 student submitted Ph.D.thesis.</li> <li>• 03 students awarded Ph.D.Degree.</li> <li>• Two faculties awarded Ph.D.Degree.</li> <li>• Five Ph.D.holders applied for Ph.D.Supervisor.</li> <li>• Minor Research Project : 03 on going.</li> </ul>
To encourage faculty for arranging and encouraging students for co-curricular activities	<ul style="list-style-type: none"> <li>• Elocution, essay competitions, group discussions, seminars, poster presentations, debate competitions, rallies, talks were held by departmental associations, cultural and extension units from time to time.</li> </ul>
To ensure faculty participation in Faculty Development Programmes and other courses	<ul style="list-style-type: none"> <li>• 04 Orientation,02 Refresher and 03 Winter/Summer School, 03 short term courses, programmes and other faculty development programmes attended.</li> </ul>
To ensure the students participation in sports, research, co-curricular, academic activities and other activities.	<ul style="list-style-type: none"> <li>• College Magazine regularly published for the students to express their opinions,ideas and feelings.</li> <li>• One student named Utpal Nagdeote participated in SRD parade on 26/01/17 to accord guard of honour to Governor.</li> <li>• Students of M.Sc.I (Zoology department) participated in University Level Avishkar Competition held at S.P.College, Chandrapur.</li> <li>• Two Research Scholars of Zoology department obtained Maulana Azad and Rajiv Gandhi Fellowship for their research work.</li> </ul>

	<ul style="list-style-type: none"> <li>• Students of Physics department participated in Students Seminar Competition held on 24<sup>th</sup> and 25<sup>th</sup> September 2016 at Dnyanesh Mahavidyalaya, Nawargaon and got 1<sup>st</sup> prize.</li> <li>• 02 NCC girls participated in TSC IV camp at pune and 02 that of participated in pre RDC IV camp at Aurangabad.</li> <li>• Pradeep Thakare student of B.A. participated in Parliamentary exercise organised by National Parliamentary Board, Maharashtra wing at Nagpur from 7<sup>th</sup> to 14<sup>th</sup> December 2016 along with 5 students of other college led by Teacher incharge Ku.Varsha Chandanshive, Head, Political Science department of this college.</li> <li>• D.J.Concert was organised.</li> <li>• Dyandeep Rangari and Pankaj Burade participated in Indian Student Parliament (workshop) held at Pune.</li> <li>• 9 students participated in a digital workshop organised by Gondwana University Gadchiroli on 21/10/16. Ku.Triveni Sahare and Ku.Mayuri Gaoture got prizes.</li> <li>• Ku.Alisha Melani of B.Com.III participated in district level elocution competition on Cleanliness and got 2<sup>nd</sup> prize of Rs.11000/-.</li> <li>• NCC boys and girls (Army wing) participated in TSC-CATC, TSC-I,II;REC,RDC-CATC-III &amp; IV etc camps.</li> <li>• Ku.Triveni Sahare, Ku.Alisha Melani and Ku.Mayuri Gaoture participated in Elocution competition on Cleanliness organised by Mahaashtra state t Mendki on 19/10/16 and fetched 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> ranks respectively.</li> <li>• Sports day and sports week organised by Physical Education department on occasions like College Day function and birth anniversary of Major Dhyanchand.</li> <li>• Two research scholars Nagma Sayyad and Sukeshni Borkar of Zoology department received Maulana Azad and Rajiv Gandhi fellowship for the doctoral research work.</li> <li>• Guest lectures were arranged for the students.</li> <li>• Intercollegiate soft ball, hockey tournaments and trials organised by department of physical education.</li> <li>• Wrestling coaching camp and fitness camps organised by department of physical</li> </ul>
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	<p>education.</p> <ul style="list-style-type: none"> <li>• 04 students presented research project in research festival 'Research 2016' held at Sardar Patel College, Chandrapur.</li> <li>• 13 girl students and 15 boy students of different classes and games honoured with University Colour holders.</li> <li>• 22 girls and 04 boys secured place in the merit list of the Gondwana University in different academic programmes.</li> <li>• One girl and one boy student are the members in the body of IQAC.</li> <li>• Mr.Prasad and Mr.Sachet from SBI visited the college and guided students by promoting them to use ATMs and digital transaction 16/09/16.</li> </ul>
To arrange excursions for the students	<ul style="list-style-type: none"> <li>• Department of Chemistry organised study tour to Ramdeo Solvent Plant, Bramhapuri where M.Sc. students learned the extraction process from rice bran.</li> <li>• Students of Chemistry department also visited soil and water testing laboratory working under state Government, Gadchiroli.</li> <li>• Department of Electronics and Computer Science arranged study tour to Ramdeobaba Solvent Plant, Bramhapuri.</li> <li>• Department of Botany held study tour to Saigata Reserve Forest and the industries of Mushroom Cultivation and Vermicomposting unit at Kurud and Mendha respectively.</li> <li>• Department of Zoology undertook education tour to Shivanibandh Fish Farm on 24/09/16.</li> <li>• Department of Zoology held an excursion to Pench Tiger reserve and Nagzira Tiger Reserve on 16/01/17 and 03/03/17 respectively.</li> </ul>
To start College Research Journal	<ul style="list-style-type: none"> <li>• N.H.Research Journal regularly published</li> </ul>
To ensure the preservation of Nature and beautification of Campus	<ul style="list-style-type: none"> <li>• Dr.M.B.Wadekar was appointed as a member by Ministry of Environment,Government of Maharashtra for conservation and beautification of 'KOATTALAV' Bramhapuri.</li> <li>• Compulsory Course entitled 'Environment Studies' started.</li> <li>• For the conservation of biodiversity of the campus and maintenance of Garden MoU was</li> </ul>



	<p>signed with ‘Vrukshangan Nursery’ Bramhapuri.</p> <ul style="list-style-type: none"> <li>• More than 70% Paving of Concrete blocks (gattu) in the whole campus is done to harvest the rain water. Moreover the topography of the college campus is designed in such a way that rain water is stored properly and the greenery of plants and trees is preserved and maintained.</li> <li>• Around five men are appointed to take care of the nature in the campus to ensure the safety of trees and plants.</li> <li>• Garbage bins set up for cleanliness in premises.</li> <li>• No vehicle day observed every Saturday by all teaching, non teaching and students. Many walk to college and some use bicycles.</li> <li>• Earthen pots filled with water hung on the trees for birds.</li> </ul>
<p>To initiate students friendly and welfare programmes</p>	<ul style="list-style-type: none"> <li>• Complaint Box installed.</li> <li>• Independent Digital Library launched by Library for the students for online digital books, e-newspapers, e-journals, e-syllabus, e-question papers. To mark the occasion 300 digital books exhibited.</li> <li>• Orientation programme organised for users of library.</li> <li>• Book Bank Scheme, Cash Deposit Scheme, Independent Reading Room for students for competitive and regular exams, Display of employment news, Eklavya Book Scheme, Facility for specially abled students, Open Public Access Catalogue, Independent room for the students preparing for NET/SET and other exams, To promote reading Best Library User Award is given, Rangnathan Readers Club opened, Display of new arrivals, Facility of Reference section, Internet and Catalogue facility etc.</li> <li>• One student of Chemistry department got through NET exam.</li> <li>• Mr. Atul Lanjewar Chemistry student of M.Sc. II year got selected as Project Assistant at National Chemical Laboratory (NCL) Pune.</li> </ul>

	<ul style="list-style-type: none"> <li>• Due to the consent and care of the college administration and management college students successfully formed N.H.Youth Club and organised three day Vidarbha Level youth festival ‘Meghmalhar 2016 from 23<sup>rd</sup> January to 25<sup>th</sup> January.</li> <li>• College Day Programme</li> <li>• Under the scheme of student apprenticeship, trainee students have been given Rs.2758/- per month as a stipend.</li> <li>• Student Welfare fund</li> <li>• Student Guardianship Scheme</li> </ul>
To ascertain the placement of students	<ul style="list-style-type: none"> <li>• 18 students got jobs under Earn and Learn Scheme</li> <li>• Five students of Building Maintenance got apprenticeship in Nagar Parishad, Bramhapuri.</li> <li>• 17 students also placed off campus in the local rice mills and other places.</li> </ul>
To conduct academic audit	Academic Audit was conducted by Academic Audit Committee duly constituted and working within the purview of IQAC.
To arrange parent teacher meet	Parent Teacher Meet was conducted and feedback was taken.
To arrange alumni meet	Alumni Meet was arranged and feedback was taken at the end of the session.
To take feedback from students	Feedback was taken at the end of the session.

*\* Attach the Academic Calendar of the year as Annexure*

2.15 Whether the AQAR was placed in statutory body      Yes       No

Management       Syndicate       Any other body

Provide the details of the action taken

AQAR2016-17 was placed before Management and LMC. After reading out before all, it was unanimously accepted and permitted to submit to NAAC, Bangalore.

**Part – B**

**Criterion – I**

**1. Curricular Aspects**

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	03	00	--	--
PG	12	00	11	00
UG	07	00	04	00
PG Diploma	00	00	00	00
Advanced Diploma	00	00	00	00
Diploma	00	00	00	00
Certificate	02	00	00	02
Others / Remedial Course	01	00	00	00
M.Phil	00	00	00	00
<b>Total</b>	26	00	15	03

Interdisciplinary	00	00	00	00
Innovative	00	01	05	00

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	18(UG) + 52(PG)
Trimester	--
Annual	--

1.3 Feedback from stakeholders\*Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback :Online  Manual  Co-operating schools (for PEI)

***\*Please provide an analysis of the feedback in the Annexure***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- One Day workshop on Scope of syllabus (CBCS) organised by GUG Botany Teacher Association & N.H.College on 18/10/16.
- One day Workshop on the scope & relevance of CBCS for B.Sc. Electronics organised by Department of Electronics on 26/03/17.
- One day workshop on Syllabus of Botany for UG and PG courses under CBCS on 13/06/17.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

--

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	<b>39</b>	<b>34</b>	<b>04</b>	<b>01</b>	<b>--</b>

2.2 No. of permanent faculty with Ph.D.

20

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
34	02	04	0	1	0	0	0	39	02

2.4 No. of Guest and Visiting faculty and Temporary faculty

27

12

37(UG) + 80(PG)

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	03	10	08
<b>Presented</b>	<b>01</b>	<b>07</b>	<b>00</b>
Resource Persons	--	01	--

*In addition to college faculty attended 05 national and 44 state and 06 university level workshops.*

## 2.6 Innovative processes adopted by the institution in Teaching and Learning:

- More ICT enabled infrastructure facilities for teaching learning to make learning student centric and independent
- Value Education/Internet facility in library, INFLIBNET
- Limited download facility is available.
- Smart Classrooms/LCD projector/PPT.
- Group discussions, Seminars, Field works, Excursions and industrial visits undertaken.
- Use of audio video tools.
- Teachers explain the topic with real time and relevant examples.
- Teachers provide notes in terms of hard copy and soft copy stored in pen-drives / CDs / PC.
- Teachers use animated video, simulator / software / models related to subject / topic.
- Visit to educational website to update the latest knowledge
- Use of You tubes available online etc. by downloading.
- Use of learning modules using internet.
- Commerce department has developed LMS.

2.7 Total No. of actual teaching days during this academic year

185

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Surprise Test.
- Quiz Competition on Syllabi
- Online Multiple Choice based questions
- Formative Assessment (Group Discussion, workshop, unit test, asking questions etc.
- As a part of semester pattern initiated by Gondwana University, College teachers conduct Internal Assessment of 20 marks consists of Assignments submission, Oral Test, Seminars, Attendance, behaviour and discipline of the students
- College has started CBCS in PG within the purview of Gondwana University.

As a result of above evaluation methods students' level of confidence increases, their potential as well as subject knowledge is tested. Analytical, critical and reasoning capabilities enhanced. They resort to computer browsing for the preparation of the Assignments and thus remain in touch with computer operation.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

11	11	11
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2.10 Average percentage of attendance of students

>80
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2.11 Course/Programme wise distribution of pass percentage :

**Arts Faculty (2016-17)**

Title of the Programme	Total no. of students appeared	Division				
		Distinction%	I%	II %	III%	Pass %
BA SEM I	420	0%	6%	19%	26%	50%
BA SEM II	337	0%	20%	16%	15%	52%
BA SEM III	236	0%	14%	18%	30%	62%
BA SEM IV	219	0%	14%	22%	33%	68%
BA SEM V	236	0%	16%	17%	32%	64%
BA SEM VI	218	0%	25%	29%	24%	79%
MA ( ENG) SEM I	56	0%	0%	18%	13%	30%
MA (ENG) SEM II	41	0%	7%	17%	12%	37%
MA (ENG) SEM III	34	0%	3%	44%	18%	65%
MA (ENG) SEM IV	36	0%	6%	28%	19%	53%
MA (ECO) SEM I	77	0%	6%	35%	29%	70%
MA (ECO) SEM II	73	0%	3%	34%	16%	53%
MA (ECO) SEM III	57	0%	5%	58%	26%	89%
MA (ECO) SEM IV	53	0%	55%	34%	8%	96%
MA (POL. SCI) SEM I	74	0%	14%	38%	22%	59%
MA (POL. SCI.) SEM II	62	0%	2%	23%	19%	44%
MA (POL.SCI.) SEM III	62	0%	13%	44%	23%	79%
MA (POL. SCI.)SEM IV	60	0%	52%	37%	7%	95%
MA (HIS) SEM I	67	0%	18%	36%	15%	69%
MA (HIS) SEM II	59	0%	56%	19%	8%	83%
MA (HIS) SEM III	67	0%	19%	30%	21%	70%
MA (HIS) SEM IV	65	5%	49%	35%	3%	92%
MA (SOC) SEM I	54	0%	28%	31%	7%	67%
MA (SOC) SEM II	43	0%	21%	44%	9%	74%
MA (SOC) SEM III	35	0%	14%	20%	9%	43%
MA (SOC) SEM IV	30	0%	27%	30%	7%	63%
MA (MAR) SEM I	49	0%	6%	29%	10%	65%



MA (MAR) SEM II	50	8%	42%	16%	4%	70%
MA (MAR) SEM III	55	0%	2%	36%	15%	53%
MA (MAR) SEM IV	50	0%	28%	34%	8%	70%
MA (GEO) SEM I	31	6%	71%	19%	0%	97%
MA (GEO) SEM II	29	3%	79%	3%	3%	90%
MA (GEO) SEM III	29	7%	76%	14%	0%	97%
MA (GEO) SEM IV	27	15%	81%	0%	0%	96%
MA (H. ECO.) SEM I	6	0%	50%	33%	0%	83%
MA (H. ECO.) SEM II	6	0%	67%	0%	0%	67%
MA (H.ECO.) SEM III	16	19%	50%	25%	0%	94%
MA (H.ECO.)SEM IV	15	60%	27%	0%	0%	93%

### Science Faculty (2016-17)

Title of the Programme	Total no. Of students appeared	Division				
		Distinction%	I%	II %	III%	Pass %
B.Sc. Sem I	245	1%	8%	21%	0%	30%
B.Sc. Sem II	232	2%	13%	19%	0%	33%
B.Sc. Sem III	167	1%	14%	20%	0%	35%
B.Sc. Sem IV	159	4%	16%	24%	1%	45%
B.Sc. Sem V	136	6%	17%	20%	1%	43%
B.Sc. Sem VI	134	10%	21%	38%	0%	69%
M.Sc.(Phy.) Sem I	23	4%	43%	0%	0%	48%
M.Sc.(Phy.) Sem II	23	4%	43%	0%	0%	48%
M.Sc.(Phy.) Sem III	12	0%	58%	8%	0%	67%
M.Sc.(Phy.) Sem IV	12	0%	58%	8%	0%	67%
M.Sc.(Bot.) Sem.I	24	0%	4%	63%	0%	67%
M.Sc.(Bot.) Sem.II	24	0%	4%	67%	13%	83%
M.Sc.(Bot.) Sem.III	21	43%	43%	14%	0%	100%
M.Sc.(Bot.) Sem.IV	21	0%	43%	33%	0%	76%
M.Sc.(Che.) Sem.I	22	0%	0%	9%	0%	9%
M.Sc.(Che.) Sem.II	20	10%	0%	25%	0%	35%
M.Sc.(Che.) Sem.III	16	0%	6%	38%	0%	44%
M.Sc.(Che.) Sem.IV	16	0%	6%	50%	0%	56%
M.Sc.(Zoo. Sem.I	23	0%	4%	39%	0%	43%
M.Sc.( Zoo.) Sem.II	19	0%	5%	47%	0%	53%
M.Sc.( Zoo.) Sem.III	21	5%	43%	10%	0%	57%
M.Sc.( Zoo..) Sem.IV	20	5%	70%	5%	0%	80%

### Commerce Faculty (2016-17)

Title of the Programme	Total no. of students appeared	Division				
		Distinction%	I%	II %	III%	Pass %
Bcom I Sem I	246	0%	1%	20%	3%	24%
Bcom I Sem II	230	0%	3%	23%	4%	30%
Bcom II Sem III	178	1%	11%	30%	1%	43%
Bcom II Sem IV	159	0%	0%	6%	39%	45%
Bcom III Sem V	115	3%	43%	25%	0%	71%
Bcom III Sem VI	110	0%	5%	12%	45%	63%
Mcom I Sem I	85	0%	29%	18%	0%	47%
Mcom I Sem II	86	0%	26%	56%	1%	83%
Mcom II (Sem III)	80	0%	50%	38%	0%	88%
Mcom II (Sem IV)	79	0%	56%	27%	6%	89%

#### 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Through Bench Marking
- Regular visit of the departments by the Principal and IQAC members to monitor the functioning of the departments.
- Student feedback is done and corrective action taken.
- Conduction of unit test, Terminal examination & Test examination and remedial classes.
- By interacting with the students and faculty members on various academic matters.
- By conducting academic audit of various departments and committees through departmental visit and through their power point presentation before IQAC.
- By proposing various methods to make the teaching more students centric.
- To undertake language enhancement classes.
- Surprise visits to the classes to see the regularity of classes.
- Regular hidden feedback of each teacher and students.
- Holding the meeting with HODs at the beginning of session and planning the teaching-learning method and evaluation processes and discussing academic calendar so that academic schedule should be tuned with academic calendar.
- Emphasizing on ICT based teaching Learning strategies and tools like PPT, Interactive Board, Educational Website and animated Educational Video.
- Arranging the program and making availability of computer experts for those teachers and students who are not fully aware of computer and internet.
- Taking follow up of the slow learners through student guardian scheme.

### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	--
HRD programmes (Short Term Course)	03
Orientation programmes	04
Faculty exchange programme	01
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	03
Others	06

### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	10	02	00	00
Technical Staff	19	04	00	00

### Criterion – III

#### 3. Research, Consultancy and Extension

##### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Continuous follow up of Research Committee for monitoring, promoting and encouraging the faculty for research in the concerning subject.
- Preparation of publishing College Research Journal for teachers and students is at final stage.
- Research Projects to M. Sc. II students.
- Regular follow up had been taken with university for recognition of place for higher learning and research in other than existing subjects.
- Suggestions to Research Committee for regular information about upcoming seminars, conferences etc.
- Facilitated minor / major project proposals for research, M.Phil. and Ph.D.
- Facilitated research work, paper presentations and publications in suitable Journals.
- Recommendations were made to provide more facilities along with financial assistance to the researchers.
- To create convenient and easy transaction policy for using funds for research projects.
- To ascertain the full utilization of the funds received for research projects.
- To promulgate the Research Programmes of UGC.
- To promote the Ph.D. holders to apply for the Ph.D. Supervisors.

##### 3.2 Details regarding major projects

	<b>Completed</b>	<b>Ongoing</b>	<b>Sanctioned</b>	<b>Submitted</b>
Number	--	--	--	--
Outlay in Rs. Lakhs				

##### 3.3 Details regarding minor projects

	<b>Completed</b>	<b>Ongoing</b>	<b>Sanctioned</b>	<b>Submitted</b>
Number	00	03	00	00
Outlay in Rs. Lakhs	00	316000	00	00

##### 3.4 Details on research publications

	<b>International</b>	<b>National</b>	<b>Others</b>
Peer Review Journals	13	04	01
Non-Peer Review Journals	02	17	00
e-Journals	15	04	00
Conference proceedings	03	17	03

3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges  
Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

Rs. 38200.00

3.11 No. of conferences  
organized by the  
Institution

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

22

3.13 No. of collaborations

International

02

National

06

Any other

01

3.14 No. of linkages created during this year

14

3.15 Total budget for research for current year in lakhs :

From Funding agency

--

From Management of College

1400000/-

Total

1400000/-

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
02	00	01		00		01

3.18 No. of faculty from the Institution  
who are Ph. D. Guides  
and students registered under them

12

47

3.19 No. of Ph.D. awarded by faculty from the Institution

03

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
National level  International level

3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other



### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Organised one day workshop on “NAAC : Accreditation/Reaccreditation on Colleges in Rural Area” on 23/12/16
- Organised one day workshop on Maharashtra Public University Act on 18/02/17
- Regular physical fitness training and Coaching Camp organised for students in games like Chess, Weightlifting, Power lifting etc.
- Regular Medical Check-up and Physical Fitness test conducted for students.
- Students were helped to get appointed part time at college departments, shops, petrol pumps and hospitals in bramhapuri under Earn & Learn Scheme.
- Orientation Programme for first year students arranged in which Heads of the departments and extension units guided the students.
- *International Yoga Day* was celebrated on 21<sup>st</sup> June 2016.
- Students’ Rally for Road Safety Awareness organised on 29/01/17 in collaboration with Road Transport Office, Bramhapuri.
- 1000 trees of various species planted in the premises of the college within the purview of central government by the college staff and students on 01<sup>st</sup> July 2016.
- Firing Practice Programme was held in two phases by NCC unit.
- Cleanliness drive undertaken on 8<sup>th</sup> August, 25<sup>th</sup> September and 2<sup>nd</sup> October 2016 in and out of the college.
- Sickle Cell Programme was organised on 9<sup>th</sup> January 2017
- To mark National Voter Day an awareness Programme was held on 25<sup>th</sup> January 2017.
- Rally was taken out to mark International Women Day on 8<sup>th</sup> March 2017.
- One week Water Conservation Awareness Drive from 16/03/17 to 22/03/17 organised by NSS unit of the college
- College students secured 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> Positions in 14 different games and 39 students obtained ‘Colour holder’ in various games at the University level.
- Free Health Check-up of girl students done at the hands of Dr.Anjali Wadekar.
- In collaboration of Gondwana University, two talks on “Legal Awareness” and “Health” organised on 26/02/17.

- Prof.Varsha Chandanshive along with 6 students participated in the sessions of Commonwealth Parliamentary Board at Nagpur from 7<sup>th</sup> to 14<sup>th</sup> December 2016 on the topic “Parliamentary Procedures”
- Alumni and Parents Association of the college arranged a talk on “The Scope of Jobs Abroad” by A.N.Chauhan working in Washington USA.
- Alumnus Nitish Pathode was felicitated for his stupendous achievement in UPSC exam.
- Alumni and Parents Meet held on 03/04/17.
- Late Shri.Kisanlalji Bhaiya Memorial Lecture Series was organised from 6<sup>th</sup> April to 14<sup>th</sup> April 2017.
- N.H.Sports Nursery constituted to tap and train the budding sportsmen.
- NSS Camp held One Week Camp from 23<sup>rd</sup> to 29<sup>th</sup> December 2016 at Adyal (Jani) on “Youth for Rural Development” wherein Girl and Boy Students (50 each) participated.
- World Population Day, World Aids Day, Tree Plantation(1000 trees planted), One week Cleanliness Drive, Communal Harmony Day, Poster Presentation, Essays and Elocution on National Integration and Social Equality, National Service Scheme Day observed Extension Units.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	169968 Sq.mt.	--	--	169968 Sq.mt.
Class rooms	24	--	--	24
Laboratories	31	--	--	31
Seminar Halls	08	02	Self financed and Education Society	10
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	--	--	--	--
Value of the equipment purchased during the year (Rs. in Lakhs)	--	--	State Govt. & UGC	346596/-
Other Rooms ( for Departments, Extension cell offices, etc)	32	14	Self financed and Education Society	46

#### 4.2 Computerization of administration and library

- All books are bar coded and transactions are fully computerized in the library. The issues and returns of books are electronically recorded.
- Online Public Access Catalogue (OPAC) facility is available
- Wi-Fi Facility is available for students and staff members.
- Admission process, Fee Collection, Production of receipts, examination seating arrangements, Attendance tabulation are done through software.
- LAN facility among departments, Principal's office, administration office and IQAC
- Downloading Internal Assessment Sheets from University website and uploading of the same are carried out using computers of the college office.
- Staff salary and employee related financial matters are fully computerized.
- Office and Library is fully automated.
- Digital Daily Diary is done by some Teachers.
- Students were informed about various activities through SMS .
- Departmental records such as Notices ,Syllabus, Time Table, Results and other related information are recorded in soft copies.
- Audio Visual aids ( LCD and DVD Player) is available for Library users.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	36929	3032037/-	702	143762/-	37631	3175799/-
Reference Books	2827	696264/-	12	5322/-	2839	701586/-
e-Books and e-Journals	135000	30000/-	3000000	5750/-	3135000	35750
	6000		--		6000	
Journals/Periodical	70	169314	08	35410	78	204724/-
Digital Database	0	0	0	0	0	0
CD & Video	216	17796/-	03	499/-	219	18295/-
Others (Books)	19834	623693/-	240	157600/-	20074	781293/-

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	122	34	10	0	11	10	51	14
Added	02	--	03	--	--	--	01	11
Total	124	34	13	--	11	10	52	25

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up gradation (Networking, e-Governance etc.)

- Software is used for office management including accounting, admission data, Identity Card, Library Card, Fee Collection, Scholarship, Transfer Certificate, Bona fide / Character / Attempt Certificate, etc.
- Main office is well equipped with computers, internet, printers, photocopiers and fax.
- The library is equipped with 14 computers to enhance facility available with library for faculty and students.
- Internet facility with 14 computers in library for students.
- A library software Libmanis installed.
- The college provides the e-library facility, INFLIBNET, e-Shodh Sindhu, e-Shodh Ganga e-resources and N-LIST to access e-resources and e-journals.
- The Seminar Room and Conference Hall is well equipped with multimedia and are used frequently for conducting seminars and talks by experts.
- All departments are provided computers. Laptops given to some Departments.
- Computer and Internet facility made available for Staff room.
- Computer and Internet facility is made available for Research and Post Graduation Students in Physics, Zoology, Geography and English Departments.
- Internet Facility for students is provided through UGC Network Resource Centre.

4.6 Amount spent on maintenance in lakhs :

i) ICT	45108/-
ii) Campus Infrastructure and facilities	383201/-
iii) Equipments	137016/-
iv) Others	132349/-
<b>Total :</b>	697674/-

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Complaint Box installed
- Student Welfare fund scheme
- Earn and Learn Scheme
- Teacher Guardian Scheme
- Book Bank Facility
- Women Development Cell
- Recognition & felicitation of meritorious students
- Students Grievance Cell functions effectively by redressing student's grievances.
- Scholarship is provided to deserving backward students and economically backward students.
- Information is circulated through Notice Board, through SMS services, through letter correspondence, through circulars.
- All the activities in-charge are asked to organize respective academic activities in a frequent manner
- Special sessions are arranged to make the students aware of the various techniques involved in getting jobs. Mock tests, discussions and interviews are organized.
- Through extension activities, students are made familiar with Community
- Regular employment counseling and placement]
- Issue of Identity Cards to students
- The Teacher's Day performances and other cultural activities for various celebrations
- The conduct of Parent-Teacher meeting
- Monitoring regular attendance and absenteeism.
- Helping students to avail Railways and Bus transport concessions
- Regular prayer (*Rashtravandana*)
- Family Life Education, Value Education, Life Skills.
- Various Awareness Programme.
- At the beginning of the academic year Heads of the Departments orient the students on matters related to academics, evaluation and other programmes
- Remedial Classes are arranged for slow learners.
- Identification and analysis of slow and fast learners.
- Bridge Courses
- Unit Test and Model Examinations are regularly conducted.
- The progress of the student is discussed with the parents, based on their performance in the Semester examinations.
- Advanced Learners are encouraged to aim for higher goals .
- Faculty members give personal, academic and moral mentoring to students as and when required.
- Competitive exam cell arranges experts talk and counseling for the students in view of preparing them for different competitive exams.
- Central loudspeaker (propaganda speaker)
- Ramp for specially abled students.

## 5.2 Efforts made by the institution for tracking the progression

- Students are communicated about academic and other activities through, counseling, notices, e-messaging and postal correspondence.
- Through extension activities, students are made familiar with how they can come close to community
- Internal tests are conducted regularly to monitor and measure students' academic performance.
- Parent -Teacher meeting is conducted to keep the parents informed about their ward's performance.
- Through Career and Guidance Cell, students are told about various career and job opportunities,
- Emphasis is laid on personality development of the students.
- Student Mentor Scheme is functional.
- Feedback mechanism from student.
- Formative assessment is conducted through seminars, viva voce and discipline.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1576	166	47	--

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men

No	%
738	42.36

Women

No	%
1004	57.63

Last Year (2015-16)								This Year							
General	SC	ST	VJ/NT	SBC	OBC	Physically Challenged	Total	General	SC	ST	VJ/NT	SBC	OBC	Physically Challenged	Total
58	271	145	103	48	1063	03	1540	52	270	128	116	45	1127	04	1742

Demand ratio 95.80%

Dropout 1.22%

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Competitive Exam Guidance Centre organised ‘Guest Lecture’ by an alumnus who cleared UPSC exam. on 19/08/16. General Knowledge Competitive Examination in collaboration with Eklvya Dnyanvardhini Corganization, Nagpur. 209 participated and achieved six prizes.
- It also organised a workshop on the preparation of competitive examination on 06/01/17 in collaboration with Integrated Child Development Programme. 180 girls participated from UG and PG.
- In collaboration of Dr. Babasaheb Ambedkar Vicharmanch Bramhapuri, the cell also organised “Bhartiya Savvidhan Abhivadan Prashnottari Spardha” on 15/01/17. 170 students participated.
- In collaboration with SYCKO foundation, Bramhapuri the centre has also arranged “State Services Preparation Test” on 22/01/17.
- Competitive Examination centre has also arranged three day workshop on “Preparation of Competitive Examination” in collaboration with SPAARK Academy Nagpur. 130 students participated

No. of students beneficiaries

Average 200 students

#### 5.5 No. of students qualified in these examinations

NET	05	SET/SLET	02	GATE	Nil	CAT	Nil
IAS/IPS etc	Nil	State PSC	Nil	UPSC	Nil	Others	08



## 5.6 Details of student counselling and career guidance

- 1) Alumnus Mr.Nitish Pathode who got through UPSC exam. Guided the students about preparation of competitive exams on 09/08/16.
- 2) Mr.A.N.Chawhan, assistant Manager in Mustake company, Washington, USA delivered a talk on “Job Opportunity Abroad on 05/08/16.
- 3) Road Safety Awareness programme held 19/01/17.
- 4) Sickle Cell Programme held 09/01/17.
- 5) Dr.Banwade from Bramhapuri delivered talk organized by Health Care Unit on the importance of Homeopathy for various diseases.
- 6) Free health check up by Dr.Arvind Nakade and Dr.Anjali Wadekar.
- 7) Dr.Sagar Akhade, Dentist checked up student
- 8) Dr.Saroj Jeevane and Adv.Vaishali Darwe delivered lectures on legal awareness.
- 9) Competitive Exam Guidance Centre organised ‘Guest Lecture’ by an alumnus who cleared UPSC exam. on 19/08/16. General Knowledge Competitive Examination in collaboration with Eklyva Dnyanvardhini Corganization, Nagpur. 209 participated and achieved six prizes.
- 10) It also organised a workshop on the preparation of competitive examination on 06/01/17 in collaboration with Integrated Child Development Programme. 180 girls participated from UG and PG.
- 11) In collaboration of Dr. Babasaheb Ambedkar Vicharmanch Bramhapuri, the cell also organised “Bhartiya Savvidhan Abhivadan Prashnottari Spardha” on 15/01/17. 170 students participated.
- 12) In collaboration with SYCKO foundation, Bramhapuri the centre has also arranged “State Services Preparation Test” on 22/01/17.
- 13) Competitive Examination centre has also arranged three day workshop on “Preparation of Competitive Examination” in collaboration with SPAARK Academy Nagpur. 130 students participated.
- 14) Dr.Tejaswini Kawle, renowned physiotherapist delivered a talk organised by Department of Home Economics on 31/08/16.
- 15) Prof.Bannore delivered a talk on ‘Anti Junk Food’ organised by H.Eco. department on 21/01/17.
- 16) One day workshop on ‘Digital Library and E Services’ by Library Department to mark Maharashtra Day.
- 17) Electronics and computer department also organised one day workshop on “Cashless Transaction” on 26/12/16.
- 18) Orientation programmes was held for the 1<sup>st</sup> year students of all faculty.
- 19) At the time of admission, student counseling cell consisting of professors is formed to help students in dealing with admission related problems.
- 20) Pre exam counseling is given regularly.
- 21) Students are also counseled in the farewell programmes of various departments by the dignitaries.
- 22) Career Guidance and Placement Cell
- 23) Competitive Examination Cell

No. of students benefitted

Around 2000 students got benefitted in above mentioned programmes with varying numbers.

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	17

### 5.8 Details of gender sensitization programmes

- 1) On 23/02/17, a programme on “Mother while rearing children” organised.
- 2) Rally of girls taken out to mark Women Empowerment Day on 08/03/17.
- 3) Lectures were organised for girls on Legal and Health Awareness on 26/02/17 wherein Dr.Saroj Jivane and Adv.Vaishali Darve guided girl students.
- 4) Women Awareness programme held by Women Grievance Redressal Cell on 09/03/17 at Adyal village. Dr.Madhuri Kokode, Smt.Kalyani Suple and Dr.Rekha Meshra guided the village women.
- 5) Vending machine installed.

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

#### Other Events

##### *In Sports*

Gondwana University Intercollegiate Tournament College team in different Games secured 1 <sup>st</sup> /2 <sup>nd</sup> /3 <sup>rd</sup> Rank	=	13
Gondwana University intercollegiate Tournament Organized	=	05
Gondwana University level selection trial Organized	=	01
Gondwana University level coaching camp Organized	=	02

In NCC :

Army Camp	03 attended
Pre RDC	04 camps attended
Pre TSC	21camps attended
RDC at state level	04 attended
At national level	06

- Commonwealth Association(CPA) organised Maharashtra legislative assembly at Nagpur : 01 student
- Student Parliament MIT college : 02 students

**No. of students participated in cultural events**

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution (Earn & Learn & Blazer for students)	(15+18)	52150/-
Financial support from government	2395	10863312/-
Financial support from other sources(SAF)	10	30000/-
Earn and Learn ( outside)	10	48000
Student Guardianship Scheme (Non Grant)	06	14000
Academic Excellence Award	82	65600/-
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed :1) A Girl's complaint redressed  
2) Girls' complaint about abusing boy redressed.  
3) Mobile theft from Botany Lab Attended.

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

Vision : Step in for Knowledge, Reach out for Service to Mankind

Mission :

- To enrich and empower all the beneficiaries through participative, positive and fertile teaching –learning ambience.
- To promote the use of ICT in teaching, learning and all kinds of communications.
- To render timely services to the students as regards academics, sports and research activities.
- To build, upgrade, modify, extend and furnish the infrastructure in view of students' requirements.
- To beautify the campus with special emphasis on nature preservation and pollution free environment.
- To organize various curricular and co-curricular activities to enable learners to assume positive and fulfilling roles in nation- building.
- To maintain academic and financial transparency for quality enhancement and sustenance.
- To infuse in students a sense of attachment with environment.
- To promote professionalism, competency, and soft skills among teachers and students.
- To emphasize research and value based activities.

#### 6.2 Does the Institution has a management Information System

Yes. College has management information system that plans and carries out administrative process including Finances, Salary structure for employees, I-card generation, Income tax report, Arrears details, Loan details, Student Admission, Student registration, Fee details, Students details, Admission Slip generation, Students List, Library Management System.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

College follows the syllabus and curriculum designed by the Gondwana University. Hence, there is a little scope in Curriculum development as the college has to follow the curriculum developed by university. However some teachers who are active members of Board of studies and faculty members are involved in curriculum initiation and development.

### 6.3.2 Teaching and Learning

- Use of ICT facilities for teaching and Learning to a considerable extent, apart from usual chalk and black board.
- Whats Up groups are initiated by some teachers for academic purposes and have rapport with the students.
- Teaching and Learning carried out by LCD projectors,PPT and also through other e-sources like youtubes.
- Continuous up-gradation and development of the infrastructure, library, enrichment of laboratory to meet the growing academic requirements.
- Various measures like tutorial classes, remedial courses, counseling, Language Lab classes are taken for both advanced and slow learners for the sustenance of academic excellence.
- A feedback mechanism is in place and suggestions of the stakeholders (parents and students in particular) are given prominence.
- Imparting knowledge through experiment, workshops and seminars, Guest Lectures, Case studies, excursions.
- Academic planning for every subject well before the commencement of each semester.
- Study materials are shared with students.
- Academic Excellence Award is held to felicitate the merit students from junior and senior colleges with cash prizes.
- Best Library User award has been organized to promote reading habit.
- Teaching and Non-teaching faculty is recognized for their achievement in College Council meeting.

### 6.3.3 Examination and Evaluation

- Formative assessment of the students done through Unit Test, class seminars and oral tests are conducted by the respective faculty members and final examination is conducted by the University.
- Students absent from examinations are enquired about and monitored.
- Result Committee monitors the performance of students with low score in examination.
- Semester Pattern is adopted completely in UG and CBCS is also initiated for the PG classes.
- Test and Exam Performance is evaluated through discussions with students and concerned teachers.
- Results are also recorded in teachers daily diary so that need based teaching methodology can be adopted.
- Performance is discussed in Staff meetings, College Council Meeting and Local Managing Committee's meeting.
- Feedback from students for the evaluation of teachers is also taken.
- Internal Assessment focus not just on syllabus related parameters but the behavioural aspects of the students also. To promote discipline among students, incentive marks are also allotted for the student behavior in Internal Assessment exam.

#### 6.3.4 Research and Development

- Zoology, Physics and Geography are University recognised research centres.
- English, Marathi, History, Home Economics, Sociology, Political Science, Economics and Commerce departments are university recognized PG departments.
- Dr. Mohan Wadekar, Dr. Arti Samarth presented research paper in international conference at Singapur whereas Dr. Arti Samarth at Bangkok, Malaysia and Thailand.
- 20 faculty are Ph.D. holders
- 12 faculty Ph.D. Guides.
- 47 researchers pursuing Ph.D.
- 01 students submitted Ph.D. thesis.
- 02 faculty awarded Ph.D. Degree.
- 05 students got registered for Ph.D.
- 03 research scholars awarded Ph.D.
- 03 MRP going on.
- 15 research papers were published in International peer reviewed e-journal with citation index and 02 in peer reviewed journal.
- 02 research papers and that of 17 published in Non- Peer Review Journals at International and national level respectively.
- 03 Research papers at International, 17 National level and 03 in state level Conference Proceedings.
- 08 papers presented at National and International seminars and conferences.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- Staff and students have access to INFLIBNET (e- journal) and other sites as Internet facility is provided.
- Collection of reference and text books of various subjects, periodicals, magazines, digital resources, and audio visuals.
- Most of the Departments have their own library to cater to immediate requirements.
- Well catalogued and automated Library with more than 70000 books.
- The Departments are also equipped with computers, printers, internet connectivity, LCD projector, Wi-Fi and so on.
- The other facilities provided are LCD projectors, TV, digital camera, Xerox Machine, Scanner etc.
- Continuous up gradation of both physical and learning infrastructure to meet the growing academic needs.
- Management Information System partially exists in the College library with CMS software.
- Language Lab installed.
- Electronic running information display board installed for the students and teachers.

### 6.3.6 Human Resource Management

The college has a self-appraisal system to evaluate the performance of the faculty. Feedbacks are collected from the students at the end of session. Corrective measures are taken based on the assessment. The vacant faculty posts are filled. Newly appointed faculties are sent for orientation and refresher courses. Apart from the office staff in the aided stream, administrative staff and personnel were appointed on ad hoc basis by the management for the smooth functioning of the college.

### 6.3.7 Faculty and Staff recruitment

Faculty and other staff are recruited by duly constituted selection committee on the merit basis with an emphasis on the transparency adhering to UGC and Government of Maharashtra norms.

### 6.3.8 Industry Interaction / Collaboration

- Department of Botany organised visit to small scale industries of Mushroom Cultivation and Venn composting unit at Kurud
- Ramdevbaba Solvent Plant Pvt.Ltd.
- Local Rice Mills/Industries.

### 6.3.9 Admission of Students

- Admissions of students are on merit basis and within the purview of UGC, University and Government bodies.
- Transparency is strictly followed.
- All minute details about admission are published in newspapers, displayed on notice boards and website.
- Prospectus along with admission form is provided.
- All reservation policies are followed.
- Help desk for the students is set up to satisfy the queries of the students.
- Regular counselling is done by the teaching staff during admission.



6.4 Welfare schemes

Teaching	04	for
Non teaching	04	
Students	03	

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done  Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Gondwana University, Gadchiroli	Yes	Academic Audit Committee
Administrative	Yes	Gondwana University, Gadchiroli & UGC, Delhi.	Yes	N.H. Education Society.

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Gondwana University has started *onscreen* paper valuation for PG classes in some subjects. Internal Assessment Sheets are downloaded and Marks are uploaded digitally. It has also started Choice Based Credit System marking in PG classes. College teaching and non-teaching staff cooperate the University as and when required.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

- Regular meeting with Alumni held
- Financial support to needy students extended.
- Alumni express their realistic views about college functioning and extend timely suggestions used as corrective measures.
- Alumni Feedback about various departments and units taken.

6.12 Activities and support from the Parent – Teacher Association

- The meeting of the Parent –Teacher Association held.
- A feedback is also collected from the parents/guardians in the form of a structured questionnaire.
- The parents get to know their ward's performance and their active participation in various activities.
- Parent-Teacher Association through its annual meet provides an opportunity to the parents and guardians to come close to the teachers of their wards and better understand their progress.
- Feedback taken and analyzed.

6.13 Development programmes for support staff

- Employee Cooperative Society extends financial support by lending around 900000/- as a loan.
- Facility of emergency loan of 20000/- is available
- Group Insurance Policy & GPF is availed by employees
- Trainings for maintenance of appliances are given to support staff by the experts.
- Data Base training given to library support staff by the experts.
- Administrative staff is given training of ICT, online scholarship software etc. to be used for administrative works by external experts.
- Dress Code made mandatory and uniforms supplied.
- Clothes washing allowances given.
- Support Staffs' wards are felicitated for academic and sports achievements.
- Superannuated staff not only felicitated in recognition of their services but also handed over cheque of shares on the day of retirement.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- Water pots hung on the trees to quench the thirst of Birds in summer season or during hot weather.
- Greenery is maintained in the campus. The College makes all attempts to maintain a green campus by planting trees, landscaping, maintenance of floral gardens and so forth and keep the place as free of plastic as possible.
- Ornamental garden is situated in the main building.
- Medicinal plant Garden is developed in the 7000 sq.ft. area.
- Under Ex-Situ Conservation Programme different extinctive plants of medicinal value are conserved.
- Shade Net House of the college is constructed in 450 sq.ft. to protect about 100 potted plants during the summer. It also helps in vegetative propagation and annual seed germination.
- Manure is prepared out of fallen leaves of dry deciduous forest trees in the premises.
- Waste/dust bins are provided to prevent littering.
- Garbage carriers purchased and are being used.
- Cleanliness drive is organized by NSS and NCC on Gandhi Jayanthi.
- The Department of Botany has set up a botanical garden in the campus.
- Efforts are taken to maintain newly planted trees.
- Trees are properly and regularly watered and guarded.
- Tree plantation is done every year on a large scale.

## Criterion – VII

### **7. Innovations and Best Practices**

**7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.**

- 1) Idea Katta:** - “Idea katta” is a display board at canteen to be used for any innovative idea clicked in the minds of the students about study, business, values and social issues etc. while refreshing themselves at canteen. These types of ideas are very useful for college students for their betterment.
- 2) Knowledge Refreshment Zone :** - “Knowledge refreshment zone” is an innovative concept to study on the green lawn surrounded by trees instead of regular or packed reading room. This kind of alternative classrooms minimise stress, stimulate the creativity in natural environment and make study more interesting.
- 3) Student Relaxation Corner :** Benches set up for the students in the open and under the tree shade to relax. This again decrease the stress level of the students.
- 4) Digital Daily Diary :-** Faculty members are encouraged to prepare digital daily diary to discourage the use of paper. As a result of that, some teachers have started preparing digital diary. It has minimised the use of paper. It saves the paper also and contributes to the nature preservation.
- 5) Carton bins** placed inside all classrooms to throw litter into them for maintenance of cleanliness.

**7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.**

- Post Graduate Departments of English,Marathi,History,Economics,Home Economics,Botany and Chemistry duly recognized by Gondwana University.
- Beautification of the front area of the indoor stadium is on.
- Add on courses, bridge courses started by some departments.
- Wi-Fi facility for the needy students.
- Talks and rally about gender sensitization held.
- Co-curricular, academic and research activities organized by departments.
- 04 Orientation,02 Refresher and 03 Winter/Summer School, 03 short term courses, programmes and other faculty development programmes attended
- Garbage bins and carriers purchased and are being used.
- System management software are used. ICT aided modules,notes and networks are used for teaching learning purposes.
- Flooring of the open space in and around campus with paving stones (gattu) over.
- Construction of 4th floor of new PG building overGeography and English Department and Lab shifted in newly constructed rooms in PG Building.
- PG classroom of Chemistry renovated
- Independent exam controlling room and committee meeting room established.
- Administrative office and admission section of the college renovated
- New concrete basketball ground for the students made ready.
- Botany classroom and seminar room for PG established.
- Sanitary Vending Machine installed.
- Big sized notice and display boards erected.
- 5 students registered for Ph.D, 01 student submitted Ph.D.thesis, 03 students awarded Ph.D.Degree, Two faculties awarded Ph.D.Degree, Five Ph.D.holders applied for Ph.D.Supervisors.
- 03 Workshops on “NAAC : Accreditation/Reaccreditation of Colleges in Rural Area”, Maharashtra Public University Act 2016 and Academic and Administrative audit organized.
- Carton dustbins inside the classrooms are placed for the students to throw litter.
- DJ concert for students held
- Intercollegiate University tournament held.
- Excursion tours held
- Mentoring and counseling provided from time to time throughout the year.
- Issuance of identity Cards to the students.
- Regular meetings held by various departments and extension units.
- Remedial Classes/Bridge courses were for weaker sections/slow learners.
- Academic Audit of all the departments was done.
- Varied Research Activities Undertaken by faculty and students.
- Admission Counseling Cell formed to help students and sort out admission related issues.
- 02 senior faculty awarded Ph.D.,02 faculties presented research papers abroad, 01 faculty conferred with National level Mother Teresa Award for communal harmony and Principal Dr.N.S.Kokode elected to Presidential post of Principal form, Gondwana University and as a Vice President of Principal forum at Maharashtra Level.
- Various students secured 1<sup>st</sup> 2<sup>nd</sup> and 3<sup>rd</sup> positions in University exam.
- Many students honoured with University Colour in different games for their representation at national level.

**7.3 Give two Best Practices of the institution** *(please see the format in the NAAC Self-study Manuals)*

- 1) Reading Room till Midnight for Aspiring Students.
- 2) Academic Excellence Award for meritorious students.
- 3) Students Guardianship Scheme for Socio-economically weaker students.
- 4) Earn and Learn Scheme helps needy students to continue their study.

#### **7.4 Contribution to environmental awareness / protection**

- Earthen pots filled with water hung on tress for the birds to quench their thirst during summer.
- Garbage carrier purchased for garbage and litter collection.
- Sanitary Vending Machine installed.
- Garden Committee of the college in collaboration with “Vrukshangan Nursery” looks after the maintenance and sustenance of the beauty and life of the plantation in the campus.
- Co-ordinator of the Nature Club of the college is appointed as a member by Ministry of Environment, Govt. Of Maharashtra for conservation and beautification of Kot talav (lake), Bramhapuri.
- Eco Club, NSS and NCC unit undertake the tree plantation programme on the occasions like Gandhi Jayanti and Maharashtra Day.
- No Vehicle Day on every Saturday creates great impact on eco-friendly campus.
- Outdoor of college campus laid with paving blocks where water is runoff in percolation trench, prepared near bore well and besides new building which altimetry helps to increase ground water level.
- College has taken initiative to replace all CFL bulbs with power saving LED bulbs and in that direction college corridor bulbs already replaced with LED bulbs to minimize electricity consumption.
- Greenery is maintained in the campus. The College makes all attempts to maintain a green campus by planting trees, landscaping, maintenance of floral gardens and so forth and keep the place as free of plastic as possible.
- Ornamental garden is situated in the main building.
- Medicinal plant Garden is developed in the 7000 sq.ft. area.
- Under Ex-Situ Conservation Programme different extinctive plants of medicinal value are conserved.
- Shade Net House of the colles is constructed in 450 sq.ft. to protect about 100 potted plants during the summer. It also helps in vegetative propogation and annual seed germination.
- Manure is prepared out of fallen leaves of dry deciduous forest trees in the premises.
- Waste/dust bins are provided .
- Cleanliness drive is organized by NSS and NCC on Gandhi Jayanthi.
- The Department of Botany has set up a botanical garden in the campus.
- Efforts are taken to maintain newly planted trees.
- Trees are properly and regularly watered and guarded.
- Tree plantation is done every year on a large scale.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- **Strengths**
  - Excellent Infrastructure, supportive management. Nice facilities of sports, NCC and NSS.
  - Huge land for expansion of additional infrastructural facilities
  - Well-furnished and advanced Library with more than 70000 collections of various categories.
  - Appropriate Research labs and facilities (University Recognised centres in Zoology, Geography and Physics.
  - Highly qualified teaching faculty.
  - Faculty being parts of Boards of Study, are involved in academic policy making decisions
  - Consultancy Services
  - Blended Teaching and Learning
  - 39% of the teaching faculty are Ph.D.guides under whom 47 research students doing Ph.D.
  - 20 faculties are Ph.D. holders i.e.50% of the teaching staff.
  - National and International representation of the faculty in research related activities.
  - Quality research papers in Scopus data base sites.
  - ICT added teaching and learning.
- **Weaknesses**
  - Less number of Research Centres
  - Lack of eminent faculty for PG
  - Insufficiency of Collaborations and linkages.
  - Unsatisfactory Job placement.
- **Opportunities**
  - Opportunity for Placement to the students.
  - Scope for cultural and sports activities.
  - To update and expedite the use of technology in teaching learning.
- **Challenges**
  - Employment Generation Problem
  - Less involvement of International Agency/Collaborations.
  - To involve students in digital assisted teaching-learning process.
  - To upgrade teaching faculty in view of development of soft skills and professionalism.

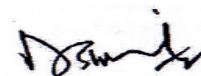


## **8.Plans of institution for next year**

- Focus on ‘Student Centric’ activities to enhance their skills.
- To organise gender sensitization and extension programmes.
- To ensure students’ & faculty’s participation in co-curricular, academic and research activities.
- To motivate faculty for training, research projects etc. through faculty development programme at national and international level.
- To ascertain nature conservation and preservation.
- To ensure optimum use of ICT in teaching and administration.
- To start beautification of the front area of indoor stadium.
- To repair and renovate the underground pipe line.
- To shift Department of Home Economics to newly constructed room in PG Building.
- To allot separate room to NCC girl unit in new PG building.
- To allot new room to IQAC office in new PG building.
- To encourage teachers to expedite the research and Ph.D.works.
- To organize talks, workshops, seminars and conferences etc. for teachers and students.
- To install RO with the Drinking Water set up for the students.
- To set up dustbins all over the college including campus and all floors of the buildings.
- To equip the whole college with CCTV cameras covering every nook and corner.
- To strengthen Alumni Association by initiating official registration of Alumni Association.
- To upgrade and make availability of the ICT facility for each and every department.
- To set up Solar Power System.
- To renovate and reconstruct Canteen
- To do furnishing of Girl Common Room and renovate girl toilet.
- To beautify the area in front of Indoor Stadium.



*Dr.M.A.Sheikh*  
*Coordinator, IQAC*



*Dr.N.S.Kokode*  
*Chairperson, IQAC*

## Annexure I

### Academic and Activity Calendar: 2016-17

Day & Date	Nature of activities
<b>June</b>	
14 <sup>th</sup>	Academic Year Begins
21	International Yoga Day observed
3 <sup>rd</sup> Week	Departmental meetings, Distribution of Workload, Discussion on syllabus
4 <sup>th</sup> Week	Class wise and at college level Orientation of New students done (Fresher's Day)
Saturday 25 <sup>th</sup>	PPT presentation by Dr.M.B.Wadekar in view of plantation of 1000 trees
Saturday 25 <sup>th</sup>	One Day Workshop on Reliance Wi-fi
<b>July</b>	
01 <sup>st</sup>	1000 saplings to be planted
6 <sup>th</sup>	Ramzan Id(Id ul Fitar)
11 <sup>th</sup>	Population Education Cell and Women Study Centre observed 'World Population Day'. Lectures of the dignitaries held.
<b>August</b>	
1 <sup>st</sup>	Last date of admission
05 <sup>th</sup>	Department of Electronics held a seminar on 'Future Avenues and Options Abroad'. Mr.Abhijit Chavhan, MASTEC company, Washington (US) was present as a resource person.
8 <sup>th</sup>	200 saplings planted by NCC unit.
15 <sup>th</sup>	Independence Day
16 <sup>th</sup>	One Day Workshop for Teaching and Non-teaching Staff by SBI Life
17 <sup>th</sup>	<i>Pateti</i>
19 <sup>th</sup>	Competitive Exam Cell organised Guest Lecture
20 <sup>th</sup>	Communal Harmony Day observed.
22 <sup>nd</sup>	Workshop on Intellectual Property Rights organised by Library Dept.
31 <sup>st</sup>	Dr.Tejaswini Kawle delivered a talk in a programme organised by Department of Home Economics.
Last Week	Screening of the drama "Merchant of Venice" by Shakespeare.
<b>September</b>	
01st	Last Date of Admission with prior permission of Vice Chancellor
01st	Also Last Date of Receipt of Exam forms (Old Ex. and External Students)
5 <sup>th</sup>	Ganesh Chaturthi
13 <sup>th</sup>	Id-ul-Zua
15th	Last Date for Receipt of Exam Forms (Regular students)
16th	Mr.Prasad and Mr.Sachet from SBI conducted one day Programme for Students for 'Opening Saving Accounts & Promoting Digital Transaction'
24 <sup>th</sup>	National Service Scheme Day observed.

Last Week	Socio-economic Survey arranged by Department of Geography
Last Week	Study tour arranged by Department of Geography
<b>October</b>	
2 <sup>nd</sup>	NSS and other extension units observed Gandhi Jayanti by holding Cleanliness Drive as a part of Clean India Movement.
10 <sup>th</sup>	One Day Workshop on Academic and Administrative Audit
11 <sup>th</sup>	Dussehra
12 <sup>th</sup>	Moharam
13 <sup>th</sup>	Commencement of University Winter Exam
15 <sup>th</sup>	On the birth anniversary of Dr.APJ Abdul Kalam, Reading Motivation Day observed.
18 <sup>th</sup> Oct- 17 <sup>th</sup> Nov, 2016	<b>University declared Diwali vacations</b>
<b>November</b>	
06 <sup>th</sup>	Lectures of renowned litterateurs held on the drama, “Ekach Pyala” by department of Marathi.
26 <sup>th</sup>	Constitution Day Observed
<b>December</b>	
1 <sup>st</sup>	World AIDS Day observed
12 <sup>th</sup>	Eid Milad
23 <sup>rd</sup>	One Day Workshop on NAAC : Accreditation/Reaccreditation in Colleges of Rural Area
23 <sup>rd</sup> to 29 <sup>th</sup>	NSS camp held at Adyal Tekdi.
26 <sup>th</sup>	Electronics and computer department also organised one day workshop on “Cashless Transaction”.
<b>January</b>	
01 <sup>st</sup> to 15 <sup>th</sup>	A fortnight programme on ‘Preservation of Marathi Lanague’ organised by Department of Marathi.
9 <sup>th</sup>	Sickle Cell Programme organised
15 <sup>th</sup>	“Bhartiya Savvidhan Abhivadan Prashnottari Spardha” organised by Competitive exam cell.
16 <sup>th</sup>	Workshop arranged for the preparation of competitive exam.
20 <sup>th</sup>	Guest Lecture of renowned doctor Mr.S.Naringe held on the “Ill Effects of Sound Pollution”.
20 <sup>th</sup> to 22 <sup>nd</sup>	Road Safety Awareness Programme in collaboration with RTO Bramhapuri
21 <sup>st</sup>	Zoology department in collaboration with Microbiology department held Blood Group Determination Camp and Height and Weight determination camp.
21 <sup>st</sup>	Prof.Bannore delivered a talk on “Anti Junk Food” organised by Home Economics Department.
22 <sup>nd</sup>	“State Services Preparation Test” organised by competitive exam cell.
25 <sup>th</sup>	National Election Day
26 <sup>th</sup>	Republic Day
30 & 31	College Day & Academic Excellence Award and Prize Distribution organised
30 <sup>th</sup>	Blood Donation Camp at Adyal Jani

31 <sup>st</sup>	Vice Chancellor visited “Art Exhibition” organised by Home Economics department.
<b>February</b>	
4 <sup>th</sup>	Department of Physics held a guest lecture delivered by Dr.S.J.Dhoble.
18 <sup>th</sup>	De-addition Drive organised.
24 <sup>th</sup>	Speech Competition on “The Life and Works of Shivaji Mahraj” by History department.
24 <sup>th</sup>	Mahashivratri
27 <sup>th</sup>	Dr. Narendra Arekar delivered a talk on the occasion of ‘Marathi Rajbhasha din’ to mark the birth anniversary of Kavi Kusumargraj .
28 <sup>th</sup>	Chemistry department also organised Poster Presentation competition to mark National Science Day
Last Week	Screening of the drama “Macbeth” by Shakespeare.
28 <sup>th</sup>	Last Date for Receipt of Exam Forms ( Regular, Old Ex. & External students)
<b>March</b>	
<b>2<sup>nd</sup></b>	A talk on “Eco Criticism: Creating Awareness about Environment through Literature” organised by Department of English
<b>13<sup>th</sup></b>	Holi
<b>16<sup>th</sup> to 22<sup>nd</sup></b>	Water Conservation Programme organised at Adyal Village.
<b>22<sup>nd</sup></b>	Talk by Dr.Rupesh Meshram and Quiz Contest held by History department.
8 <sup>th</sup>	International Women Day
24 <sup>th</sup>	Prof.Kundan Dupare delivered and counselled students in Farewell programme organised by Department of Home Economics.
26 <sup>th</sup>	One day University level workshop on “the Scope and Relevance of CBCS for B.Sc.Electronics organised .
<b>April</b>	
1 <sup>st</sup>	PG farewell function of History Department (Students counselled and felicitated)
3 <sup>rd</sup>	Farewell Function organised by Department of English.
4 <sup>th</sup>	Commencement of Summer Examinations (Even Semester)
5 <sup>th</sup>	Ramnavami
14 <sup>th</sup>	Birth anniversary of Dr Babasaheb Ambedkar & Good Friday
<b>May</b>	
Ist	Maharashtra Day
	Library organised One day workshop on ‘Digital Library and E Services’ on 1 <sup>st</sup> May.
01/05/2017- 13/06/2017	University declared Summer vacation

**N. H. College, Bramhapuri, Dist.- Chandrapur**

**FEEDBACK FROM ALUMNI**

Name : \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone No. \_\_\_\_\_ Mobile No. \_\_\_\_\_

Your opinion about institution on following points :-

- a) Library facility : Satisfactory/Good/Very Good/Excellent
- b) Sports facility : Satisfactory/Good/Very Good/Excellent
- c) Teaching facility : Satisfactory/Good/Very Good/Excellent
- d) Courses provided by College : Satisfactory/Good/Very Good/Excellent
- e) Cultural activities : Satisfactory/Good/Very Good/Excellent
- f) N.C.C. : Satisfactory/Good/Very Good/Excellent
- g) N.S.S. : Satisfactory/Good/Very Good/Excellent
- h) Administrative facilities : Satisfactory/Good/Very Good/Excellent
- i) Drinking water facility : Satisfactory/Good/Very Good/Excellent
- j) Other extension activities : Satisfactory/Good/Very Good/Excellent
- k) Sanitation facility : Satisfactory/Good/Very Good/Excellent
- l) Suggestions for improvement of above points

\_\_\_\_\_

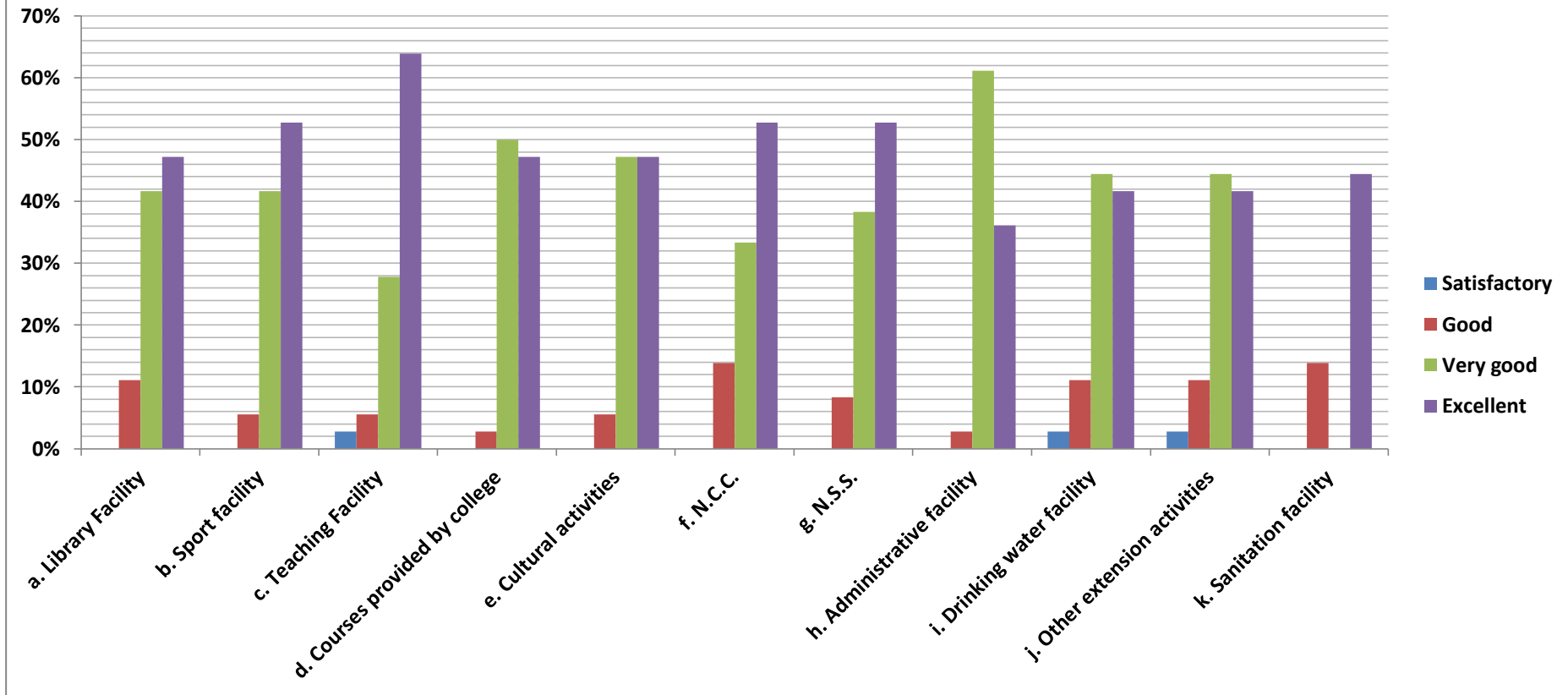
\_\_\_\_\_

Signature

**N. H. College Bramhapuri**  
**Alumni feedback Analysis (Total - 36 Alumni)**  
**2016-2017**

<b>Qu. No.</b>	<b>Satisfactory</b>	<b>Good</b>	<b>Very good</b>	<b>Excellent</b>
a. Library Facility	-	11%	42%	47%
b. Sport facility	-	6%	42%	53%
c. Teaching Facility	3%	6%	28%	64%
d. Courses provided by college	-	3%	50%	47%
e. Cultural activities	-	6%	47%	47%
f. N.C.C.	-	14%	33%	53%
g. N.S.S.	-	8%	38%	53%
h. Administrative facility	-	3%	61%	36%
i. Drinking water facility	3%	11%	44%	42%
j. Other extension activities	3%	11%	44%	42%
k. Sanitation facility	-	14%	42%	44%

### Alumni Feedback Graphical Analysis 2016-17





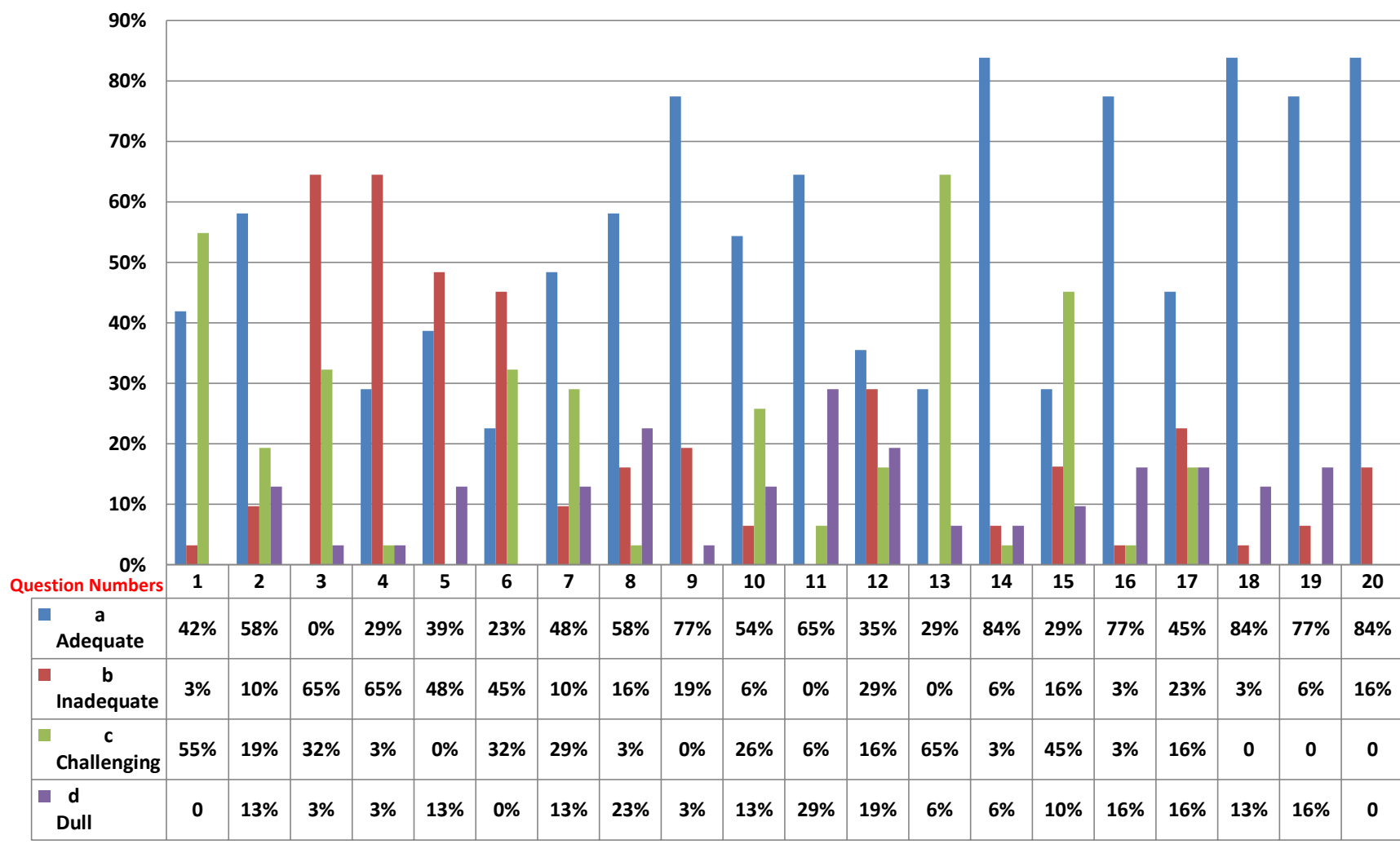




**N. H. College Bramhapuri**  
**Parents feedback Analysis (Total - 31 Parents)**  
**2016-17**

Qu. No.	a Adequate	b Inadequate	c Challenging	d Dull
1	42%	3%	55%	-
2	58%	10%	19%	13%
3	-	65%	32%	3%
4	29%	65%	3%	3%
5	39%	48%	-	13%
6	23%	45%	32%	-
7	48%	10%	29%	13%
8	58%	16%	3%	23%
9	77%	19%	-	3%
10	54%	6%	26%	13%
11	65%	-	6%	29%
12	35%	29%	16%	19%
13	29%	-	65%	6%
14	84%	6%	3%	6%
15	29%	16%	45%	10%
16	77%	3%	3%	16%
17	45%	23%	16%	16%
18	84%	3%	-	13%
19	77%	6%	-	16%
20	84%	16%	-	-

## Parents Feedback Graphical Analysis (2016-17)



N H COLLEGE, Bramhapuri  
**FEED-BACK form for STUDENTS**

**EVALUATION of TEACHERS by STUDENTS**

Students should Evaluate their Teachers and mark ranking on following Five point scale  
**Excellent- 5, Very Good- 4, Good- 3, Average- 2, Below Average- 1**

Yr 2016-17  
(Please tick whichever is applicable)

CLASS -	BA / B.Com / BSc
FACULTY -	ARTS / COMMERCE / SCIENCE
Subjects Offered-	

Part-	<input type="checkbox"/> I	<input type="checkbox"/> II	<input type="checkbox"/> III
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NAME of the TEACHER - ----->

SUBJECT taught by the TEACHER--->

1	2	3	4	5	6	7	8	9	10

**A GENERAL INFORMATION**

		1	2	3	4	5	6	7	8	9	10
1	Command over medium of teaching										
2	Class Control										
3	General Knowledge										
4	Regularity in Engaging Classess										
5	Explanation of any Difficulties										
6	General Availability in College Premises										
7	Attitude towards Students										
8	Willingness to help the Students										
9	Participation in Extra-Curricular Activities										
10	Interaction and General Behaviour										
<b>TOTAL A</b>											

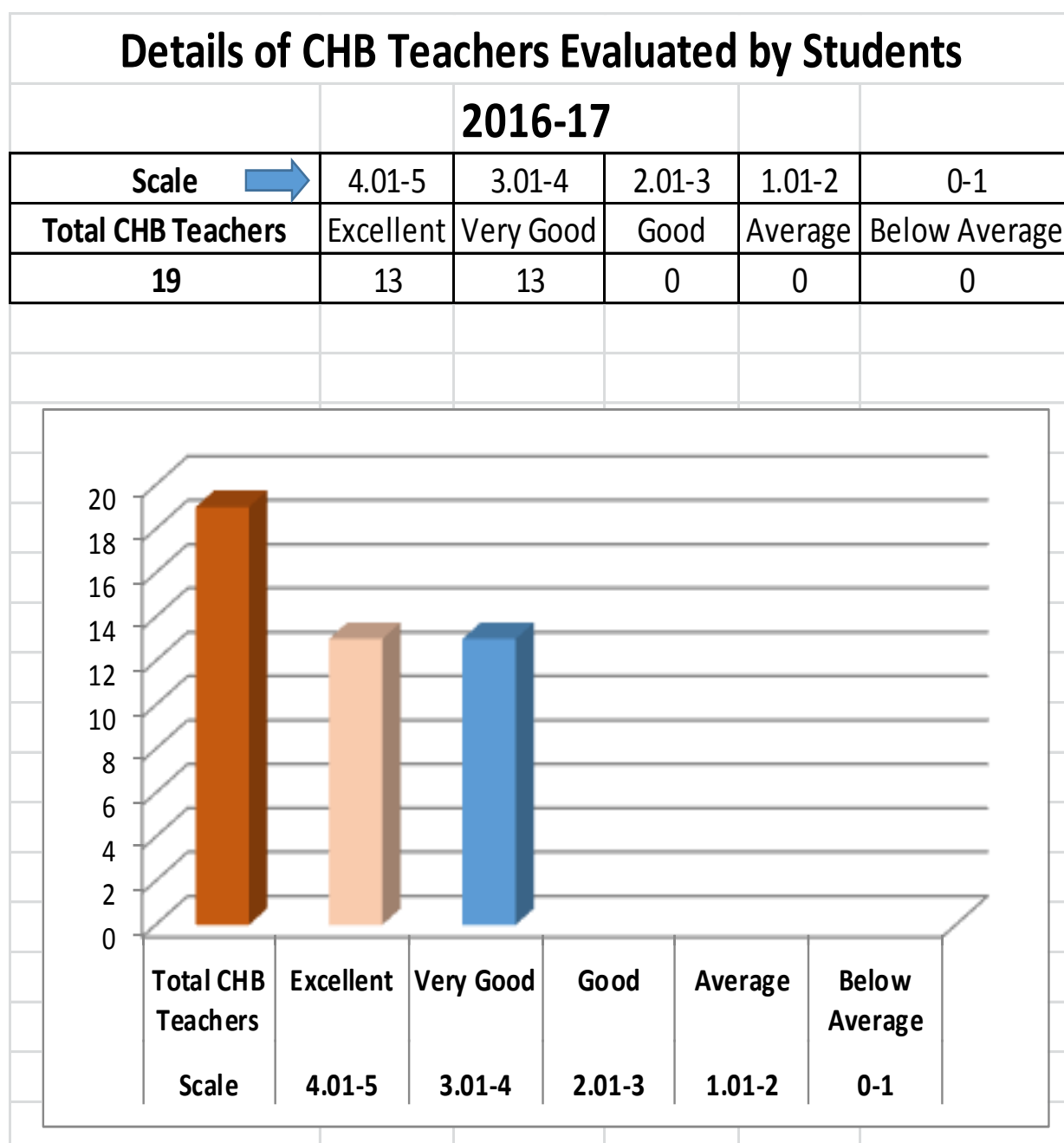
**B SUBJECT RELATED**

		1	2	3	4	5	6	7	8	9	10
1	Command over Subject										
2	Use of current events and Audio-Visual Aids										
3	Enhancing student's interest in the subject										
4	Asking short questions to students										
5	Conducting Unit Tests										
6	Practice of giving home assignments										
7	Readiness to evaluate assignments on submission										
8	Encouraging students to ask questions										
9	Motivation to read reference books										
10	Help in preparation for University Exam										
<b>TOTAL B</b>											

## Details of Regular Teachers Evaluated by Students

	2016-17				
Scale 	4.01-5	3.01-4	2.01-3	1.01-2	0-1
Total Regular Teachers	Excellent	Very Good	Good	Average	Below Average
<b>34</b>	29	5	0	0	0





## **Best Practice 1**

**1 Title of the Practice:** : **Reading Room till Midnight for Aspiring Students**

### **2. Goal:**

This practice is initiated by the library under the aegis of College and aims at providing better educational ambience and facility not only for college students but from the students of the nearby villages who are preparing for competitive and university exams. It also inspires them for the healthy competition for getting selected in various competitive exams. Development of reading culture among the students is one of the aims of Midnight Study Room.

**3. Context:** As college is situated in a rural area, students especially hostellers and tenants of small sized single room do not have comfortable seating facilities and study atmosphere to prepare for regular as well as competitive exams. Hence this practice is started to provide them better seating arrangement and other facilities of magazines, books, newspapers and internet facility. To fulfill their needs and optimal utilization, the facility of reading room, the reading room is even kept open till midnight for them.

### **4. The Practice:**

After the notice from library about the starting of Midnight Study Room needy students regularly use this facility from 6 pm to 12.00 pm. Facility is provided to all the students irrespective of their last exam score. 20 students from college hostel, 09 of Tribal Government Hostel. 13 outside students preparing for regular and competitive exams visit the library on daily basis. Annual fee of 1500/- and half yearly that of 750/- are charged for such outside students. Facility of around 5 books each are made available to the students who prepare for the annual exam. Similarly students appearing for various competitive exams are provided books for various exams including general knowledge, aptitude test, environment, Indian Constitution, Geography, descriptive algebra etc. To further the cause, a readers' club entitled 'College Katta' is also initiated with an executive body of 8 student members and librarian as a secretary. This club carries out activities like exhibition of books, displaying of noble thoughts and also newly subscribed books and journal, group discussion etc. In order to improve this facility, manual feedback of the students is also taken.

### **5. Evidence of Success:**

All the students who come at Midnight Study Room are instructed to write their names and put their signatures on library register. We have a register of students' name, time of arrival and signature. Study materials like reference books; books for competitive exams, monthly journals are made available to the students from 6 pm to 12 am. This year two students from college Mr Shubham Burde and Mr Jitendra Mandape under the *Earn and Learn scheme* are given a job

there for keeping watch on the students. In the recent years beneficiary students of this practice are selected on various posts. In this session a student Chunnilal Nandanwar has got appointed as gang man in Railways. Another student named Chetan Prabhakar Urkude (daily visitor of the reading room) got through NEET Exam. Similarly Roshan Vithoba Natke and Vinayak Dashrath Naktode cleared SET exams in English and Library Science respectively. As far as University results are concerned the users of this practice made the place in merit list of the Gondwana University. Among them 4 students are from Science Faculty, 03 students from M.A.(Geography), 01 student from M.A.(History), 01 from M.A.(Home Economics), 01 from Political Science, 01 from Sociology and 02 from Commerce.

## **6. Problems Encountered and Resources Required:**

Due to load shedding, students complained us about failure of power supply during their study time. Hence mini generator is instantly set up for them. Girl safety is another issue. Girls can not avail this practice to the fullest as they have to return to their hostels or homes before dark. Moreover some students willing to avail the benefit remain deprived of this practice because of being commuters.

## **7. Notes:**

Every year Department of library of N H College displays a notice on the notice board about the commencement of Midnight Study Room from 6 pm to 12 am at library hall. Interested students contact the Librarian and start coming for reading from given date. Students complains during the use of the reading room are solved on priority basis. Suggestion box is also set up for the students to get their suggestions from time to time.

### **1. Contact**

Name of the Principal : Dr. N.S.Kokode  
Name of the Institution: NevjabaiHitkarini College  
City : Bramhapuri  
Pin Code : 441206  
Accredited Status : B<sup>++</sup> with CGPA 2.86  
Work Phone : 07177 272033 273293  
Institutional E-mail : [nhcbramhapuri@rediffmail.com](mailto:nhcbramhapuri@rediffmail.com)  
E-mail : [drns.kokode@gmail.com](mailto:drns.kokode@gmail.com)  
Mobile : 9421782607  
Web site : www.nhcb.in



## **Best Practice 2**

2. **Title of the Practice** : Academic Excellence Award for students
  3. **Goal** : This Practice initiated by the institute aims at recognizing meritorious students' excellent feat in academics. This certainly motivates them to expedite their upcoming academic voyage with zeal. By awarding cash prizes sponsored by the teachers to the meritorious and topper students from at college and university level, the students hard work in studies is taken care of. Students feel proud for being felicitated at the hands of reputed academicians in front of all the college students. They become role models to and inspire other students who lag behind in study for some or other reasons. This felicitation of students strengthens the teacher-sponsors and students bonding.
  4. **Context** : After deciding the awards for particular classes and subjects in advance, it is obligatory on the part of institute to hand over the prizes to the toppers of the classes for whatever highest marks they score. At such time, this is disheartening to see that students though topper with fifty percent marks avail the benefit of being felicitated by the practice initiated by the college with a view to celebrate extraordinary results of the meritorious students.
  5. **The Practice** : Academic Excellence Award is practiced to felicitate the students, from Junior and Senior wings of Nevjabai Hitkarini College who have topped at college and university level for the classes and subjects decided in advance by the consent of the teachers who are the sponsors (in large number), management and the retiree teachers. The awards are declared in memorial of the persons decided by the sponsoring teachers, management and retiree teachers. Teachers contribute Rs.500/- cash prize each as a minimum criterion. Toppers are also given certificates. The total amount of an individual sponsors in some cases varies and goes to bigger amount in the multiple of Rs.500/- when sponsors declare more than one award. However, many times it is observed when two students score same marks for the class and subject decided, the single amount of Rs.500/- is equally divided between them. This type of sincere initiative practiced by the patron stakeholders of the institute are not seen to be practiced at least in the colleges in the knowledge of the institute.
  6. **Evidence of Success** : Academic Excellence Award Ceremony was held on 30/01/2017. Hon. Prakashji Bhaiya, Vice-president of Nevjabai Hitkarini Shikshan Sanstha chaired the programme. Hon. Shri. Prashant kumar Pardesi SDPO, bramhapuri, Hon. Shri Mittal, IAS, Hon. Shri Chetan Jadhav, BDO bramhapuri was prominently present as a chief guest. Shri. Ashokji Bhaiya, Secretary; Shri. Bhaskarraoji Urade, Joint Secretary; and Shri. Subhash Bajaj, senior member of Nevjabai Hitkarini Shikshan Sanstha graced the occasion as guests. Principal Dr. N. S. Kokode, Vice principal Dr. D.
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A. Pardhi, Junior College Supervisor Shri. Narad Sir were prominently present on the dais. Dr.N. S. Kokode delivered introductory remarks. Hon. Shri. Prashant kumar Pardesi SDPO, bramhapuri, Hon. Shri Mittal, IAS, Hon. Shri Chetan Jadhav, BDO. mesmerized the students with his thought provoking and inspiring speech. Dr. Yuvraj Meshram, Chairman of the committee conducted the programme and prof. Ratan Meshram proposed vote of thanks. In Gondwana University Ku. Krupali Inkane, Gold Medal and first merit in science faculty (B.Sc), Ku. Trupti Shrirame Gold medal and first merit in B.Sc. in ST Category. Ku. Shamal Talewar merit in Physics, Sangita Khandade first merit in Botany, Supriya Dange first merit and gold medal in Geography, Ku. Nilima Gedam Gold medal and first merit in Economics Savita Bansod gold medal & first merit in political Science Ku. Asmita Kothewar was Gold medal and first merit in Marathi, Ajay Netinkar Second merit in History, Ku. Swati Meshram, Second merit in commerce faculty (B.Com) total twenty nine Merit student of the college in Gondwana University. Out of total amount 65,600/- one hundred twenty five cash prize of 500/- three cash prize of 1000/- were given to the meritorious students.

#### **7. Problems Encountered and Resources Required**

Sometimes students appear at the eleventh hour and claim for their right for felicitation despite having displayed the No Objection List of topper students. In negligible cases, students do not turn up for the felicitation even after being communicated by invitation letters and telephonic dialogue. However such students are satisfied by showing them the university gazette. If the claim stands right, the corrective measures are taken.

8. **Notes :** Academic Excellence Award Committee given in the portfolio given in advance at the beginning of every year with chairman and members. Proper notices are circulated among the staff and stakeholders are also communicated about the programme. Results were collected from the authentic sources i.e. gazette and original mark list. List of the topper students are make and displayed for any objection from students one week before the actual day and programme of felicitation. Invitation cards are prepared for the invited guests and the pride of the college i.e. topper and meritorious students.

#### **9. Contact**

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Mobile : 9421782607  
Web site : www.nhcb.in

### **Best Practice 3**

**1) Title of the practice:** Student Guardianship Scheme

**2) Goal:**

The aim of this practice is to provide family like atmosphere. Personal attention will be given to all students. Teacher will have complete information of students. Student can discuss with teacher on educational as well as personal problems which are coming against his/her development. Teacher who becomes class Guardian of class, he will be their responsible teacher for students educational weakness. Subject teacher will have personal attention on students. Through this particular best practice we can get educational, family, economical and sport background of student.

**3) Context:**

Our College is situated in tribal region of Maharashtra. Most of the students belong to college are from poor family background. Poor economical condition is barriers in student's overall development. According to objectives and functions of the schemes our college formulates such scheme to provide financial aid to students. College has decided to minimize difficulties of students by providing not only financial aid but opportunities to uplift their status. Rural and Urban area students are admitted in this institute therefore teacher provides equal condition and study facility to all students, without any kind of discrimination on the basis of caste, religion and gender. All the students are under supervision of teacher. Any facility and help can give immediately to the students. Once teacher is connected directly, student will not be hesitated to tell educational problem. Student Guardianship Scheme is one of the best practices where students and teachers are activated and reach to ultimate goal of education.

**4) Practice:**

Student Guardianship Scheme is regular practice of institute. Meeting was held under the chairmanship of Principal Dr. N.S. Kokode in every academic year. Objectives and functions of the schemes were discussed and nature of work allotted to guardians of classes. Principal have formulated committee for the practice. Committee Chairman Shri. Milind Pathade has allotted the classes among teachers. Once teacher becomes guardian of the class, he will have complete analysis of the students. Teacher will recommend names of five needy and poor students for financial Aid from each class. Chairman of committee will recommend students name for **Student Aid Fund, Fess concession, remedial Classes and other facilities.**

The scheme is really beneficial to the students. Students overall development is depend on social and economical condition. Likewise, Students desire and expectation are promoted through the practice.

**5) Evidence of Success:**

This practice among the students is helpful to uplift the educational condition. Counseling and guidance on particular problems of students are given by guardians time to time , therefore students feel more confident and relax if they have study related as well as family and

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other problems. Our students have familiar with the benefits .This practice gives opportunity to show problems and weakness as well as quality and expectation of the students. Some students are shy and cannot disclose their educational problems, but who have gone through this practice he knows how to tackle problem. Students become responsible and sincere in the field. Students take part in the practice every year regularly and enthusiastically. List of recommended students had submitted to the Principal for financial Aid of respective years. Financial assistance given to the student through this scheme is mention below.

Sr. No.	Academic Year	Granted		Non-Granted		Total
		Number of Students	Amount	Number of Students	Amount	
1	2016-17	-----	-----	06	14,000 /-	14.000 /-

#### 6) Problems Encountered and Recourses Required

Most of the students of institutes are coming from rural area. They are not familiar with Government facilities as well as private funds. Such information promote student for education and social awareness. Students need information and college support to enhance educational quality. Guardian needs to look after students in every moments of educational career. Guardian plays father cum friend role with students and to understand every problem regarding not only of education but Physical, Mental, Social, Political. Therefore this practice is a useful and fruitful for area.

#### 7) Contact Details

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## **Best Practice - 4**

### **1. Title Of The Practice : -EARN AND LEARN SCHEME**

### **2. Goal :-**

- ✓ Make student job oriented and financially independent.
- ✓ Prevent distraction of the poor students from main stream of education due to poverty.
- ✓ Develop a work culture among the students with the right attitude.
- ✓ Make possible meritorious and deprived students to earn a reasonable amount every month to meet their expenses.
- ✓ Provide experience to the student and thereby making them competent for taking job in the future.

**3. The Context :** - Institution is situated in rural part of eastern Maharashtra. Every year about 5,500 students enrolled for various courses in this institution. Most of the students are from socio-economically weaker section of the society. Now a day education become so expensive that such student from economically backward class can not have enough funds for their education. Hence such student need some special assistance to meet their expenses. Needy student from this class those have special skill like computer knowledge, DTP work, accounting, photography, laboratory work, get benefited through 'EARN AND LEARN SCHEME'.

**4. The Practice :-** In this institution Earn while learn scheme was started from 2007-08. College circulate notice about the scheme and invite student to apply for this scheme in the month of July in every academic year. Committee members search job-vacancies in various department of the institution as well as in local area. Required number of students have been selected through scrutiny by committee. Students are trained as per the job requirement. College also provide outdoor DTP and data entry work to the students.

**Nature of work :-** In the laboratory students are engaged in preparation of solutions, handling, maintenance and storage of equipments, up-gradation of departmental data. In library they are trained in the activities like repair damage books, display of books, issue and return of books, data entry. In the office section students are engage in photocopy, data up gradation, compilation and analysis of data etc.

**Fund :-** student get Rs. 30/- per hour for this job and work maximum 3 to 5 hours a day as per the requirement of the student.

**5. Evidence of Success :-** Sign of satisfaction about job and internal feeling of competent among student is an obvious evidence of success which reflect while interacting with these students. Every year number of needy student from economically backward class get financial assistance through this scheme. We note feedback of various job providing establishment at the end of every academic year. The job undertaken and service delivered by the student and their earning during the academic year through EARN AND LEARN Scheme is mention here below.

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<b>Sr. No.</b>	<b>Description of service/job/consultancy</b>	<b>Earning in Rs. during 2016-17</b>
<b>1</b>	<b>Various department of institution</b>	<b>40,000/-</b>
<b>2</b>	<b>Clinic/Hospital</b>	<b>9,000 /-</b>
<b>3</b>	<b>Xerox centre / DTP work</b>	<b>15,000 /-</b>
<b>4</b>	<b>Online Scholarship form filling</b>	<b>3,000 /-</b>
<b>5</b>	<b>Photo studio</b>	<b>12,000 /-</b>
<b>7</b>	<b>Saii Petrol Pump</b>	<b>9,000 /-</b>
<b>Total Amount</b>		<b>88,000 /-</b>

#### **6. Problems Encountered and Resource Required :-**

Needy and economically poor student as per the essential job requirement are difficult to find. Some additional training related to the job along with special skill has to be provide to the student to work at job place like laboratories, library. As per the job requirement schedule of the college and job work is mismatch most of the time. Some basic facilities like computer, printer, scanner and other related tools make available by the institution for DTP and data entry type of outdoor work.

#### **7. Contact Details**

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