YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

NEVJABAI HITKARINI COLLEGE BRAMHAPURI

- Name of the Head of the institution

  DR. NAMDEO SHRIRAM KOKODE

- Designation

  PRINCIPAL

- Does the institution function from its own campus?

  Yes

- Phone no./Alternate phone no.

  07177273293

- Mobile no

  9421782607

- Registered e-mail

  nhcbramhapuri@rediffmail.com

- Alternate e-mail

  drns.kokode@gmail.com

- Address

  Nevjabai Hitkarini College Bramhapuri

- City/Town

  Bramhapuri

- State/UT

  Maharashtra

- Pin Code

  441206

2.Institutional status

- Affiliated /Constituent

  Affiliated

- Type of Institution

  Co-education

- Location

  Rural

- Financial Status — **Grants-in aid**

- Name of the Affiliating University — **Gondwana University, Gadchiroli**

- Name of the IQAC Coordinator — **Dr. Kishor Sudhir Naktode**

- Phone No. — **07177273293**

- Alternate phone No. — **07066253263**

- Mobile — **07744931804**

- IQAC e-mail address — **iqacnhcb@gmail.com**

- Alternate Email address — **naktode.kishor98@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year) — https://nhcb.in/uploads/AQAR%2020-21_Final.pdf

4.Whether Academic Calendar prepared during the year? — **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: — https://nhcb.in/uploads/24122022/ACADEMIC%20CALENDER%202021-22.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**75.50**	**2004**	**16/02/2004**	**15/02/2009**
Cycle 2	**B++**	**2.86**	**2013**	**05/01/2013**	**04/01/2018**
Cycle 3	**B++**	**2.87**	**2021**	**15/02/2021**	**14/02/2026**

6.Date of Establishment of IQAC — **14/03/2004**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Chemistry	Minor Research Project Sanshodhan	Gondwana University, Gadchiroli	2020-22	120000
Physics	Minor Research Project Sanshodhan	Gondwana University, Gadchiroli	2020-22	100000
Physical Education	Minor Research Project Sanshodhan	Gondwana University, Gadchiroli	2020-22	60000

8.Whether composition of IQAC as per latest NAAC guidelines   Yes

- Upload latest notification of formation of IQAC   [View File](#)

9.No. of IQAC meetings held during the year   4

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   Yes

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Submitted Proposal for Best college award to the affiliating university. 2. Submission of AQAR 2020-21. 3. Submission of Proposal for two new Programme and four new certificate course. 4.

Implementation of strategic plan for development of Research culture which gives number of research paper and patents 5. Increase in the number of ICT facility for better teaching-learning process.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To promote renovation, repair and construction of the college infrastructure	• Finishing and furnishing of New Library in an area of 16000 sq.ft. has been initiated. • Air Conditioning of Auditorium Ducting (16000 sq. ft. each including ground and first floor) has completed. • Renovation of Outdoor playing ground is started. • Beautification of Stage in front of college building has been done.
Submission of Proposal new courses and new certificate courses	• Proposal submitted for three new courses in PG programme i.e., M.Sc. (Comp. Sci.), M.Sc. (Maths) and M. Com. (English medium) has been submitted to university. • Also, the proposal for four new certificate courses i.e. 1. Herbal Medicine 2. Aquaculture 3. Rice Processing
To promote extension services through Extension Units	• NSS Unit has the registration of 120 Girls and 80 boys. • International Environmental Day was celebrated on 5th June 2021, and as suggested by university giving special importance to water conservation. • 7th International Yoga Day celebrated on 21st June 2021, On the occasion Yoga Session was organized jointly by NSS, NCC and Physical Education Departments. • On the occasion of International Population Day 11th July 2021, organized different events and Seminar by Population Club. • Celebrated 21st Kargil Vijay Diwas on 26th July 2021, by organizing Poster competition. • On the occasion of Independence Day i.e., 1st August to 15th August 2021, NSS

and NCC has organised cleanliness drive in the college campus under which various activity has been taken. Student, faculties and administrative staff participated in tree plantation and awareness programme for students. • NCC cadets participated in Cleanliness Drive to run Swachchha Bharat Abhiyan on 1st October 2021. • On the occasion of Gandhi Jayanti from 1st October to 21 October 2021, NSS and NCC has organised Fit India Freedom Run-2, in the college campus under which various activity has been taken. • From 1st November to 15th November 2021, Voters Enrollment Movement was carried out in which more than 500 voters have been enrolled. • 26th November 2021 celebrated as Indian Constitution Day and on this occasion Essay Competition was organized. NCC and NSS cadets have participated along with other students of the college. • 1st December 2021, Calibrated International Aids Day by Population, NSS and NCC units of the college. On the occasion different awareness programmes have been taken. • 25th January 2022, celebrated as National Voters Day on the occasion NCC and NSS cadets participated in different awareness programmes. • NCC, NSS and Physical Education Department jointly organized Special Campaign in relation to Azadi Ka Amrit Mahotsav under 75 Crore Suryanamaskar which the initiative of Ministry of Ayush,

	Government of India. • A single use plastics awareness rally and street play was taken out under Punnet Sagar Abhiyan by NCC girls Cadet Unit.
To monitor the Activities according to portfolio	Follow up of various committees taken and suggestions were given from time to time.
To conduct innovative courses and classes & activities	• Department of Chemistry introduced and conducted Certificate Course in Analytical Chemistry. • Regular online classes are conducted in this session to complete syllabus. All faculty members used online platform like Google classroom and LMS to carry out teaching learning process in this Covid -19 situation. • Proposal for introduction of new courses and new certificate courses put in front of College Development Committee.
To encourage all departments to conduct talks of experts/seminars /conferences and workshops	• Many Departments have organized Expert's Talk/ Workshops in different fields in the session. Department of Botany has organized Workshop on Bio-informatics for UG, PG and Research students. Department of English has also organized workshop on Personality Development.
To encourage faculty members for the participation in academic, research activities and other programmes.	• Three faculty members 1. Dr. A. J. Mungole, Assist. Prof., Dept. of Botany, 2. Dr. A. N. Yerpude, Assist. Prof. Dept. of Physics and 3. Dr. S. M. Shekokar, Prof./Director, Dept. of Physical Education are awarded with national Patent. • More than 50 research articles have been published by the

	faculty members in International & National Journals. • Faculties were participated in many National and International Conferences and Seminars to enhance knowledge in the respective subjects.
To motivate faculty for M.Phil., Ph.D., Minor and Major Research Project.	• Three Minor Research projects are ongoing in this academic year, and two research projects are submitted to university. • 55 research students are registered for this session and 9 research students have been awarded with Ph. D. Degree. Post-Graduate students are encouraged to publish research articles on their project work. • Encouraging sending Proposal for Research Projects and filling of Patents.
To encourage faculty for arranging and encouraging students for co-curricular activities	• Elocutions, Essay Competitions, Group Discussions, Seminars, Poster presentations, Debate competitions, Rallies, Talks were held by departmental associations, cultural and extension units from time to time.
To ensure faculty participation in Faculty Development Programmes and other courses	• Faculty development Programmes (Orientation, Refresher & Short Term).
To ensure the students participation in sports, research, co-curricular, academic, cultural and other activity	• N. H. College Sport Nursery has organized Intensive Basket Ball Summer camp 2022 in which 90 students were participated. • Under Bharat Abhiyan organized various Awareness campaign such as Covid 19 awareness, distribution of masks, lectures on awareness in the selected villages by the teachers and students of the Institute. •

Training and placement career Guidance Cell has organised "TCS Youth Employment Training Programme" on 20th April, 2022 conducted by TATA consultancy Services. 40 students were participated and registered for the training. • Training and placement career Guidance Cell has organized Gondwana University Gadchiroli sponsored 6 Days Workshop on Personality development during 21st to 26th March 2022. • Training, Placement and Counselling Cell has organized workshop on "Innovate, Integrate and Motivate the Career Growth in Clinical Research and Pharmacovigilance on dated 13th May 2022. • International Yoga Day organised on 21st June 2020 through online mode for wellness. • Cultural department has organized 4 days programme, 35 students were participated in it. • Under student development and student welfare scheme 40 students were facilitated with scholarship. • Student Development Department has organized workshop and training programme for the student on Disaster Management and CPR. • Student Development Department has organized workshop and training programme for the student on Food and Fire Disaster Management. • Sports Department has organized Health and Hygiene Workshop on 15-05-2022 for the students. • Sports Department has organized Physical Health Check up on 14-05-2022 for the students. • Sports Department has organized

	Amrut Krida Mahotsav for Non-Teaching staff of the institute on 26th and 27th February 2022.
To ensure the preservation of Nature and Beautification of Campus	• Tree Plantation conducted on 15th July, 2021 by all the cells and units concerning nature and environment. • For the conservation of biodiversity of the campus and maintenance of Garden MoU was signed with 'Vrukshangan Nursery Bramhapuri. Around five men are appointed to take care of the nature in the campus to ensure the safety of trees and plants. • Medicinal plant garden enriched with new additional rare and important medicinal plants. • Beautification of stage in from of college has been sculptured with different plants. • Cleanliness drive was made successful during 1st to 15th august, 2021 to ensure clean campus.
To initiate and arrange student-friendly and welfare programme	• Mentor Mentee Scheme is run to solve students stress related problems as regards of academic, financial and examination. • Facility of ABRAR (Audio Book Reader and Recorder) initiated for Blind Students. Wheel Chair facility made available and ramps created at all important entry places for handicapped people. • Complaint Box installed regularly monitored. • Independent Digital Library launched by Library for the students for online digital books, e-newspapers, e-journals, e-syllabus-question papers. Students can access to thousands of books. Library users are

	oriented from time to time. • Book Bank Scheme, Cash Deposit Scheme, independent Reading Room for students for competitive and regular exams. • Display of employment news, Eklavya Book Scheme, Facility for specially abide students, Open Public Access Catalogue. • Independent room for the students preparing for NET/SET and other exams. • To promote reading Best Library User Award is given. Rangnathan Caders Club opened, Display of new arrivals, Facility of Reference section, Internet and Catalogue facility etc. • Student Welfare Fund Student Guardianship Scheme Alumni and Parent Association and their feedback Academic Excellence Award held to felicitate meritorious students wherein teachers contribute mostly 500/- each.
To ascertain the placement of students	• 40 students have interviewed and selected for Earn and Learn Scheme. Selected students working in the different laboratories of the Institution.
To conduct academic audit	• Academic Audit was conducted by Academic Audit Committee duly constituted and working within the purview of 1QAC.
To take feedback from Students, Teachers and Alumni	• Feedback was taken at the end of the session; Analysis was done action has been taken accordingly and report of save uploaded to the Institutional website.

13.Whether the AQAR was placed before statutory body?   Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee (CDC)	**17/03/2023**

14.Whether institutional data submitted to AISHE

Part A	
Data of the Institution	
1.Name of the Institution	NEVJABAI HITKARINI COLLEGE BRAMHAPURI
• Name of the Head of the institution	DR. NAMDEO SHRIRAM KOKODE
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07177273293
• Mobile no	9421782607
• Registered e-mail	nhcbramhapuri@rediffmail.com
• Alternate e-mail	drns.kokode@gmail.com
• Address	Nevjabai Hitkarini College Bramhapuri
• City/Town	Bramhapuri
• State/UT	Maharashtra
• Pin Code	441206
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Grants-in aid
• Name of the Affiliating University	Gondwana University, Gadchiroli
• Name of the IQAC Coordinator	Dr. Kishor Sudhir Naktode

• Phone No.	**07177273293**
• Alternate phone No.	**07066253263**
• Mobile	**07744931804**
• IQAC e-mail address	**iqacnhcb@gmail.com**
• Alternate Email address	**naktode.kishor98@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://nhcb.in/uploads/AQAR%202 0-21_Final.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://nhcb.in/uploads/24122022 /ACADEMIC%20CALENDER%202021-22.p df

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Name	Date of meeting(s)
College Development Committee (CDC)	17/03/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	11/01/2023

15.Multidisciplinary / interdisciplinary

Nevjabai Hitkarini College Bramhapuri is a multi-faculty Institution having faculty of Humanities, Commerce & Management, Science &Technology and Interdisciplinary Studies (Physical Education & Library and Information Science) with number of courses. In Science and Technology,Institution is offering B.Sc. degree with multiple choice subjects in Physics, Chemistry, Botany, Zoology, Mathematics, Electronics, Computer Sciences & Microbiology.Students have choice to select subjects according to their interest.For example, to complete B.Sc. Programme students can select any three subjects as a core subjects (1. Phy, Chem, Maths 2. Chem, Bot, Zoo 3. Chem, Zoo, Micro. Bio. 4. Phy, Com.

Sci., Maths 5. Phy, Ele, Maths). Other than this, these students have choice to select elective papers in discipline specific subject inSemester V and VI. Similarly, in Humanities faculty,Institution is offering B.A. degree with 28 multiple choices - Literature in English, Literature in Marathi, English, Marathi, Political Science, History, Sociology, Geography, Economics, Home-economics.Institution has PG programme in all three faculty i.e. M.A. Degree in eight subjects with CBCS system. M.Sc. Degree in Physics, Zoology, Botany, Chemistry as well as M.Com. Degree in English and Marathi medium. The Institution is offering Ph.D. programmes with adequate research facilities in 10 subjects(Physics, Chemistry, Botany, Zoology, English, Marathi, Economics, History, Geography and Commerce). As per University direction number 16 of 2021 by the Gondwana University, college has facility to provide interdisciplinary research and to have co-guide system for fostering cluster research.In interdisciplinary faculty institute B. Lib and M. Lib degree is offering. In such a way institute is prepared to run multidisciplinary/ interdisciplinary educationfor students to shape their career options.

16.Academic bank of credits (ABC):

Being affiliated to Gondwana University Gadchiroli, college has already adopted credit system in all UG, P.G. and Ph.D. programme. All the courses have credit specified by university in syllabus and accordingly reflecting in the final score card of student in the form of SGPA and CGPA. As per UGC letter and Gondwana University directions, our college has amendment to provide credits earned through SWAYAM portal. Institute has planned to start to design the certificate courses of specific credit so that students can be benefited. The initiative undertaken by the affiliating University is at preparatory phase. The institute would register for the Academic Bank of Credit in near future. Institution has given directions to the faculty to be prepared and gain the information regarding Academic Bank of Credit ID. Institution will conduct the awareness programme and hands on registration training as per the guideline from university regarding this. Institute also plan to do mass awareness through institutional website.

17.Skill development:

As the college is affiliated to Gondwana University, the affiliating university already initiated the implementation of Skill Enhancement Courses in UG and PG programme.For UG programme from Semester Third to Sixth and for PG programme,it is

implemented in Semester Third and Fourth.

1. Gardener Training – (Basic)
2. Mushroom Culture Technology
3. Herbal Technology
4. High Density Planting
5. Floriculture
6. Gardener Training – (Advanced)
7. Biofertilizers
8. Ethnobotany
9. Medicinal Botany
10. Modern farming Technique
11. Pharmaceutical Chemistry
12. Chemistry of Cosmetics& Perfumes
13. Pesticide Chemistry
14. Analytical Clinical Biochemistry
15. Physics Workshop Skill
16. Electrical Circuits and Network Skills
17. Basic Instrumentation Skill
18. Renewable Energy and Energy Harvesting
19. Electrical Circuits and Network Skills (SEC-1)
20. Electronic Workshop Skill (SEC-2)
21. Renewable Energy and Energy Harvesting (SEC-3)
22. Weather Forecasting (SEC-4)
23. Computers for Managers
24. A Certification course from IIT spoken tutorials, Mumbai
25. Accounting & Office Management
26. Media Management
27. A Certification Courses from MOOC
28. E - Waste Management
29. PC – Maintenance
30. Apiculture
31. Sericulture
32. Medical Diagnostic
33. Public Health and Hygiene

Apart from the curriculum designed by the affiliating university, college is running Skill Development Programmes through various certificate courses, Ad-on courses and value-added courses.

This Institution is having Training and Placement Cell through which we arrange Skill Development Programmes throughout the year for students. The college has been imparting Skill based Short Term Courses every year covering substantial number of students.

The range of skills imparted is wide and varied from soft skills to ICT skills. Each department conducts at least one career-oriented course related to the subject concerned through certificate course or value-added courses.

Yoga and physical fitness training programmes are regularlyconducted. Institution has accepted the Choice Based Credit System designed by the university for all the programmes.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

College has English and Marathi subjects as compulsory courses for first year students of UG programme. College adopted the teaching methods in bilingual mode for science subject for better understanding.However, difficult concepts, theories and practical's are explained in Marathi language. There are two language departments which offer UG (3) and PG (2) programmes in English and Marathi. Degree courses in Arts stream- Sociology, History, Geography, Economics, Home-Economics and Political Scienceare taught in Marathi. The institution takes special efforts to preserve Indian culture and traditions through various certificate courses like 1) Tribal Tourism, 2) Fashion Designing, 3) Yoga and Meditation, 4) Functional Marathi and 5) Human Rights.

The Institute also conduct the activities such as Traditional Day celebration, Mehndi, Rangoli, Dance, Singing, Dramatics, Food festival, celebration of festivals, Marathi Pandharvada (Marathi Fortnight celebrations), Day celebrations, Annual Social Gathering, Intercollegiate Cultural Competition through which we inculcate Indian culture and values.Teachers are encouraged to prepare certificate courses in online mode so that student can access anywhere and at any time.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institute has taken initiative to provide outcomes bases education by designing the various certificate course along with the syllabus given by the affiliating university. Programme outcomes, Programme Specific Outcomes and Course Outcomes of syllabus are prepared by each department and strictly convinces to the students at the starting of course. Programme outcomes, Programme Specific Outcomes,Course Outcomes are displayed on the notice board as well on the college website. Feedback committee is established to monitor the requirement of students in view of syllabus. The feedback committee collect the feedback, analyses

it and prepared the report. After the proper discussion of these reports with planning and discipline committee actions are taken accordingly. Institute also has the internal assessment evaluation system through which it is monitored the passage of knowledge to produce specific results. Teachers are encouraged to participates students in the experiential learning through project work, group discussion, field project, seminar and various departmental activity.

20.Distance education/online education:

In view of NEP 2020 college is working on distance/ online education system. College has made available open/ distance education system to the student as the college has registered unit of Yeshwantrao Chavan Maharashtra Open University through with UG and PG programmes are offered. Special efforts are taken to improve the ICT in teaching and learning. Each department has the learning management system. Library is automated and have number of e-books and e-journals along with remote access to the students and teachers. 100 % faculty members uses the ICT in there teaching activity. Every department has its own google website where concerned faculty has developed LMS through which study material are made available online to students. Students are enrolled to Google classroom where teaching video, PPT, study material and assignments etc. are provided by the teachers. College has maximum classroom and seminar hall with ITC facility. College has planned to established audio video recording room to provide the online education. College has taken initiatives to encourages students to enrolled for SWAYAM courses and takes awareness and hands-on training programme for the students.

Extended Profile

1.Programme

1.1   **525**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File]()

2.Student

2.1   **3281**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2   **687**

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	[View File](#)

2.3   **1087**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1   **37**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File](#)

3.2   **49**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**525**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**3281**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**687**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**1087**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**37**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**49**

File Description	Documents
Data Template	**View File**

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**29**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**232.70004**
4.3 Total number of computers on campus for academic purposes	**153**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- **Academic Calendar: Departmental heads prepare academic calendar according to the university and college calendar and hold at least 04 meetings to discuss the syllabus, exam pattern, dates, syllabus and course outcomes.**
- **Time Table: All the heads submit their departmental workload to their respective faculty in-charge teacher who then prepares the separate time table for all the three streams. The time table is displayed on the college notice board and on departmental websites.**
- **Teaching Techniques: Departments have their own websites to upload curriculum, course outcomes, question papers, syllabus and teaching modules. Teachers conduct bridge course for new students, remedial coaching for slow learners, surprise test, open book test, entry level test and orientation program for the students.**
- **Teaching Plan: Daily diaries that include time table, teaching plan, results of previous years, availability of**

teachers in the college are properly maintained, checked and verified by the competent authority.

- **Daily Diary: Teachers maintain proper record of teaching learning process in documented form and it is verified by head of the departments and respective faculty in-charge and finally by Principal.**
- **Feedback: IQAC monitors the overall process by collecting and analyzing the feedback from students.**

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://nhcb.in/uploads/15042023/1.1.1 Links%20for%20additional%20information.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- **Academic Calendar: As an affiliated college, academic calendar is prepared by taking the reference of Annual calendar of Gondwana University Gadchiroli which is prepared by the IQAC and approved in IQAC meeting. The college academic calendar includes all the necessary activities required for quality culture of the college like commencement of classes, internal assessment examinations and various curricular and co-curricular activities to be carried out during the academic session. The calendar is made available to all the students at the notice board as well as on the college website. Then accordingly departmental calendars are made to incorporate more activities.**
- **Internal Assessment and Evaluation Committee: For the smooth conduction of internal examination process the said committee is formed every year to carry out assignment, quiz, tutorials, seminars, case studies, model test and unit test during the session. The committee involves the members from all the faculties.**
- **Role of IQAC and Principal: IQAC and principal of the college take review of Internal Assessment and Evaluation Committee regularly and give their suggestions.**
- **Evaluation Process: Class teachers after checking the answer sheets returned it to students. Record of the test is shown to the faculty in-charge.**

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	http://nhcb.in/examination/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

26

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

12

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1321

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1. **Courses in the college curriculum: College is having courses on Environment Science and Democracy, Election and Good Governance.**
2. **Programmes conducted at college to sensitize the people towards cross-cutting issues:**

- **College conducts National Anthem at 11.30 am every day.**
- **Shade Net House for vegetative propagation and annual seed germination**
- **Rangoli, Quiz, Essay, poster presentation, talks & World Water Day, Earth Day Program held on the occasion of World Geography Day and Science Day.**
- **NSS held poster, essay and elocution competitions on National Integrity and Social Equality to mark Communal Harmony Day.**
- **NCC Unit organized programs on Voter Registration**

Campaign, Kargil Vijay Diwas, Best from Waste Activity, Plantation, International Yoga Day, Swachh Bharat Abhiyan Girls Welfare & Unnat Bharat Program, Raksha Bandhan Program, Street Play Competition, Constitution Day, Vaccination Drive for Students & Clean India Movement.
- Rajbhasya Din and Online Kavi Sammelan programs by Dept of Marathi.
- World Walking Day program by dept of Physical Education.
- Population Education Department organized programs like World Population Day, World Literacy Day, Women's Day
- Online program on 75 Years of Freedom by Cultural Department.
- Organized Birth and Date Anniversary of great Indian personalities

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

16

File Description	Documents
Any additional information	[View File](#)
Programme / Curriculum/ Syllabus of the courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	[View File](#)
MoU's with relevant organizations for these courses, if any	[View File](#)
Institutional Data in Prescribed Format	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

1347

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://nhcb.in/uploads/15042023/1.4.1_Stakeholder%20Feedback%20Report.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://nhcb.in/uploads/15042023/1.4.1_Stakeholder%20Feedback%20Report.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1386

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

641

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

1. **Identification Process**

   - **Students are identified as slow or fast as per the performance in the previous year summative exam. Students procuring less than 40% of marks are identified as slow learners whereas that above 40% as fast.**
   - **Students are also identified by conducting class unit tests on a regular basis**

For slow learners:

There are various reasons that make the learner slow in learning. The observed fundamental reason for such slow learners in our institution is their socio-economically backward and rural background. To overcome these issues, the institution conducts remedial classes, extra classes, bridge courses, parent-teacher meet, classroom seminars and guest lectures. The

teachers of the institutions give home assignments, monitor their class attendance, provide question papers of previous examinations and the performance of the students is communicated to their parents on regular basis.

For advanced learners:

To give advanced learners a platform to develop themselves, the institution provides an open access facility in the library through an internet resource center; more books are provided to such students. Students are engaged in ICT enabled teaching learning and LMS with considerable responses. Motivation to participate in interactive activities like debates, quiz competitions, seminars, group discussion on and out of the syllabi contents and participation in various cultural, extra-curricular and research competitions in and out of the college. Special coaching for personality development, communicative skills and other competencies. Institution provides the opportunity in the form of an annual magazine. Wi-Fi facility is also provided to the students to update their knowledge.

File Description	Documents
Paste link for additional information	https://nhcb.in/uploads/20042023/2.2.1_Student%20Assessment.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3281	37

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Methods of teaching:

1. Interactive and Participative Method:

Different interactive and participative methods used for teaching learning process such as, Blended and flipped learning, Essay writing, debate, quiz contest, role play, Seminar Presentation, PPT-making on topics by the students, poster presentation, wall paper presentation, group discussion; NCC cadets in RD event, TSC and Trekking camp, shooting practice.

E-Content and study material and modules on departmental websites:

LMS, e-content, Departmental Web site, LCD Projector, Interactive boards, what's up group, independent web site of library, uploading of question papers, course outcome, syllabus, PPTs and other learning material on departmental website, Launching of Google Classroom.

2. Experiential Learning:

Projects to the students: 16 courses are having experiential learning through project work and through these courses 1347 students have taken project. Projects are mandatory for all the PG courses of science faculty.

3. Problem solving method:

Laboratory exercise:

Problem based learning is a method of educating learner that combines theoretical knowledge with practical activities. As recommended by the university laboratory exercise is performed by the science students individually as well as in groups. The tutorials are arranged for students to solve various problems for tough subjects like physics.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://nhcb.in/uploads/11042023/Experiential%20Learning_Students.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

To synchronize the current scenario of education system, college

adopts the ICT base technology and implements it in class room, laboratories and office. College established ICT Cell Steering Committee to supervise the ICT utilization in curriculum activity and provide the goods regarding ICT based as per demands by ICT Cell Committee. Committee organizes ICT based workshop and awareness program for students and staff. The college has 19 ICT Class Room and equipped with smart LCD Projector, White Board, Audio System, and Lecture Capturing System by Cam Coder & Camera. Member of ICT Committee are In charge of ICT Class Room.

ICT utilization in Teaching and Learning process:

Maximum classroom, laboratory, seminar hall, library, and reading room are equipped with wifi and LAN facility.

- ○ Multimedia center open for all college students

In this center one computer instructor is appointed for assistance to the students who are not aware of ICT (Digital culture and Digital Literacy).

- ● Department wise LMS system.

Each department has prepared their own websites to provide adequate e-contents to the students, besides that each faculty members .

- ○ Online teaching through Google meet and other relevant platform.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

37

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	*View File*
Circulars pertaining to assigning mentors to mentees	*View File*
Mentor/mentee ratio	*View File*

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

37

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	*View File*
Any additional information	*View File*
List of the faculty members authenticated by the Head of HEI	*View File*

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

25

File Description	Documents
Any additional information	*View File*
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	*View File*

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

537

File Description	Documents
Any additional information	[View File](#)
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Various programmes, activities, tests and exams are frequently conducted and the record maintained throughout every year. Out of various committees in portfolio, Academic Audit Committee; Internal Assessment Committee; These Committees prepares and circulate notices regarding the internal assessment. Takes follow up whether the heads have displayed the schedule of internal assessment exams properly to the students through various means – notice boards, what's up group or oral. As a result of this, the following healthy practices are in place:

- Syllabus Discussion in departmental meetings and in the classrooms
- Regularity in classes and timely completion of syllabus
- Unit test record: Two tests in each semester are taken. Students' marks are communicated, suggestions for improvement given while discussing the solved answer sheets.
- Entry level question papers: Entry level exam is taken by setting an objective or multiple choice question paper of 20 marks.
- Record of Teaching plan, course outcomes and course completion from individual teacher.
- Parents, teachers and students feedback on infrastructural and curriculum aspects
- Identification and record maintenance of slow and fast learners and the analysis there of.
- Display of college and university schedule of exam; result on notice boards, no objection notice for students to register objection
- Installation of complaint box.

File Description	Documents
Any additional information	[View File]()
Link for additional information	[http://nhcb.in/examination/]()

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Special care is taken to grievances of students regarding the internal examination through the grievances cell. In the matters where heads require the official help from the office to rectify the university level exam related mistakes, students are directed towards the concerned clerks, vice principal, superintendent or principal as the need arises. Moreover the grievances at the time of actual summative exams are immediately solved by the exam in-charge within his capacity or in consultation with vice principal and principal. Following exam related grievances are broadly identified and redressed so far.

- **Fully equipped, well furnished, separate exam room provided to conduct university exam.**
- **Rules and fees of retotaling, revaluation, challenging are properly, patiently and with priority solved by the concerned clerk expertise.**
- **Differently abled students are provided writers during exam. Convenient and comfortable place provided while writing exam.**
- **Complains about withheld result are communicated and anomalies are rectified with immediate effect.**
- **Any matter related with discrepancies of subject, course or programme names on the mark sheets, names of students and parents and incompletion of any are communicated and corresponded and solved by the office efficiently.**

File Description	Documents
Any additional information	[View File]()
Link for additional information	[https://nhcb.in/uploads/2.5.3._Examination%20Related%20Grievances.pdf]()

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Mandatory for teachers

It is mandatory for the teachers to prepare course outcome for every course and programme they are entrusted with. Accordingly teachers have prepared the learning outcomes. Principal and IQAC monitor the practice minutely and closely and take the stock of it in IQAC meeting also. The following strategies adopted to sensitize the students about the course outcomes:

Communicated to students

- Students are informed about the learning outcome of programmes and courses of the college in the orientation programme held in the beginning of every year for the fresher.
- Teachers convey the learning outcomes as soon as a regular or value added course starts at all UG levels.
- Course Outcomes are dictated, explained and hard copy is provided.
- Course outcomes are also posted on what's up groups.
- Hard copy of learning outcomes is displayed on the central, the departmental notice boards or on the wall beside the departmental doors well in advance.
- Hard copy of syllabus and learning outcomes are available for the students as ready reference.
- Soft copy of course and programme outcomes uploaded department wise on institutional as well as departmental website.
- Programme and Course outcomes are displayed on the college website.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://nhcb.in/pedagogy/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the

institution.

Attainment of Programme Outcome in University Exam:

Student's attainment of outcomes is felt in students' performance in the summative exams conducted by university. Many merit and academically excellent students bear the testimony to this fact. On the successful completion, students of first, second and final year students across the Arts, Commerce and Science streams at UG level are felicitated in the award ceremony organized for the merit and excellent students.

Attainment of Course Outcome:

At the end of and during the course delivery, teachers conduct many tests based on the course outcome and testify whether students are following the outcomes of the courses. It is clearly reflected in the performance of the students in various exams. Besides written tests, many co-curricular and extra-curricular activities, having relevance with the learning outcomes of the course, also attribute to the successful accomplishments of the aims, objectives and outcomes of the learning. Students personal traits are realized during their presentation, oral and seminars.

Also through the feedback from student on attainment of course outcome is collected during student satisfaction survey further this report is displyed on college website.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://nhcb.in/uploads/01032023/Student%20Satisfaction%20Survey%20Analysis-2021-22.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

908

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://nhcb.in/uploads/13042023/Pass%20Percentage%20of%20Students%202021-22.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://nhcb.in/uploads/01032023/Student%20Satisfaction%20Survey%20Analysis-2021-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

2.8

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

25

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

3

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	unigug.ac.in/govboo/index.php?sid=38

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Nevjabai Hitkarini College provides rich ecosysteminculcating research and innovative approaches among students and staff by taking several initiatives at college level through financial, instrumental, infrastructural and technological support. Also, College is establishing ecosystem through organizing Events, Workshops, Research Publications, Seminars and Skill based courses for the staff to create environment regarding transfer of knowledge and innovations.

- **College has Innovation and Incubation center which provide platform to develop innovative ideas among students and faculty. Cell has provided linkages, infrastructure and facility to publish patents, research papers, projects and books. Two faculty members published and awarded with international patents. Four faculty members has filed for Indian patent in this academic year.**

- **College has also started twelve new skills based; value added courses other than regular curriculum to cultivate essential skills in students' life.**
- **Students are encouraged to participate in scientific and innovative state level competitions like "Avishkar", National Science Day, etc.**
- **College has ten university recognized research centers where 65 students are registered under 25 research supervisors with state-of-the-art research facility.**
- **Also, Institution is providing facilities for research environment like INFLIBNET, Journals, e-journals, e-books, Shodhganga, Shodhsindhu and Swayam platform.**

Seminar and workshop are conducted regularly on research methodology, IPR and Start-up

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://nhcb.in/uploads/27012023/Research%20&%20Development%20Committee.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

42

File Description	Documents
URL to the research page on HEI website	http://nhcb.in/research/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](View%20File)
Any additional information	[View File](View%20File)

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

24

File Description	Documents
Any additional information	[View File](View%20File)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](View%20File)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

8

File Description	Documents
Any additional information	[View File](View%20File)
List books and chapters edited volumes/ books published (Data Template)	[View File](View%20File)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Institute always take efforts to sensitize students towards several social issues for their holistic development through

conducting outreach activity in neighborhood community by extension units.

- College organizes various extension programmes under constitutional values, cleanliness drive, Swaccha Bharat Abhiyan, AIDS awareness, Environment awareness, Gender bias awareness, Social Awareness, Youth Awareness, Covid Awareness, Blood and Organ donation awareness, etc. Such 29 activities are organized in which 7990 students have participated.
- Institution also promotes government extension activity like International Yoga Day, Voters Day, Constitution Day, Birth and Death Ceremony of Personalities of National Importance.
- Unnat Bharat Abhiyan is flagship programme of MHRD is implemented in four adopted villages (Jugnala, Navegaon Mukta, Marar Mendha and Paradgaon).Under this programme various awareness campaign such as distribution of mask, sanitizer, soap, awareness lecture, etc. are organized.
- NSS carried out seven days residential camp in adopted village in which various awareness activity and socio-economic survey has been conducted.

Due to such activities the students have acquired and learned the human values, social responsibilities, constitutional obligations, communal harmony, socio-economic components, etc. Ku. Priyanka Dighore students of M. Sc. Physics has awarded with Best student award in the Gondwanan University.

File Description	Documents
Paste link for additional information	http://nhcb.in/nss/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

5

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

29

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

7990

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

14

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

College has adequate physical infrastructure such as classrooms, state-of-the-art laboratories, well-stocked libraries, sports facilities, and comfortable hostels that meet the standards of

safety, accessibility, and hygiene

The institute has 42.23 acres campus area with 9608.56 Sq.Mt. built in space. College has two buildings for academic and administrative purposes.

the institute has reliable and up-to-date technological infrastructure that facilitates e-learning, virtual learning, and online assessments.

The campus is well furnished classrooms and equipped science laboratories.

Sufficient classroom with ICT facility,

Seminar and Conference Hall,

Central library, Stationary,

Physical Education building,

Gymnasium, Indoor stadium,

Girls and boys hostel,

Common room for girls,

Canteen,

Staff vehicle parking

College has separate parking for girls and boys,

Botanical garden,

Water conservation pond,

Landscaped and beatified campus,

Green energy plant,

Warm compost plant,

Open stage for Yoga and various programmes.

Equipped Research Centers

College has well equipped research centers of Chemistry, Botany, Zoology and Physics for Ph. D Scholars. Arts faculty research centers of English, Marathi, History, Economics and Geography are in new building with furnished library centers.

Overall, the institute has a harmonious blend of physical, technological, and support infrastructure that provides students with a holistic and enriching learning experience.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://nhcb.in/infrastructures/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Besides educational development, students care for physical fitness and sporty attitude.The infrastructure of the College is adequate for sports, games, gymnasium and yoga centre.

Facilities for Cultural Activities:

The College has Late Madan Gopalji Bhaiya auditorium Hall, Its built up area is 6462.50 sq.ft., and Late Hiralalji Bhaiya Conference Hall has 1514.63 sq.ft built up area.Both the auditorium halls are equipped with state-of-the-art audio and comfortable seating arrangements, and a stage along with ICT and internet facility to host various cultural events, such as music concerts, drama performances, and guest lectures.

The Open stage is available to organize annual gathering, cultural activities.

Facilities for Sports and Games:

The College has sufficient infrastructural facilities for indoor and outdoor sports and games. The college has indoor hall, it's built up area is 9462.28 sq.ft Indoor has adequate facility of play fields e.g Table Tennis, Badminton, Carrom, and Chess.

The college has play ground with Physical Education Building of 3090.86 sq.ft built up area with Physical Director's Office 287.15 sq.ft. is available in campus for play fields i.e.

volleyball, Cricket, Kho-Kho, Kabbadi, Basketball and korf ball.
District-level and university level games are organized on the
ground.

Yoga center is availble.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://nhcb.in/uploads/Indoor%20Stadium%20&%20College%20Ground.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

19

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://nhcb.in/uploads/ICT%20Classroom%20&%20Seminar%20Hall.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

74.03654

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using integrated library management system named Master Soft LIBMAN. It is Cloud based software and it is time saving, Multi-user Programme.

This software works in library configuration, admitted students, issue – return transactions all the reports related to the library can be generated through this package.

Book cards are Bar-coded. For effective implementation of Integrated Library Management System, Library has 6 computer system, OPAC and Network Resource Centre, scanners, Printers, Barcode Readers. Besides books, periodicals, the library is equipped with e-resources such as NLIST, NDL, E-BOOKS. Remote access facility for E- resources is provided to Users. The library is fully computerized with the application of bar-code technology. The students are able to access through OPAC (Online Public Access Catalogue). The library has given orientation about facilities and services. The library has organized training session about NLIST/NDL to staff and Research students.

The library has system of ABRAR (Audio Book Reader and Recorder) facility for visually impaired students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://nhcb.in/uploads/4.2.1_ILMS.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-   **A. Any 4 or more of the above**

ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	[View File]()
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File]()

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.48240

File Description	Documents
Any additional information	[View File]()
Audited statements of accounts	[View File]()
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File]()

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

282

File Description	Documents
Any additional information	[View File]()
Details of library usage by teachers and students	[View File]()

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution frequently updates its IT facilities including

Wi-Fi

1.There are 165 computers, 6 departmental laptops and 35 individual laptops in the institution. The configuration of the computers is upgraded as per the advancement in the technology, starting from Intel Dual Core Processor upgraded to i5/i3 Processor with 4GB, 500GB-HDD, LCD monitor.

2. There is upgraded advance system of internet connection to administrative office and Departments. There are four Broad Band connections in the institution. There are three BSNL Broad Band with speed 100MBPS each and Railnet Broad Band with 50 MBPS speed. Every department is connected with LAN and WI-Fi facility.

3. Wi-Fi facility is available free access to students of the college.

4. Anti-virus is installed in most of the computers and these are upgraded regularly.

5. The college has available and upgraded LCD projector, printer, all in one printer, Laptop, digital camera. Handycam, Scanner, Bar code reader, PVC Id card printer machine.

6. College website is regularly updated and every department has their own Google websites. Departments manage LMS on Google websites.

7. The college has 162 CCTV cameras for security purpose in classrooms, departments, laboratories, corridors and campus premises.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://nhcb.in/uploads/4.3.1_IT%20Facility%20Including%20Wi-Fi.pdf

4.3.2 - Number of Computers

153

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

18.27473

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established system and procedures for maintaining and utilizing, academic and support facilities - laboratory, library, sports complex, computers, and classrooms in the institute. There are different committees to implement the system and procedure for maintaining and utilizing physical, academic and support facility. These committees are cultural committee, Games and Sports,

College Development Committee

Representation of management, Principal, Vice, principal, teachers, IQAC coordinator and heads help in making policies, decisions. Important decisions are taken in the meeting of CDC as regards physical, academic, and support facilities.

Library Advisory Committee

Library advisory Committee is formulated for library utilization in academic purpose. Book bank facility for junior and senior college students is introduced to students. Faculty members are appointed to enforce the scheme.

Library Advisory committee regularly monitor the requirements through meetings and forward the minutes of the meeting to the higher authority.

Purchase Committee

Purchase Committee is formed to make and demand the budget from the departments at the beginning of the session. Purchase committee look into the matter of purchasing of equipment, furniture, instruments, and computers etc.

Construction and Campus Maintenance Committee

This committee is constituted for Campus construction and maintenance of academic and physical facility. Budget of the construction and maintenance is prepared by the members.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	[http://nhcb.in/college-dev-comm-sr/]()

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2501

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

169

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	http://nhcb.in/ict/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

590

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

590

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

7

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

318

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

5

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

74

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institutions facilitate student's representation and engagement in various administrative, co-curricular, and extracurricular

activities for creating a well-rounded educational experience. Institutions help students develop their leadership and decision-making skills and provide them with opportunities to participate in various activities and events, which can improve their academic performance and personal growth.

Student Council:

Every year student council is established that allows students to voice their opinions and contribute to the decision-making process in the institution. Additionally, students who participate in student council activities gain valuable experience in teamwork, communication, and leadership.

Student representation on various bodies as per established processes and norms is another important aspect of student engagement which is carried out through incorporation of students in following various committee,

1. College Development Committee
2. Portfolio
3. Subject Association
4. NSS
5. NCC
6. Sport Committee.
7. Population club
8. Women study centre

Co-curricular and extracurricular activities are also crucial components of student engagement. Institutions provides students with opportunities to participate in activities such as sports, clubs, and cultural events help to foster a sense of community and belonging. These activities provide students with a platform to develop their skills and interests outside of the classroom, enhancing their overall educational experience.

College magazine (Annual Report) prepared every yearin which students from all faculty present their articles, poems and other own literature.

File Description	Documents
Paste link for additional information	http://nhcb.in/student-council/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

39

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

In order to strengthen the alumni association, to work more authentically, and to achieve flexibility and transparency, college has taken initiative for the registration of the alumni association Alumni association has been working for many years. Alumni Association has recently been registered on 04th October 2019 under the society Registration Act 1860. The registration no. is Chandrapur/0000189/2019. At college level 288 alumni are registered. The following activities are taken during meeting of alumni once a year.

Alumni are allowed to share their views, complaints, suggestions. Well-structured alumni feedback is collected, analyzed and action taken.

Financial means of contribution. The alumni offer the assistance in the form of educational aids like books etc. and sometimes in cash. Amount of Rs. 1,50,000/- has been fixed in Central Bank on 08/10/2021. 15000/- has been distributed to 50 poor students as scholarship. Outstanding amount in the bank at present is 23003 in the year end. Alumni donate prize money of Rs. 500/- or 1000/- to academically excellent students in Academic Excellence

Scholarship Award ceremony every year. It is noteworthy that alumni have got the financial records duly audited at the hands of Chartered Accountant for the financial year 2021-22.

File Description	Documents
Paste link for additional information	https://nhcb.in/message-to-alumni/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) **E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision :

"Step in for Knowledge and reach out for the Service to Mankind."

Mission

- **Infuse a sense of human values and national integration**

- **Organization of curricular and co-curricular activities**
- **Maintenance of academic and financial transparency**
- **To promote professionalism, competency, and soft skills among teachers and students.**
- **To generate employable skills by launching certificate and value added courses.**
- **To stress outcome based teaching-learning.**
- **To construct new digitalized library.**

Following committees, cells and systems ensure the activities that are reflective of vision and mission.

- **Internal Quality Assurance Cell was established in 2004.**

- **College Development Committee formed**
- **Academic Audit under the guidance of IQAC.**
- **Recruit of the teachers on merit basis.**
- **Participation and organization in Faculty development programmes**
- **Curricular, co-curricular and extra-curricular activities**
- **Alumni's financial and voluntary contribution.**

Nature of Governance : Apart from the important portfolio that consists of 58 committees and 21 extension units, the college has designed the following strategies, mechanism and activities :

- **Prospectus committee**
- **Organogram**
- **Annual Calendar**
- **Portfolio**
- **Daily Diary**
- **Complaint and Suggestion box**
- **Perspective Plan**
- **Participation of teachers in the decision-making bodies**
- **College Magazine**
- **Subject Associations**
- **College Council**

File Description	Documents
Paste link for additional information	https://nhcb.in/uploads/08052023/6.1.1_Notice%20Agenda%20and%20Minutes.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Participative Management

Principal, Vice Principal, heads, teacher in-charge of Science Faculty, Librarian, chairmen, in-charge of various cells and committee, superintendent and head clerks are given stipulated rights to execute their plan and policies designed by them and related with their unit as a part of their prerogative.

Practice of Decentralization

The decentralization policy is adopted and accomplished by forming 58 committees and 21 extension units as mentioned in the portfolio. Significantly,

College Development Committee and IQAC Composition are formed and done in line with Maharashtra Public University Act 2016 and within the purview of NAAC respectively.

Case Study of Purchasing Committee

Principal takes department wise budget and allot to the respective departments for purchasing non-recurring and recurring materials and instruments.

Then, the heads of the departments seek quotations.

Then the comparators are unanimously discussed and the firm is selected

in the purchase committee meeting convened by principal.

Heads, then placed the order to the firm approved by the purchasing committee.

After receiving the materials/goods/instruments, the item-wise entry into the general and stock register is made.

Finally, stock verification committee does the physical verification of the items

The purchasing in departments and the stock book (quotation/bills) are verified by the chartered accounted appointed by the education society.

File Description	Documents
Paste link for additional information	https://nhcb.in/uploads/08052023/6.1.2_De centralized%20and%20Participative%20Manag ement.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

One Activity Based on Perspective Plan : Research Promotion

1. Dr. Panse under Dr. N.S.Kokode; and Mr.Sameer Bhelawe under Dr.Atul Yerpude, faculty of Department of Physics got patent from Australian Government along with their guides.
2. 34 research papers published in notified UGC Listed Journals.
3. Total no. of Google Scholar Citations of the faculties is 1721, hi index 24; & i10 index is 56.
4. 03 Minor Research projects undergoing in the departments of Physics, Chemistry and Physical education in this year that amount to 100000/-, 120000/- and 60000/- respectively.
5. 65 Ph.D. scholars are registered are working under 25 Ph.D.Guides.
6. 10 Ph.D.Programmes are being offered in Zoology, Geography, Physics, Chemistry, Botany, English, Marathi, Economics, History, and Commerce.
7. 11 Research papers published in collaboration with faculty from other colleges.
8. One Conference on IPR organized.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://nhcb.in/research/
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Nevjabai Hitkarini Education Society : Management

The chief governing body of the college Nevjabai Hitkarini Education Society is headed by the president. Other office bearers include vice president, secretary, joint secretary, treasurer and members.

The Principal

Principal is empowered by the management to lead the college towards the accomplishments of the vision and mission of the

college. He is categorically answerable to the management. He looks after and ensures the effective implementation of the policies, plans and practices in academic and administrative matters chiefly in collaboration with faculty-in-charges, CDC and IQAC.

College Development Committee

College Development Committee as per the Maharashtra Public University Act formed with the stipulated representation.

Internal Quality Assurance Cell

There is an Internal Quality Assurance Cell has been working since its establishment in 2004.

Academic Audit Committee

Takes stock of academic performance of the teachers under the guidance of IQAC.

Various Committees & Extension Units (Portfolio)

There are 58 committees and 21 extension units as given in the portfolio.

Administrative Staff

Includes superintendent, head clerks and the clerks under the principal. Service book, financial audit, the monthly salaries of the employees, the placements and the promotion of the staff, deduction of income tax are done.

File Description	Documents
Paste link for additional information	http://nhcb.in/act-rules/
Link to Organogram of the institution webpage	http://nhcb.in/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and   A. All of the above

Support Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Following welfare measures are in place for the teaching staff and non teaching staff

1. Gymkhana : Gym is available free of cost for the employees.

2. Staff Oriented Entertainment facilities : Facility for indoor games like carom and chess is available for the employees.

3. Group Insurance Sceme for employees

4. Paternity and Maternity Leave

5. N.H.College Employees' Credit Cooperative Society

a. General Loan up to 12 lac. & Emergency Loan of 20,000,

b. A Cheque of all kinds of deposits with interest is handed over to retiree on the day of superannuation.

c. Rs.10000/- is also given in cash, on behalf of Credit Society from the profit to the retiree.

d. In the event of premature or accidental death Rs.10000/- is handed to the first legal heir. Moreover, the insured amount of Rs.200000/- is waived off.

e. SSC and HSC merit wards of the college employees are felicitated with mementoes and three cash prizes. Topper receives 1001/- whereas second and third get that of Rs.751/-

and Rs.501/- respectively.

6. General Provident Fund Scheme

7. DCPS : The employees appointed prior to 1st November 2005 are availing DCPS.

8. Medical Leave and medical bill reimbursement

9. Felicitation of staff

File Description	Documents
Paste link for additional information	https://nhcb.in/uploads/Gymnasium.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

12

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Academic Audit Committee and IQAC

As for teachers, Principal has formed an Academic Audit

Committee. Teachers are informed to submit their respective formats of Annual Performance Indicators under the PBAS well in advance. The committee works within the purview of IQAC and principal and report accordingly.

Due to the regular practices of this appraisal system, teachers promotion and placement are done on time. Anomaly occurs only where teachers fail to get the timely scrutiny and verification of documents. In the event of non-compliance to the UGC rules and regulations teachers make corrections and get their filled in API format appraised at the hands of competent authorities. No format is finalized without the approval of IQAC.

Feedback System

Feedback format covers points like teachers overall performance in the class, teaching methodologies, approach towards students, his availability in the college, his behaviour with the students etc.

These forms are collected and analyzed by the AQAR working committee under the guidance of IQAC coordinator. Report based on the close analysis is sent to the Principal for further required actions. Sample copy of filled in feedback format and its analysis is attached herewith.

File Description	Documents
Paste link for additional information	https://nhcb.in/uploads/15042023/1.4.1_Stakeholder%20Feedback%20Report.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit

The budget for granted and non-granted units of the college is prepared every year for the income and expenditure to be placed under different heads. Purchase Committee and CDC mainly looks into the affair of finance related matters. As per the budget various departments like physical education, library, teaching

departments are allocated the funds. |Accordingly the concerned departments are invited to place the quotations from various firms to tally the lowest prices. Then, formal comparators are made. Purchasing committee consists of managements representatives, principal, superintendent, accountant and concerned heads of the departments. Then purchasing committee recommends for the approval of the order to place. The bill is recommended by HoD along with the stock book. The bill then is passed by superintendent and principal and the payment is made with the joint signature of the principal and secretary of the management.

External Audit : Appointed Chartered Accountant Ratan Chandak, Nagpur, senior auditor (higher education) and the office of joint director annually make the audits of accounts of the Grants (Salary and Non-Salary) received by the college and the expenditures incurred by the college.

File Description	Documents
Paste link for additional information	http://nhcb.in/budget-audit/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institutional strategies for mobilization of funds :

Department-wise financial requirements are sought and annual budget is prepared.

Purchasing committee that consists of managements representatives, principal, superintendent, accountant and concerned heads of the departments has been formed.

Recurring and non-recurring transactions are done through cheques.

Research and other grants received are disbursed to the beneficiary teachers or persons immediately.

Objection regarding audit is settled on priority basis.

Optimal Utilization of funds:

Collection of tuition fees : Government Free ship collected and disbursed to the eligible beneficiary students.

Collection of fees of hostel: Hostel fee collected and paid in their respective accounts. The maintenance, salary, development & other expenditures incurred thereof.

Other fees spent on various university,college fees, examination fee etc.

Mobilization of funds

Scholarship : The backward class student scholarship deposited in Bank Account of students. Tuition fee collected used as non-salary grants to incur various expenditures including stationary, electricity, printing telephone and internet, maintenance, furniture etc.

Laboratory Fees : It is used for current lab expenditures and equipments/instruments.

Library Fees : Used for the purchasing of Books, textbooks, journals, periodicals, maintenance of library from granted and non-granted funds.

Sports fee: For the development of the ground, sports materials, kits, and TA/DA.

Extracurricular fund : For the organization of the annual

function cultural activities etc.

UGC Development Fund & Minor Research Project fund for equipments, books etc.

File Description	Documents
Paste link for additional information	https://nhcb.in/uploads/08052023/6.4.3_Fund%20Mobilization.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC's contributions to institutionalizing quality assurance strategies and processes are significant in terms of research promotion and faculty development.

IQAC plays a vital role in promoting research activities within the institution. It encourages and facilitates research by providing necessary resources, funding, and guidance to faculty and students. It also monitors and evaluates research activities through Research Advisory Council, ensuring that they meet ethical and quality standards. Through these efforts, IQAC has contributed to creating a research culture within the institution, promoting innovation and intellectual growth as a result two faculty members has awarded with international Patents, 34 research paper published in International and National Journals and 65 students are working under 25 research supervisors.

IQAC has played a crucial role in the development of faculty members. It offers a range of professional development programs, including workshops, training sessions, and conferences, to improve faculty members' skills and knowledge. By doing so, IQAC has contributed to the institution's academic excellence in Gondwana university as Best College Award for the academic session 2021-22, ensuring that faculty members provide quality education and stay up-to-date with the latest developments in their respective fields.

File Description	Documents
Paste link for additional information	http://nhcb.in/research/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of N. H. College Bramhapuri has conducted an institutional review to assess the institution's teaching-learning practices by monitoring

1. **Internal evaluation mechanism,**
2. **Taking feedback from students and identified the several areas for improvement by analyzing feedback form.**

- **Formative assessment in classroom through seminar, group discussion and project work. Experiential Learning: Thus, IQAC has recommended the implementation of experiential learning to provide students with practical learning experiences. Under this approach, students were engaged in hands-on activities such as internships, projects, and field visits.**
- **Accordingly, institution has 16 courses with experiential learning and to these courses 1347 students has undertaken the project work.**
- **This approach has been found to improve student engagement, critical thinking, and problem-solving skills. It also helps students to develop a better understanding of real-world scenarios and prepares them for their future careers**

Overall, IQAC's efforts to conduct institutional reviews and to facilitate implementation of teaching-learning reforms have positively impacted the institutions' overall quality of education. These reforms have helped institution stay competitive in the education market and provided students with quality education, preparing them for successful careers in their respective fields.

File Description	Documents
Paste link for additional information	http://nhcb.in/examination/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://nhcb.in/iqac-head/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The women Empowerment cell and Women studies and service centre of the institution engaged, sensitizes, empowers and safeguards the rights of the female staff members and students of the college. The cell organizes seminar, guest lectures, workshop, training programs, counselling sessions and awareness programs on various women related issues to equip them with wide range of skill and knowledge for the betterment of self and society. The gender equity and sensitization in curricular and co-curricular activities have been planned for the academic year 2021-22

through an action plan. This academic year various programme like Three days training program on Bags Making, One day educational visit to N. D. Garment training centre, One day workshop on Beauty Parlour are specially organised for girls students in order to provide them platform and make them competent in this era of competition.

Institution promotes the girls students equally to participate in curricular and co-curricular activities like college day event, NSS, NCC, seminar and quiz competition and in tour & excursion.

Institution always kept security of girls students in top priority. Installation of 99 CCTV cameras in college campus including class rooms, office, main entrance, hostel etc. Safety wall all around the college campus with 24x7 security guard present on the main entrance.

File Description	Documents
Annual gender sensitization action plan	https://nhcb.in/uploads/11052023/7.1.1%20%20Gender%20Equity%20promotion.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://nhcb.in/uploads/11052023/Crit.%207.1.1%20%20%20Safety%20measure%20-2021-22.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

College has taken following initiatives for waste management which is essential in reducing waste, increasing diversion rates and encouraging environmentally friendly behavior.

1. Organic waste from college campus includes leaves, wood sticks, garden waste were wiped and collected by cleaning and garden maintenance staff of the college every day and then Converted this waste in to organic compost by the process of vermicomposting.
2. The vermicompost obtained is not only used in campus gardens but is proposed to make it available to public at very affordable rate.
3. Separate dust bean for degradable and non-degradable waste are made available all over in the campus for the collection of waste.
4. Nagarparishad Ghanta Gadi (Waste collection Van) visit to the college twice in a week for the collection of non-degradable waste from the college campus.
5. Non-hazardous chemical waste neutralize first then drain off through laboratory outlets in to soak pits.
6. Electronics and Computer Science Department collect the old or outdated or non-working electronics/electrical equipment from other department. After testing, troubleshooting the problem, and if device is ok, it will returned to the corresponding department. Otherwise spare part of the circuit or component is used in another circuit or project.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institute takes special efforts for inclusive environment in the college. Students are actively engaged in various cultural activity such as Oratory competition, essay writing, Poster presentation, Dance and singing competition, etc. Institute

celebrates birth and death anniversary of the personalities of national importance, NCC girls cadets prepare and send the Rakhi to Indian Army officers. Institute celebrates all the National and International Days. NSS unit has actively contributes for all these programmes. NSS units has organized special residential camp in adopted village to inculcate human values in the students.

The curriculum of the student enriched with certificate courses in 1. Certificate Course in Tribal Tourism 2. Historical Study of tourist places in Chandrapur-Gadchiroli Area to In-cash the reginal culture and develop in employability. Also to inculcate linguistic awareness within the students institute has initiated certificate course in 1. Certificate course in functional English 2. Certificate Course in Communicative English 3. Certificate Course in Spoken English 4. Certificate Course in English Vocabulary Building 5. Certificate Course in Rhetorical style in Marathi and many students have enrolled for theses courses.

To ascertain the communal socioeconomic responsibilities NSS unit has conduct various outreach activity like voting awareness programme, observation of constitution day, AIDS Day, Rasta Suraksha Abhiyan.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Institute takes efforts towards sensitization of students and employees to the constitutional obligations such as Human values, rights duties and responsibilities by organizing various way as follows,

   1. By Providing certificate courses

2. Guest Lecture
3. Seminars
4. Workshop
5. Observation of National and International Days
6. Observation Constitution Day
7. Observation of Voters Day
8. Cleanliness Drive
9. Awareness programme (Rally)
10. Street play by NCC students
11. Faculty Development Programme

Institute has Code of conduct book available in the library and also on institution website. College has dress code for students as well as for teachers.

Anti-ragging, Women's redressal cell, Disciplinary action committee is established.

College has various extension unites like National Service Scheme (NSS), National Cadet Core (NCC), Population Club, and Women Study center through with various activity and awareness programmes are conducted throughout the session.

Seven-day residential camp is organized in adopted village to learn the self-discipline and to learn the social responsibility.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://nhcb.in/uploads/11052023/7.1.9.pdf
Any other relevant information	http://nhcb.in/nss/

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

A. All of the above

4.

Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Nevjabai Hitkarini College Bramhapuri observed Birth and Death anniversiories of the great Indians personalities during the session 2021-22. Principal Dr. N. S. Kokode and Vice Principal Dr. D. H. Gahane and teaching staff and Non.teaching staff and students pay tribute by offering garland to their photos and lighting the traditional lamp to them of the national heroes. All these programme are conducted in Covid restriction and protocals were followes.

The main purpose of celebrated Birth and Death anniversary to creat interst and curiosity among students and teachers to know more about the sacrifices made by the grate indian persanalites.

Beginning of the session our College celebrating birth and Death anniversiories of Grate Indian persenlities, Rajshri Shahu Maharaj , Lokmanya Bal Gangadhar Tilak, Dr. Sarvapalli Radhakrishnan, Father of the Nation Mahatama Gandhi, & Lal Bahadur shastri,Bharat Ratan Dr. APJ Abdul Kalam, Rashtrasant Tukadoji Maharaj, Maulana Abdal Kalam Azad, Pt. Jawaharlal Nehru, Jyotiba Phule, Krantijyoti Savitribai Phule, Swami Vivekanand, Raj mata Jijabai, Netaji subhash Chander Bose, Shahid Bhagat Sing,Rajguru,Sukhdev, Yeshwantrao Chavan, Bharat ratan Dr. Babasaheb Ambedkar, Sanaguruji, Karmayogi Sw. Madangopalji Bhaiya, SW.Shri Kisanlalji Bhaiya, Sw. Shri Hiralalji Bhhaiya. College has been constituted a Birth and Death anniversary Committee .

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	<u>View File</u>

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1. 1. Title of Practice: -Waste Management through Eco-Friendly and Sustainable way.

2. Objective of the Practice:Sustainable, responsible waste management to reduce waste, conserve resources, and protect the environment. 3. The Context: Waste management initiative implemented at a college, specifically through the eco-friendly and sustainable approach of vermicomposting

4. The Practice:

The college has set up compost pits at the north site for vermicomposting. The pits include 2 outer pits for initial waste decomposition, 1 pit for cow dung, and 4 inner pits for vermicompost. Organic waste is mixed with cow dung, and each pit can hold 300-400 kg of waste. The composting process is phased.

5. Evidences of Success: Biowaste for vermicompost; segregate plastic, collect by municipal van; use leaves as substitute for synthetic fertilizer.

6. Problems encountered and Resources Required: improper segregation, insufficient collection, lack of awareness, limited resources

Best Practice 2.

1. Title of the practice: Athletic Development and Talent Management

2. Objective of the Practice:to develop interest in sports and

physical activities among students

3. The Context: nurturing talented athletes, and promoting
health and wellbeing.

4. The Practice: The college boasts of 16 well-developed
playgrounds, an advanced health center, an indoor stadium, and a
yoga and meditation center.

The practice includes an orientation program, basic physical
training, talent management, special training and coaching, and
participation in competitions

5. Evidences of Success: Increase number of sports events and
competitions in which students of the institution participated
during the year.

6. Problems encountered and Resources Required: Extra timing
needed for the sport activity.

File Description	Documents
Best practices in the Institutional website	https://nhcb.in/uploads/11052023/7.2.1_Best%20Practice.pdf
Any other relevant information	https://nhcb.in/best-practices/

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Nevjabai Hitkarini College's distinctive priority and thrust are
to provide higher education to students from economically
backward rural areas. The college has been serving this mission
since its inception in 1962. The college started with an Arts
faculty and later expanded to include Commerce and Science
faculties, postgraduate programs, and research centers in
various disciplines.

The college's location in the rural area of Bramhapuri,
surrounded by small villages, makes it popular among students
from rural backgrounds. The institution has become a lifeline
for students whose parents have a small, agriculture-based
income. The college provides various types of scholarships and

free ships sanctioned by the government and also supports them through the Earn and Learn scheme, student welfare fund, and N.H. Education Society Scholarship.

The college's admission record shows its popularity and trust among students and their parents. The institution is the second most topper college in Gondwana University, Gadchiroli, regarding student admission. The student enrolment in various courses is around 3260. The institution also has a good record of students registered for Ph.D. in various subjects, indicating its focus on research and development.

In conclusion, Nevjabai Hitkarini College's distinctive priority and thrust is to provide higher education to economically backward students from rural areas. The institution's location, admission record, scholarship programs, and research centers all support this mission. The college has become a symbol of hope and opportunity for students who come from rural areas and dream of a brighter future through education.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- **Academic Calendar: Departmental heads prepare academic calendar according to the university and college calendar and hold at least 04 meetings to discuss the syllabus, exam pattern, dates, syllabus and course outcomes.**
- **Time Table: All the heads submit their departmental workload to their respective faculty in-charge teacher who then prepares the separate time table for all the three streams. The time table is displayed on the college notice board and on departmental websites.**
- **Teaching Techniques: Departments have their own websites to upload curriculum, course outcomes, question papers, syllabus and teaching modules. Teachers conduct bridge course for new students, remedial coaching for slow learners, surprise test, open book test, entry level test and orientation program for the students.**
- **Teaching Plan: Daily diaries that include time table, teaching plan, results of previous years, availability of teachers in the college are properly maintained, checked and verified by the competent authority.**
- **Daily Diary: Teachers maintain proper record of teaching learning process in documented form and it is verified by head of the departments and respective faculty in-charge and finally by Principal.**
- **Feedback: IQAC monitors the overall process by collecting and analyzing the feedback from students.**

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	[https://nhcb.in/uploads/15042023/1.1.1_Links%20for%20additional%20information.pdf]()

1.1.2 - The institution adheres to the academic calendar including for the conduct of

Continuous Internal Evaluation (CIE)

- **Academic Calendar: As an affiliated college, academic calendar is prepared by taking the reference of Annual calendar of Gondwana University Gadchiroli which is prepared by the IQAC and approved in IQAC meeting. The college academic calendar includes all the necessary activities required for quality culture of the college like commencement of classes, internal assessment examinations and various curricular and co-curricular activities to be carried out during the academic session. The calendar is made available to all the students at the notice board as well as on the college website. Then accordingly departmental calendars are made to incorporate more activities.**
- **Internal Assessment and Evaluation Committee: For the smooth conduction of internal examination process the said committee is formed every year to carry out assignment, quiz, tutorials, seminars, case studies, model test and unit test during the session. The committee involves the members from all the faculties.**
- **Role of IQAC and Principal: IQAC and principal of the college take review of Internal Assessment and Evaluation Committee regularly and give their suggestions.**
- **Evaluation Process: Class teachers after checking the answer sheets returned it to students. Record of the test is shown to the faculty in-charge.**

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	http://nhcb.in/examination/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/	**A. All of the above**

certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

26

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

12

File Description	Documents
Any additional information	[View File](#)
Brochure or any other document relating to Add on /Certificate programs	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1321

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1. **Courses in the college curriculum: College is having courses on Environment Science and Democracy, Election and Good Governance.**
2. **Programmes conducted at college to sensitize the people towards cross-cutting issues:**

   - **College conducts National Anthem at 11.30 am every day.**
   - **Shade Net House for vegetative propagation and annual seed germination**
   - **Rangoli, Quiz, Essay, poster presentation, talks & World Water Day, Earth Day Program held on the occasion of World Geography Day and Science Day.**
   - **NSS held poster, essay and elocution competitions on National Integrity and Social Equality to mark Communal Harmony Day.**
   - **NCC Unit organized programs on Voter Registration Campaign, Kargil Vijay Diwas, Best from Waste Activity, Plantation, International Yoga Day, Swachh Bharat Abhiyan Girls Welfare & Unnat Bharat Program, Raksha Bandhan Program, Street Play Competition, Constitution Day, Vaccination Drive for Students & Clean India Movement.**
   - **Rajbhasya Din and Online Kavi Sammelan programs by Dept of Marathi.**
   - **World Walking Day program by dept of Physical Education.**
   - **Population Education Department organized programs like World Population Day, World Literacy Day, Women's Day**
   - **Online program on 75 Years of Freedom by Cultural Department.**
   - **Organized Birth and Date Anniversary of great Indian personalities**

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

16

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1347

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://nhcb.in/uploads/15042023/1.4.1_ Stakeholder%20Feedback%20Report.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://nhcb.in/uploads/15042023/1.4.1_ Stakeholder%20Feedback%20Report.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1386

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

641

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

1. Identification Process

   - Students are identified as slow or fast as per the performance in the previous year summative exam. Students procuring less than 40% of marks are identified as slow learners whereas that above 40% as fast.
   - Students are also identified by conducting class unit tests on a regular basis

For slow learners:

There are various reasons that make the learner slow in learning. The observed fundamental reason for such slow learners in our institution is their socio-economically backward and rural background. To overcome these issues, the institution conducts remedial classes, extra classes, bridge courses, parent-teacher meet, classroom seminars and guest lectures. The teachers of the institutions give home assignments, monitor their class attendance, provide question papers of previous examinations and the performance of the students is communicated to their parents on regular basis.

For advanced learners:

To give advanced learners a platform to develop themselves,

the institution provides an open access facility in the library through an internet resource center; more books are provided to such students. Students are engaged in ICT enabled teaching learning and LMS with considerable responses. Motivation to participate in interactive activities like debates, quiz competitions, seminars, group discussion on and out of the syllabi contents and participation in various cultural, extra-curricular and research competitions in and out of the college. Special coaching for personality development, communicative skills and other competencies. Institution provides the opportunity in the form of an annual magazine. Wi-Fi facility is also provided to the students to update their knowledge.

File Description	Documents
Paste link for additional information	https://nhcb.in/uploads/20042023/2.2.1_ Student%20Assessment.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3281	37

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Methods of teaching:

1. Interactive and Participative Method:

Different interactive and participative methods used for teaching learning process such as, Blended and flipped learning, Essay writing, debate, quiz contest, role play, Seminar Presentation, PPT-making on topics by the students, poster presentation, wall paper presentation, group discussion; NCC cadets in RD event, TSC and Trekking camp,

shooting practice.

E-Content and study material and modules on departmental websites:

LMS, e-content, Departmental Web site, LCD Projector, Interactive boards, what's up group, independent web site of library, uploading of question papers, course outcome, syllabus, PPTs and other learning material on departmental website, Launching of Google Classroom.

2. Experiential Learning:

Projects to the students: 16 courses are having experiential learning through project work and through these courses 1347 students have taken project. Projects are mandatory for all the PG courses of science faculty.

3. Problem solving method:

Laboratory exercise:

Problem based learning is a method of educating learner that combines theoretical knowledge with practical activities. As recommended by the university laboratory exercise is performed by the science students individually as well as in groups. The tutorials are arranged for students to solve various problems for tough subjects like physics.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://nhcb.in/uploads/11042023/Experiential%20Learning_Students.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

To synchronize the current scenario of education system, college adopts the ICT base technology and implements it in class room, laboratories and office. College established ICT Cell Steering Committee to supervise the ICT utilization in curriculum activity and provide the goods regarding ICT based as per demands by ICT Cell Committee. Committee organizes ICT

based workshop and awareness program for students and staff. The college has 19 ICT Class Room and equipped with smart LCD Projector, White Board, Audio System, and Lecture Capturing System by Cam Coder & Camera. Member of ICT Committee are In charge of ICT Class Room.

ICT utilization in Teaching and Learning process:

Maximum classroom, laboratory, seminar hall, library, and reading room are equipped with wifi and LAN facility.

- Multimedia center open for all college students

In this center one computer instructor is appointed for assistance to the students who are not aware of ICT (Digital culture and Digital Literacy).

- Department wise LMS system.

Each department has prepared their own websites to provide adequate e-contents to the students, besides that each faculty members .

- Online teaching through Google meet and other relevant platform.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

37

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

37

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

25

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

537

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Various programmes, activities, tests and exams are frequently conducted and the record maintained throughout every year. Out of various committees in portfolio, Academic Audit Committee; Internal Assessment Committee; These Committees prepares and circulate notices regarding the internal assessment. Takes follow up whether the heads have displayed the schedule of internal assessment exams properly to the students through various means – notice boards, what's up group or oral. As a result of this, the following healthy practices are in place:

- Syllabus Discussion in departmental meetings and in the classrooms
- Regularity in classes and timely completion of syllabus
- Unit test record: Two tests in each semester are taken. Students' marks are communicated, suggestions for improvement given while discussing the solved answer sheets.
- Entry level question papers: Entry level exam is taken by setting an objective or multiple choice question paper of 20 marks.
- Record of Teaching plan, course outcomes and course completion from individual teacher.
- Parents, teachers and students feedback on infrastructural and curriculum aspects
- Identification and record maintenance of slow and fast learners and the analysis there of.
- Display of college and university schedule of exam; result on notice boards, no objection notice for students to register objection
- Installation of complaint box.

File Description	Documents
Any additional information	View File
Link for additional information	http://nhcb.in/examination/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Special care is taken to grievances of students regarding the internal examination through the grievances cell. In the matters where heads require the official help from the office to rectify the university level exam related mistakes, students are directed towards the concerned clerks, vice principal, superintendent or principal as the need arises. Moreover the grievances at the time of actual summative exams are immediately solved by the exam in-charge within his capacity or in consultation with vice principal and principal. Following exam related grievances are broadly identified and redressed so far.

- **Fully equipped, well furnished, separate exam room provided to conduct university exam.**
- **Rules and fees of retotaling, revaluation, challenging are properly, patiently and with priority solved by the concerned clerk expertise.**
- **Differently abled students are provided writers during exam. Convenient and comfortable place provided while writing exam.**
- **Complains about withheld result are communicated and anomalies are rectified with immediate effect.**
- **Any matter related with discrepancies of subject, course or programme names on the mark sheets, names of students and parents and incompletion of any are communicated and corresponded and solved by the office efficiently.**

File Description	Documents
Any additional information	View File
Link for additional information	https://nhcb.in/uploads/2.5.3._Examination%20Related%20Grievances.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Mandatory for teachers

It is mandatory for the teachers to prepare course outcome for every course and programme they are entrusted with. Accordingly teachers have prepared the learning outcomes. Principal and IQAC monitor the practice minutely and closely and take the stock of it in IQAC meeting also. The following strategies adopted to sensitize the students about the course outcomes:

Communicated to students

- Students are informed about the learning outcome of programmes and courses of the college in the orientation programme held in the beginning of every year for the fresher.
- Teachers convey the learning outcomes as soon as a regular or value added course starts at all UG levels.
- Course Outcomes are dictated, explained and hard copy is provided.
- Course outcomes are also posted on what's up groups.
- Hard copy of learning outcomes is displayed on the central, the departmental notice boards or on the wall beside the departmental doors well in advance.
- Hard copy of syllabus and learning outcomes are available for the students as ready reference.
- Soft copy of course and programme outcomes uploaded department wise on institutional as well as departmental website.
- Programme and Course outcomes are displayed on the college website.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://nhcb.in/pedagogy/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of Programme Outcome in University Exam:

Student's attainment of outcomes is felt in students' performance in the summative exams conducted by university. Many merit and academically excellent students bear the testimony to this fact. On the successful completion, students of first, second and final year students across the Arts, Commerce and Science streams at UG level are felicitated in the award ceremony organized for the merit and excellent students.

Attainment of Course Outcome:

At the end of and during the course delivery, teachers conduct many tests based on the course outcome and testify whether students are following the outcomes of the courses. It is clearly reflected in the performance of the students in various exams. Besides written tests, many co-curricular and extra-curricular activities, having relevance with the learning outcomes of the course, also attribute to the successful accomplishments of the aims, objectives and outcomes of the learning. Students personal traits are realized during their presentation, oral and seminars.

Also through the feedback from student on attainment of course outcome is collected during student satisfaction survey further this report is displyed on college website.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://nhcb.in/uploads/01032023/Student%20Satisfaction%20Survey%20Analysis-2021-22.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

908

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://nhcb.in/uploads/13042023/Pass%20Percentage%20of%20Students%202021-22.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://nhcb.in/uploads/01032023/Student%20Satisfaction%20Survey%20Analysis-2021-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

2.8

File Description	Documents
Any additional information	*View File*
e-copies of the grant award letters for sponsored research projects /endowments	*View File*
List of endowments / projects with details of grants(Data Template)	*View File*

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

25

File Description	Documents
Any additional information	*View File*
Institutional data in prescribed format	*View File*

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

3

File Description	Documents
List of research projects and funding details (Data Template)	*View File*
Any additional information	*View File*
Supporting document from Funding Agency	*View File*
Paste link to funding agency website	*unigug.ac.in/govboo/index.php?sid=38*

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Nevjabai Hitkarini College provides rich ecosysteminculcating research and innovative approaches among students and staff by taking several initiatives at college level through financial, instrumental, infrastructural and technological support. Also, College is establishing ecosystem through organizing Events, Workshops, Research Publications, Seminars and Skill based courses for the staff to create environment regarding transfer of knowledge and innovations.

- College has Innovation and Incubation center which provide platform to develop innovative ideas among students and faculty. Cell has provided linkages, infrastructure and facility to publish patents, research papers, projects and books. Two faculty members published and awarded with international patents. Four faculty members has filed for Indian patent in this academic year.
- College has also started twelve new skills based; value added courses other than regular curriculum to cultivate essential skills in students' life.
- Students are encouraged to participate in scientific and innovative state level competitions like "Avishkar", National Science Day, etc.
- College has ten university recognized research centers where 65 students are registered under 25 research supervisors with state-of-the-art research facility.
- Also, Institution is providing facilities for research environment like INFLIBNET, Journals, e-journals, e-books, Shodhganga, Shodhsindhu and Swayam platform.

Seminar and workshop are conducted regularly on research methodology, IPR and Start-up

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://nhcb.in/uploads/27012023/Research%20&%20Developmnet%20Committee.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

42

File Description	Documents
URL to the research page on HEI website	http://nhcb.in/research/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

24

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

8

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Institute always take efforts to sensitize students towards several social issues for their holistic development through conducting outreach activity in neighborhood community by extension units.

- College organizes various extension programmes under constitutional values, cleanliness drive, Swaccha Bharat Abhiyan, AIDS awareness, Environment awareness, Gender bias awareness, Social Awareness, Youth Awareness, Covid Awareness, Blood and Organ donation awareness, etc. Such 29 activities are organized in which 7990 students have participated.
- Institution also promotes government extension activity like International Yoga Day, Voters Day, Constitution Day, Birth and Death Ceremony of Personalities of National Importance.
- Unnat Bharat Abhiyan is flagship programme of MHRD is implemented in four adopted villages (Jugnala, Navegaon Mukta, Marar Mendha and Paradgaon).Under this programme various awareness campaign such as distribution of mask, sanitizer, soap, awareness lecture, etc. are organized.
- NSS carried out seven days residential camp in adopted village in which various awareness activity and socio-economic survey has been conducted.

Due to such activities the students have acquired and learned the human values, social responsibilities, constitutional obligations, communal harmony, socio-economic components, etc. Ku. Priyanka Dighore students of M. Sc. Physics has awarded with Best student award in the Gondwanan University.

File Description	Documents
Paste link for additional information	http://nhcb.in/nss/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

5

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

29

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

`7990`

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

`14`

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

College has adequate physical infrastructure such as classrooms, state-of-the-art laboratories, well-stocked libraries, sports facilities, and comfortable hostels that meet the standards of safety, accessibility, and hygiene

The institute has 42.23 acres campus area with 9608.56 Sq.Mt. built in space. College has two buildings for academic and administrative purposes.

the institute has reliable and up-to-date technological infrastructure that facilitates e-learning, virtual learning, and online assessments.

The campus is well furnished classrooms and equipped science laboratories.

Sufficient classroom with ICT facility,

Seminar and Conference Hall,

Central library, Stationary,

Physical Education building,

Gymnasium, Indoor stadium,

Girls and boys hostel,

Common room for girls,

Canteen,

Staff vehicle parking

College has separate parking for girls and boys,

Botanical garden,

Water conservation pond,

Landscaped and beatified campus,

Green energy plant,

Warm compost plant,

Open stage for Yoga and various programmes.

Equipped Research Centers

College has well equipped research centers of Chemistry, Botany, Zoology and Physics for Ph. D Scholars. Arts faculty research centers of English, Marathi, History, Economics and Geography are in new building with furnished library centers.

Overall, the institute has a harmonious blend of physical, technological, and support infrastructure that provides students with a holistic and enriching learning experience.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://nhcb.in/infrastructures/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Besides educational development, students care for physical fitness and sporty attitude.The infrastructure of the College is adequate for sports, games, gymnasium and yoga centre.

Facilities for Cultural Activities:

The College has Late Madan Gopalji Bhaiya auditorium Hall, Its built up area is 6462.50 sq.ft., and Late Hiralalji Bhaiya Conference Hall has 1514.63 sq.ft built up area.Both the auditorium halls are equipped with state-of-the-art audio and comfortable seating arrangements, and a stage along with ICT and internet facility to host various cultural events, such as music concerts, drama performances, and guest lectures.

The Open stage is available to organize annual gathering, cultural activities.

Facilities for Sports and Games:

The College has sufficient infrastructural facilities for indoor and outdoor sports and games. The college has indoor hall, it's built up area is 9462.28 sq.ft Indoor has adequate facility of play fields e.g Table Tennis, Badminton, Carrom, and Chess.

The college has play ground with Physical Education Building of 3090.86 sq.ft built up area with Physical Director's Office 287.15 sq.ft. is available in campus for play fields i.e. volleyball, Cricket, Kho-Kho, Kabbadi, Basketball and korf ball. District-level and university level games are organized on the ground.

Yoga center is availble.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://nhcb.in/uploads/Indoor%20Stadium%20&%20College%20Ground.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

19

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://nhcb.in/uploads/ICT%20Classroom%20&%20Seminar%20Hall.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

74.03654

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using integrated library management system named Master Soft LIBMAN. It is Cloud based software and it is time saving, Multi-user Programme.

This software works in library configuration, admitted students, issue - return transactions all the reports related to the library can be generated through this package.

Book cards are Bar-coded. For effective implementation of Integrated Library Management System, Library has 6 computer system, OPAC and Network Resource Centre, scanners, Printers, Barcode Readers. Besides books, periodicals, the library is equipped with e-resources such as NLIST, NDL, E-BOOKS. Remote access facility for E- resources is provided to Users. The library is fully computerized with the application of bar-code technology. The students are able to access through OPAC (Online Public Access Catalogue). The library has given orientation about facilities and services. The library has organized training session about NLIST/NDL to staff and Research students.

The library has system of ABRAR (Audio Book Reader and Recorder) facility for visually impaired students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://nhcb.in/uploads/4.2.1_ILMS.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.48240

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

282

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution frequently updates its IT facilities including Wi-Fi

1.There are 165 computers, 6 departmental laptops and 35 individual laptops in the institution. The configuration of the computers is upgraded as per the advancement in the technology, starting from Intel Dual Core Processor upgraded to i5/i3 Processor with 4GB, 500GB-HDD, LCD monitor.

2. There is upgraded advance system of internet connection to administrative office and Departments. There are four Broad Band connections in the institution. There are three BSNL Broad Band with speed 100MBPS each and Railnet Broad Band with 50 MBPS speed. Every department is connected with LAN and WI-Fi facility.

3. Wi-Fi facility is available free access to students of the college.

4. Anti-virus is installed in most of the computers and these are upgraded regularly.

5. The college has available and upgraded LCD projector, printer, all in one printer, Laptop, digital camera. Handycam, Scanner, Bar code reader, PVC Id card printer machine.

6. College website is regularly updated and every department has their own Google websites. Departments manage LMS on Google websites.

7. The college has 162 CCTV cameras for security purpose in classrooms, departments, laboratories, corridors and campus premises.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://nhcb.in/uploads/4.3.1_IT%20Facility%20Including%20Wi-Fi.pdf

4.3.2 - Number of Computers

153

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

18.27473

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established system and procedures for maintaining and utilizing, academic and support facilities - laboratory, library, sports complex, computers, and classrooms in the institute. There are different committees to implement the system and procedure for maintaining and utilizing physical, academic and support facility. These committees are cultural committee, Games and Sports,

College Development Committee

Representation of management, Principal, Vice, principal, teachers, IQAC coordinator and heads help in making policies, decisions. Important decisions are taken in the meeting of CDC as regards physical, academic, and support facilities.

Library Advisory Committee

Library advisory Committee is formulated for library utilization in academic purpose. Book bank facility for junior and senior college students is introduced to students. Faculty members are appointed to enforce the scheme.

Library Advisory committee regularly monitor the requirements through meetings and forward the minutes of the meeting to the higher authority.

Purchase Committee

Purchase Committee is formed to make and demand the budget from the departments at the beginning of the session. Purchase committee look into the matter of purchasing of equipment, furniture, instruments, and computers etc.

Construction and Campus Maintenance Committee

This committee is constituted for Campus construction and maintenance of academic and physical facility. Budget of the construction and maintenance is prepared by the members.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://nhcb.in/college-dev-comm-sr/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2501

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

169

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to Institutional website	http://nhcb.in/ict/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

590

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

590

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

7

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

318

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

5

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

74

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institutions facilitate student's representation and engagement in various administrative, co-curricular, and extracurricular activities for creating a well-rounded educational experience. Institutions help students develop their leadership and decision-making skills and provide them with opportunities to participate in various activities and events, which can improve their academic performance and personal growth.

Student Council:

Every year student council is established that allows students to voice their opinions and contribute to the decision-making process in the institution. Additionally, students who participate in student council activities gain valuable experience in teamwork, communication, and leadership.

Student representation on various bodies as per established processes and norms is another important aspect of student engagement which is carried out through incorporation of

students in following various committee,

1. **College Development Committee**
2. **Portfolio**
3. **Subject Association**
4. **NSS**
5. **NCC**
6. **Sport Committee.**
7. **Population club**
8. **Women study centre**

Co-curricular and extracurricular activities are also crucial components of student engagement. Institutions provides students with opportunities to participate in activities such as sports, clubs, and cultural events help to foster a sense of community and belonging. These activities provide students with a platform to develop their skills and interests outside of the classroom, enhancing their overall educational experience.

College magazine (Annual Report) prepared every yearin which students from all faculty present their articles, poems and other own literature.

File Description	Documents
Paste link for additional information	http://nhcb.in/student-council/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

39

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

In order to strengthen the alumni association, to work more authentically, and to achieve flexibility and transparency, college has taken initiative for the registration of the alumni association Alumni association has been working for many years. Alumni Association has recently been registered on 04th October 2019 under the society Registration Act 1860. The registration no. is Chandrapur/0000189/2019. At college level 288 alumni are registered. The following activities are taken during meeting of alumni once a year.

Alumni are allowed to share their views, complaints, suggestions. Well-structured alumni feedback is collected, analyzed and action taken.

Financial means of contribution. The alumni offer the assistance in the form of educational aids like books etc. and sometimes in cash. Amount of Rs. 1,50,000/- has been fixed in Central Bank on 08/10/2021. 15000/- has been distributed to 50 poor students as scholarship. Outstanding amount in the bank at present is 23003 in the year end. Alumni donate prize money of Rs. 500/- or 1000/- to academically excellent students in Academic Excellence Scholarship Award ceremony every year. It is noteworthy that alumni have got the financial records duly audited at the hands of Chartered Accountant for the financial year 2021-22.

File Description	Documents
Paste link for additional information	https://nhcb.in/message-to-alumni/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision :

"Step in for Knowledge and reach out for the Service to Mankind."

Mission

- Infuse a sense of human values and national integration

- Organization of curricular and co-curricular activities
- Maintenance of academic and financial transparency
- To promote professionalism, competency, and soft skills among teachers and students.
- To generate employable skills by launching certificate and value added courses.
- To stress outcome based teaching-learning.
- To construct new digitalized library.

Following committees, cells and systems ensure the activities that are reflective of vision and mission.

- Internal Quality Assurance Cell was established in 2004.
- College Development Committee formed
- Academic Audit under the guidance of IQAC.

- **Recruit of the teachers on merit basis.**
- **Participation and organization in Faculty development programmes**
- **Curricular, co-curricular and extra-curricular activities**
- **Alumni's financial and voluntary contribution.**

Nature of Governance : Apart from the important portfolio that consists of 58 committees and 21 extension units, the college has designed the following strategies, mechanism and activities :

- **Prospectus committee**
- **Organogram**
- **Annual Calendar**
- **Portfolio**
- **Daily Diary**
- **Complaint and Suggestion box**
- **Perspective Plan**
- **Participation of teachers in the decision-making bodies**
- **College Magazine**
- **Subject Associations**
- **College Council**

File Description	Documents
Paste link for additional information	https://nhcb.in/uploads/08052023/6.1.1_ Notice%20Agenda%20and%20Minutes.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Participative Management

Principal, Vice Principal, heads, teacher in-charge of Science Faculty, Librarian, chairmen, in-charge of various cells and committee, superintendent and head clerks are given stipulated rights to execute their plan and policies designed by them and related with their unit as a part of their prerogative.

Practice of Decentralization

The decentralization policy is adopted and accomplished by forming 58 committees and 21 extension units as mentioned in the portfolio. Significantly,

College Development Committee and IQAC Composition are formed and done in line with Maharashtra Public University Act 2016 and within the purview of NAAC respectively.

Case Study of Purchasing Committee

Principal takes department wise budget and allot to the respective departments for purchasing non-recurring and recurring materials and instruments.

Then, the heads of the departments seek quotations.

Then the comparators are unanimously discussed and the firm is selected

in the purchase committee meeting convened by principal.

Heads, then placed the order to the firm approved by the purchasing committee.

After receiving the materials/goods/instruments, the item-wise entry into the general and stock register is made.

Finally, stock verification committee does the physical verification of the items

The purchasing in departments and the stock book (quotation/bills) are verified by the chartered accounted appointed by the education society.

File Description	Documents
Paste link for additional information	https://nhcb.in/uploads/08052023/6.1.2_Decentralized%20and%20Participative%20Management.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

One Activity Based on Perspective Plan : Research Promotion

1. Dr. Panse under Dr. N.S.Kokode; and Mr.Sameer Bhelawe under Dr.Atul Yerpude, faculty of Department of Physics got patent from Australian Government along with their guides.
2. 34 research papers published in notified UGC Listed Journals.
3. Total no. of Google Scholar Citations of the faculties is 1721, hi index 24; & i10 index is 56.
4. 03 Minor Research projects undergoing in the departments of Physics, Chemistry and Physical education in this year that amount to 100000/-, 120000/- and 60000/- respectively.
5. 65 Ph.D. scholars are registered are working under 25 Ph.D.Guides.
6. 10 Ph.D.Programmes are being offered in Zoology, Geography, Physics, Chemistry, Botany, English, Marathi, Economics, History, and Commerce.
7. 11 Research papers published in collaboration with faculty from other colleges.
8. One Conference on IPR organized.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://nhcb.in/research/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Nevjabai Hitkarini Education Society : Management

The chief governing body of the college Nevjabai Hitkarini Education Society is headed by the president. Other office bearers include vice president, secretary, joint secretary, treasurer and members.

The Principal

Principal is empowered by the management to lead the college

towards the accomplishments of the vision and mission of the college. He is categorically answerable to the management. He looks after and ensures the effective implementation of the policies, plans and practices in academic and administrative matters chiefly in collaboration with faculty-in-charges, CDC and IQAC.

College Development Committee

College Development Committee as per the Maharashtra Public University Act formed with the stipulated representation.

Internal Quality Assurance Cell

There is an Internal Quality Assurance Cell has been working since its establishment in 2004.

Academic Audit Committee

Takes stock of academic performance of the teachers under the guidance of IQAC.

Various Committees & Extension Units (Portfolio)

There are 58 committees and 21 extension units as given in the portfolio.

Administrative Staff

Includes superintendent, head clerks and the clerks under the principal. Service book, financial audit, the monthly salaries of the employees, the placements and the promotion of the staff, deduction of income tax are done.

File Description	Documents
Paste link for additional information	http://nhcb.in/act-rules/
Link to Organogram of the institution webpage	http://nhcb.in/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration	A. All of the above

Finance and Accounts Student Admission and Support Examination	

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Following welfare measures are in place for the teaching staff and non teaching staff

1. Gymkhana : Gym is available free of cost for the employees.

2. Staff Oriented Entertainment facilities : Facility for indoor games like carom and chess is available for the employees.

3. Group Insurance Sceme for employees

4. Paternity and Maternity Leave

5. N.H.College Employees' Credit Cooperative Society

a. General Loan up to 12 lac. & Emergency Loan of 20,000,

b. A Cheque of all kinds of deposits with interest is handed over to retiree on the day of superannuation.

c. Rs.10000/- is also given in cash, on behalf of Credit Society from the profit to the retiree.

d. In the event of premature or accidental death Rs.10000/- is handed to the first legal heir. Moreover, the insured amount of Rs.200000/- is waived off.

e. SSC and HSC merit wards of the college employees are felicitated with mementoes and three cash prizes. Topper receives 1001/- whereas second and third get that of Rs.751/- and Rs.501/- respectively.

6. General Provident Fund Scheme

7. DCPS : The employees appointed prior to 1st November 2005 are availing DCPS.

8. Medical Leave and medical bill reimbursement

9. Felicitation of staff

File Description	Documents
Paste link for additional information	https://nhcb.in/uploads/Gymnasium.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

12

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Academic Audit Committee and IQAC

As for teachers, Principal has formed an Academic Audit

Committee. Teachers are informed to submit their respective formats of Annual Performance Indicators under the PBAS well in advance. The committee works within the purview of IQAC and principal and report accordingly.

Due to the regular practices of this appraisal system, teachers promotion and placement are done on time. Anomaly occurs only where teachers fail to get the timely scrutiny and verification of documents. In the event of non-compliance to the UGC rules and regulations teachers make corrections and get their filled in API format appraised at the hands of competent authorities. No format is finalized without the approval of IQAC.

Feedback System

Feedback format covers points like teachers overall performance in the class, teaching methodologies, approach towards students, his availability in the college, his behaviour with the students etc.

These forms are collected and analyzed by the AQAR working committee under the guidance of IQAC coordinator. Report based on the close analysis is sent to the Principal for further required actions. Sample copy of filled in feedback format and its analysis is attached herewith.

File Description	Documents
Paste link for additional information	https://nhcb.in/uploads/15042023/1.4.1_ Stakeholder%20Feedback%20Report.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit

The budget for granted and non-granted units of the college is prepared every year for the income and expenditure to be placed under different heads. Purchase Committee and CDC mainly looks into the affair of finance related matters. As

per the budget various departments like physical education, library, teaching departments are allocated the funds. |Accordingly the concerned departments are invited to place the quotations from various firms to tally the lowest prices. Then, formal comparators are made. Purchasing committee consists of managements representatives, principal, superintendent, accountant and concerned heads of the departments. Then purchasing committee recommends for the approval of the order to place. The bill is recommended by HoD along with the stock book. The bill then is passed by superintendent and principal and the payment is made with the joint signature of the principal and secretary of the management.

External Audit : Appointed Chartered Accountant Ratan Chandak, Nagpur, senior auditor (higher education) and the office of joint director annually make the audits of accounts of the Grants (Salary and Non-Salary) received by the college and the expenditures incurred by the college.

File Description	Documents
Paste link for additional information	http://nhcb.in/budget-audit/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institutional strategies for mobilization of funds :

Department-wise financial requirements are sought and annual budget is prepared.

Purchasing committee that consists of managements representatives, principal, superintendent, accountant and concerned heads of the departments has been formed.

Recurring and non-recurring transactions are done through cheques.

Research and other grants received are disbursed to the beneficiary teachers or persons immediately.

Objection regarding audit is settled on priority basis.

Optimal Utilization of funds:

Collection of tuition fees : Government Free ship collected and disbursed to the eligible beneficiary students.

Collection of fees of hostel: Hostel fee collected and paid in their respective accounts. The maintenance, salary, development & other expenditures incurred thereof.

Other fees spent on various university,college fees, examination fee etc.

Mobilization of funds

Scholarship : The backward class student scholarship deposited in Bank Account of students. Tuition fee collected used as non-salary grants to incur various expenditures including stationary, electricity, printing telephone and internet, maintenance, furniture etc.

Laboratory Fees : It is used for current lab expenditures and equipments/instruments.

Library Fees : Used for the purchasing of Books, textbooks, journals, periodicals, maintenance of library from granted and non-granted funds.

Sports fee: For the development of the ground, sports materials, kits, and TA/DA.

Extracurricular fund : For the organization of the annual function cultural activities etc.

UGC Development Fund & Minor Research Project fund for equipments, books etc.

File Description	Documents
Paste link for additional information	https://nhcb.in/uploads/08052023/6.4.3_ Fund%20Mobilization.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC's contributions to institutionalizing quality assurance strategies and processes are significant in terms of research promotion and faculty development.

IQAC plays a vital role in promoting research activities within the institution. It encourages and facilitates research by providing necessary resources, funding, and guidance to faculty and students. It also monitors and evaluates research activities through Research Advisory Council, ensuring that they meet ethical and quality standards. Through these efforts, IQAC has contributed to creating a research culture within the institution, promoting innovation and intellectual growth as a result two faculty members has awarded with international Patents, 34 research paper published in International and National Journals and 65 students are working under 25 research supervisors.

IQAC has played a crucial role in the development of faculty members. It offers a range of professional development programs, including workshops, training sessions, and conferences, to improve faculty members' skills and knowledge. By doing so, IQAC has contributed to the institution's academic excellence in Gondwana university as Best College Award for the academic session 2021-22, ensuring that faculty members provide quality education and stay up-to-

date with the latest developments in their respective fields.

File Description	Documents
Paste link for additional information	http://nhcb.in/research/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of N. H. College Bramhapuri has conducted an institutional review to assess the institution's teaching-learning practices by monitoring

1. Internal evaluation mechanism,
2. Taking feedback from students and identified the several areas for improvement by analyzing feedback form.

- Formative assessment in classroom through seminar, group discussion and project work. Experiential Learning: Thus, IQAC has recommended the implementation of experiential learning to provide students with practical learning experiences. Under this approach, students were engaged in hands-on activities such as internships, projects, and field visits.
- Accordingly, institution has 16 courses with experiential learning and to these courses 1347 students has undertaken the project work.
- This approach has been found to improve student engagement, critical thinking, and problem-solving skills. It also helps students to develop a better understanding of real-world scenarios and prepares them for their future careers

Overall, IQAC's efforts to conduct institutional reviews and to facilitate implementation of teaching-learning reforms have positively impacted the institutions' overall quality of education. These reforms have helped institution stay competitive in the education market and provided students with quality education, preparing them for successful careers in their respective fields.

File Description	Documents
Paste link for additional information	http://nhcb.in/examination/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://nhcb.in/iqac-head/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The women Empowerment cell and Women studies and service centre of the institution engaged, sensitizes, empowers and safeguards the rights of the female staff members and students of the college. The cell organizes seminar, guest lectures, workshop, training programs, counselling sessions and awareness programs on various women related issues to equip them with wide range of skill and knowledge for the betterment of self and society. The gender equity and

sensitization in curricular and co-curricular activities have been planned for the academic year 2021-22 through an action plan. This academic year various programme like Three days training program on Bags Making, One day educational visit to N. D. Garment training centre, One day workshop on Beauty Parlour are specially organised for girls students in order to provide them platform and make them competent in this era of competition.

Institution promotes the girls students equally to participate in curricular and co-curricular activities like college day event, NSS, NCC, seminar and quiz competition and in tour & excursion.

Institution always kept security of girls students in top priority. Installation of 99 CCTV cameras in college campus including class rooms, office, main entrance, hostel etc. Safety wall all around the college campus with 24x7 security guard present on the main entrance.

File Description	Documents
Annual gender sensitization action plan	https://nhcb.in/uploads/11052023/7.1.1%20%20Gender%20Equity%20promotion.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://nhcb.in/uploads/11052023/Crit.%207.1.1%20%20%20Safety%20measure%20-2021-22.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

College has taken following initiatives for waste management which is essential in reducing waste, increasing diversion rates and encouraging environmentally friendly behavior.

1. **Organic waste from college campus includes leaves, wood sticks, garden waste were wiped and collected by cleaning and garden maintenance staff of the college every day and then Converted this waste in to organic compost by the process of vermicomposting.**
2. **The vermicompost obtained is not only used in campus gardens but is proposed to make it available to public at very affordable rate.**
3. **Separate dust bean for degradable and non-degradable waste are made available all over in the campus for the collection of waste.**
4. **Nagarparishad Ghanta Gadi (Waste collection Van) visit to the college twice in a week for the collection of non-degradable waste from the college campus.**
5. **Non-hazardous chemical waste neutralize first then drain off through laboratory outlets in to soak pits.**
6. **Electronics and Computer Science Department collect the old or outdated or non-working electronics/electrical equipment from other department. After testing, troubleshooting the problem, and if device is ok, it will returned to the corresponding department. Otherwise spare part of the circuit or component is used in another circuit or project.**

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste	**A. Any 4 or all of the above**

water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institute takes special efforts for inclusive environment in

the college. Students are actively engaged in various cultural activity such as Oratory competition, essay writing, Poster presentation, Dance and singing competition, etc. Institute celebrates birth and death anniversary of the personalities of national importance, NCC girls cadets prepare and send the Rakhi to Indian Army officers. Institute celebrates all the National and International Days. NSS unit has actively contributes for all these programmes. NSS units has organized special residential camp in adopted village to inculcate human values in the students.

The curriculum of the student enriched with certificate courses in 1. Certificate Course in Tribal Tourism 2. Historical Study of tourist places in Chandrapur-Gadchiroli Area to In-cash the reginal culture and develop in employability. Also to inculcate linguistic awareness within the students institute has initiated certificate course in 1. Certificate course in functional English 2. Certificate Course in Communicative English 3. Certificate Course in Spoken English 4. Certificate Course in English Vocabulary Building 5. Certificate Course in Rhetorical style in Marathi and many students have enrolled for theses courses.

To ascertain the communal socioeconomic responsibilities NSS unit has conduct various outreach activity like voting awareness programme, observation of constitution day, AIDS Day, Rasta Suraksha Abhiyan.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Institute takes efforts towards sensitization of students and employees to the constitutional obligations such as Human

values, rights duties and responsibilities by organizing various way as follows,

1. By Providing certificate courses
2. Guest Lecture
3. Seminars
4. Workshop
5. Observation of National and International Days
6. Observation Constitution Day
7. Observation of Voters Day
8. Cleanliness Drive
9. Awareness programme (Rally)
10. Street play by NCC students
11. Faculty Development Programme

Institute has Code of conduct book available in the library and also on institution website. College has dress code for students as well as for teachers.

Anti-ragging, Women's redressal cell, Disciplinary action committee is established.

College has various extension unites like National Service Scheme (NSS), National Cadet Core (NCC), Population Club, and Women Study center through with various activity and awareness programmes are conducted throughout the session.

Seven-day residential camp is organized in adopted village to learn the self-discipline and to learn the social responsibility.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://nhcb.in/uploads/11052023/7.1.9.pdf
Any other relevant information	http://nhcb.in/nss/

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to	A. All of the above

monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Nevjabai Hitkarini College Bramhapuri observed Birth and Death anniversiories of the great Indians personalities during the session 2021-22. Principal Dr. N. S. Kokode and Vice Principal Dr. D. H. Gahane and teaching staff and Non.teaching staff and students pay tribute by offering garland to their photos and lighting the traditional lamp to them of the national heroes. All these programme are conducted in Covid restriction and protocals were followes.

The main purpose of celebrated Birth and Death anniversary to creat interst and curiosity among students and teachers to know more about the sacrifices made by the grate indian persanalites.

Beginning of the session our College celebrating birth and Death anniversiories of Grate Indian persenlities, Rajshri Shahu Maharaj , Lokmanya Bal Gangadhar Tilak, Dr. Sarvapalli Radhakrishnan, Father of the Nation Mahatama Gandhi, & Lal Bahadur shastri,Bharat Ratan Dr. APJ Abdul Kalam, Rashtrasant Tukadoji Maharaj, Maulana Abdal Kalam Azad, Pt. Jawaharlal Nehru, Jyotiba Phule, Krantijyoti Savitribai Phule, Swami Vivekanand, Raj mata Jijabai, Netaji subhash Chander Bose,

Shahid Bhagat Sing,Rajguru,Sukhdev, Yeshwantrao Chavan,
Bharat ratan Dr. Babasaheb Ambedkar, Sanaguruji, Karmayogi
Sw. Madangopalji Bhaiya, SW.Shri Kisanlalji Bhaiya, Sw. Shri
Hiralalji Bhhaiya. College has been constituted a Birth and
Death anniversary Committee .

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1. 1. Title of Practice: -Waste Management
through Eco-Friendly and Sustainable way.

2. Objective of the Practice:Sustainable, responsible waste
management to reduce waste, conserve resources, and protect
the environment. 3. The Context: Waste management initiative
implemented at a college, specifically through the eco-
friendly and sustainable approach of vermicomposting

4. The Practice:

The college has set up compost pits at the north site for
vermicomposting. The pits include 2 outer pits for initial
waste decomposition, 1 pit for cow dung, and 4 inner pits for
vermicompost. Organic waste is mixed with cow dung, and each
pit can hold 300-400 kg of waste. The composting process is
phased.

5. Evidences of Success: Biowaste for vermicompost; segregate
plastic, collect by municipal van; use leaves as substitute
for synthetic fertilizer.

6. Problems encountered and Resources Required: improper
segregation, insufficient collection, lack of awareness,
limited resources

Best Practice 2.

1. Title of the practice: Athletic Development and Talent Management

2. Objective of the Practice:to develop interest in sports and physical activities among students

3. The Context: nurturing talented athletes, and promoting health and wellbeing.

4. The Practice: The college boasts of 16 well-developed playgrounds, an advanced health center, an indoor stadium, and a yoga and meditation center.

The practice includes an orientation program, basic physical training, talent management, special training and coaching, and participation in competitions

5. Evidences of Success: Increase number of sports events and competitions in which students of the institution participated during the year.

6. Problems encountered and Resources Required: Extra timing needed for the sport activity.

File Description	Documents
Best practices in the Institutional website	https://nhcb.in/uploads/11052023/7.2.1_Best%20Practice.pdf
Any other relevant information	https://nhcb.in/best-practices/

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Nevjabai Hitkarini College's distinctive priority and thrust are to provide higher education to students from economically backward rural areas. The college has been serving this mission since its inception in 1962. The college started with an Arts faculty and later expanded to include Commerce and Science faculties, postgraduate programs, and research centers in various disciplines.

The college's location in the rural area of Bramhapuri, surrounded by small villages, makes it popular among students from rural backgrounds. The institution has become a lifeline for students whose parents have a small, agriculture-based income. The college provides various types of scholarships and free ships sanctioned by the government and also supports them through the Earn and Learn scheme, student welfare fund, and N.H. Education Society Scholarship.

The college's admission record shows its popularity and trust among students and their parents. The institution is the second most topper college in Gondwana University, Gadchiroli, regarding student admission. The student enrolment in various courses is around 3260. The institution also has a good record of students registered for Ph.D. in various subjects, indicating its focus on research and development.

In conclusion, Nevjabai Hitkarini College's distinctive priority and thrust is to provide higher education to economically backward students from rural areas. The institution's location, admission record, scholarship programs, and research centers all support this mission. The college has become a symbol of hope and opportunity for students who come from rural areas and dream of a brighter future through education.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Institute plans to strengthen the research environment by providing advance instruments, financial support to faculty, encouraging for research publication and organizing workshop on research methodology, IPR, etc.
2. Establish research and academic collaborations with other institutions and organizations
3. Institutions plans to enhance pedagogical skills among the faculty by organizing faculty development programmes.
4. Improvement in teaching methodology such as

experiential learning, Blended and flipped mode of learning will be used more intensively. Fostering the culture of continuous improvement by regularly reviewing and mentoring the students.

5. To inculcate the human values and communal harmony among the students, a greater number of extension activity, residential camp, etc will be carried out.

6. Upgradation of ICT facility such as smart classrooms, laboratories, libraries and a greater number of Computers, Projectors, etc. will be made available.

7. For implementation of NEP-2020 institute is planning to provide resources to university through the BoS members, chairman in various academic bodies of university.

8. Job opportunity for students will be provide through Placement drive.

9. Offer financial aid and scholarships to students through Institutional.

10. College Development Committee recommendation and reforms will be given priority.

11. Regular meeting and planning will be done by IQAC for quality initiatives.