



*Nevjabai Hitkarini Education Society's*

**Nevjabai Hitkarini College, Bramhapuri  
Pin : 441206, District – Chandrapur (M.S.)**

**Reaccredited 'B' Grade with CGPA 2.86**

**ANNUAL QUALITY ASSURANCE REPORT  
(AQAR 2012-13)**

*Submitted to*

**National Assessment and Accreditation Council, Bangalore  
(NAAC)**



**(July 1, 2012 to June 30, 2013)**

# Annual Quality Assurance Report (AQAR)

(2012-13)

Part – A

## 1. Details of the Institution

1.1 Name of the Institution

NEVJABAI HITKARINI COLLEGE

1.2 Address Line 1

BRAMHAPURI

Address Line 2

BRAMHAPURI

City/Town

BRAMHAPURI

State

MAHARASHTRA

Pin Code

441206

Institution e-mail address

nhcbramhapuri@rediffmail.com

Contact Nos.

07177 272033

07177-273293

Name of the Head of the Institution:

Dr.P.S.Hemne

Tel. No. with STD Code:

STD 07177 Tel.no.272033, 273293

Mobile:

9421782607/8275046111/9423416976

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID(For ex. MHC0GN 18879)

1.4 NAAC Executive Committee No. & Date:   
(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B+	75.50	2004	16/02/2004 to 15/02/2009
2	2 <sup>nd</sup> Cycle	B	2.86	2013	05/01/2013 to 04/01/2018
3	3 <sup>rd</sup> Cycle	--	--	--	--
4	4 <sup>th</sup> Cycle	--	--	--	--

1.7 Date of Establishment of IQAC : DD/MM/YYYY

**1.8 AQAR for the year (for example 2010-11)**

2012-13

**1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC**

*i. AQAR 2012-13 submitted to NAAC on 29-08-2017*

**1.10 Institutional Status**

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College  Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC  12B

Grant-in-aid + Self Financing  Totally Self-financing

**1.11 Type of Faculty/Programme**

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

--

1.12 Name of the Affiliating University (*for the Colleges*)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

--

University with Potential for Excellence

--

UGC-CPE

--

DST Star Scheme

--

UGC-CE

--

UGC-Special Assistance Programme

--

UGC-Innovative PG programmes

--

Any other (*Specify*)

--

UGC-COP Programmes

02

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

09

2.2 No. of Administrative/Technical staff

--

2.3 No. of students

--

2.4 No. of Management representatives

03

2.5 No. of Alumni

--

2.6 No. of any other stakeholder and  
community representatives

03

2.7 No. of Employers/ Industrialists

--

2.8 No. of other External Experts

--

2.9 Total No. of members

15

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders. No.  Faculty

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

IQAC reviewed the academic performance and conducted the academic audit of all the departments by visiting the departments. It also took the regular follow up of all the portfolios by arranging meeting and suggesting steps to better their overall performances.

Various academic and co-curricular activities were conducted under the directives of IQAC.

- Second cycle of assessment and reaccreditation was done from 6<sup>th</sup> to 8<sup>th</sup> September 2012 by the peer team duly constituted by NAAC, Bangalore.
- Regular physical fitness training and Coaching Camp organised for students in games like Chess, Weightlifting, Power lifting etc.
- Regular Medical Check up and Physical Fitness test conducted.
- Birth anniversary of Major Dhyanchand organised to celebrate National Sports Day arranging hockey match and tree plantation programme.
- Lectures about Health awareness especially for girl-students for ailments related to them. Some students were provided medicines free of cost with due instructions.
- Tree plantation at the hands of students. 'One Student One Tree' method was adopted.
- Symposium on health awareness, physical fitness and diet for the Bramhapuri citizens and parents.
- Summer Camp for various games.

- Guidance for preparatory test for various competitive exams.
- Financial Assistance provided through various schemes and placements of economically poor students were ascertained.
- Excursions for students and Trekking Camp for teachers
- Programmes like Tree plantation, Aids Awareness, Blood Checking and Donation Camp, Cycle Expedition, Anti-ragging, No Intoxicants etc.
- Students of NCC participated in various activities, camps and exams successfully.
- Around 70 students had their Blood Group tested in Blood Donation Camp.
- NCC students got selected in army.
- NCC in-charge and teachers from other departments were conferred with various awards and titles.
- World Population Day, Communal Harmony Day, National Service Scheme Day were observed by NSS unit. NSS camp held at Pimpalgaon. Observation of World Population Day. Camp on Women related laws.
- Inter-collegiate Research Competition entitled 'Avishkar 2012' were held in collaboration with Gondwana University' Gadchiorili
- Observation of Birth and Death Anniversaries of the national leaders and freedom fighters.
- Felicitation and recognition of meritorious students and staff.
- Free guidance and lectures arranged for the socially and economically backward students for various competitive exams.
- Collection of feedback from students for the evaluation of teachers.
- Alumni and parents meet.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
To invite Peer Team for reaccreditation	Peer Team visited the college from 6 <sup>th</sup> to 8 <sup>th</sup> September 2012 for the second cycle and reaccredited college with 'B' grade with CGPA 2.86
To promote renovation, repair and construction of the college infrastructure	<ul style="list-style-type: none"> <li>• Open Space around college is floored with tiles (gattu)</li> <li>• College Academic Campus was enclosed with a long compound wall</li> <li>• Boys and Girls Cycle Stand was enclosed with a compound wall</li> <li>• New Cabins for Cashier and Scholarship Section</li> </ul>
To promote extension services through Extension Units	<ul style="list-style-type: none"> <li>• YCMOU courses (Preparatory, BA &amp; B.Com.) are on and benefitting the in service, needy, over aged and dropped students in the society.</li> <li>• Eco-club held Fitness Camp for the citizen, Sports Training Camp</li> <li>• NCC students and some teachers got their blood tested and registered with Blood Bank, Christianand Hospital, Bramhapuri</li> <li>• Tree plantation, various awareness camps, rallies, drives etc. by NCC and NSS units in and out of the college.</li> <li>• NSS unit observed Communal Harmony Day. To mark the occasion various competitions held on the topic 'National Integrity and Social Equality'</li> <li>• 100 species of trees were planted</li> <li>• Seven Day Camp was held at Pimpalgaon Bhonsale where NSS volunteers and villagers donated blood to Blood Bank, Christianand Hospital, Bramhapuri.</li> <li>• Population Education and Women Study Centre jointly organised a camp about emerging laws. Justice Bhagwan Pandit and District Divisional Police</li> </ul>



	Superintendent Shri.Samir Sheikh guided the girls.
To monitor the activities according to portfolio	Meetings of various committees taken and suggestions were given
To conduct innovative courses	Language Enhancement Course from 02/07/12 to 12/09/12 was organised  Fashion Designing was conducted from 01/12/12 to 10/02/13.
To encourage all departments to conduct talks of experts/seminars/conferences and workshops	<ul style="list-style-type: none"> <li>• Department of Physical Education organised talk on 'Health Education and Diet' especially for girl student. Free medicine was provided to some needy students.</li> <li>• Department of Electronics and Computer Science organised the Talks of Dr.J.G.Mahakhode, Prof.K.D.Kalaskar and Prof.P.B.Dhumane.</li> <li>• Department of Economics organised a talk by Prof.S.P.Zamre, S.S.Jaiswal College, Arjuni Morgaon for PG students in Farewell Function.</li> </ul>
To encourage faculty members for the participation in academic and research activities and programmes.	<ul style="list-style-type: none"> <li>• Faculty members participated in various seminars, conferences, symposium workshops etc.</li> <li>• 3 faculty presented research papers in international conferences at Zuai(China) and Bangkok.</li> </ul>
To motivate faculty for M.Phil. Ph.D. Minor and Major Research Project and Post Graduate Projects etc.	<ul style="list-style-type: none"> <li>• 03 MRP completed, 05 On going and 02 submitted.</li> <li>• 14 Ph.D.s already awarded.</li> <li>• 24 researchers pursuing Ph.D under 12 Ph.D. supervisors from among the faculty.</li> <li>• <b>15 research papers were published in citation indexed journals</b></li> <li>• 10 Research papers at International Level in Peer Review Journals</li> <li>• 03 Research papers at International and 14 at National level in Non-Peer Review Journals.</li> <li>• 07 Research papers in e-journals.</li> </ul>

	<ul style="list-style-type: none"> <li>• 07 Research papers at International and 23 at National level in Conference Proceedings.</li> <li>• Research projects of PG students submitted.</li> </ul>
To encourage faculty for arranging and encouraging students for co-curricular activities	<ul style="list-style-type: none"> <li>• Elocution on ‘Indian Political Parties’ Political Science Dept.</li> <li>• Marathi Department sent students to Elocution Competition organised by Water Supply Department, B’puri where they won Ist and IInd prize.</li> </ul>
To ensure faculty participation in Faculty Development Programmes and other courses	02 short term courses attended this year & 01 Faculty Exchange programme attended.
To ensure the students participation in sports, research,co-curricular and academic activities.	<ul style="list-style-type: none"> <li>• Students participated in sports tournaments at various levels and bagged prizes and colours. Guided by faculties from other colleges about new rules and skills of various games.</li> <li>• NCC cadets participated in different camps at various levels.</li> <li>• Students participated in University level Research Festival Avishkar 2012 and presented projects at Zonal level at KIIT University, Bhubaneswar (Orisa)</li> <li>• Cultural Committee encouraged students to participate in the competitions at different levels in and out of the college</li> </ul>
To arrange excursions for the students	<ul style="list-style-type: none"> <li>• Excursion to Bhedaghat(Jabalpur) and Rampur Chak (Armori) by Department of Geography. The report of Bhedaghat tour was sent to Gondwana University</li> <li>• Department of Home Economics held 15 day Self Employment Camp followed by a visit to Mrs.Rajankar’s incense factory.</li> <li>• Also Visit to the Avla Preservation &amp; Production Project, Talodhi</li> <li>• Department of Electronics conducted study tour to ‘Ramdeobaba Solvent Plant’ Bramhapuri, SGB Amravati University and Chikhaldara.</li> <li>• Department of Commerce had BBA students tour to Ballarpur Paper Mill.</li> </ul>

<p>To organise various awareness programmes for students, inculcate values and infuse sense of patriotism</p>	<ul style="list-style-type: none"> <li>• Programmes like Anti-Drug awareness, Cleanliness Drive, World Literacy Day, World Population Day, International Women Day etc. arranged by extension units.</li> <li>• Birth and Death Anniversaries of national leaders and freedom fighters organised</li> <li>• Students' attendance in Independence Day and Republic Day was made mandatory. Parade was taken.</li> </ul>
<p>To ensure the preservation of Nature and beautification of Campus</p>	<ul style="list-style-type: none"> <li>• Dr.M.B.Wadekar was appointed as a member by Ministry of Environment, Government of Maharashtra for conservation and beautification of 'KOATTALAV' Bramhapuri.</li> <li>• Compulsory Course entitled 'Environment Studies' started</li> <li>• For the conservation of biodiversity of the campus and maintenance of Garden MoU was signed with 'Vrukshangan Nursery' Bramhapuri.</li> </ul>
<p>To initiate students friendly and welfare programmes</p>	<ul style="list-style-type: none"> <li>• Department of Library initiated various student centric schemes like Book Bank, Open Access, books borrowing on minimum security deposit, independent reading room for competitive exams, Internet Facility, Guidance about Employment, Facility of Catalogue, Eklavya Book Facility and Dr.Rangnathan Reader's Club. Independent racks of Books, Magazines on Competitive Exams. Facility of INFLIBNET and e-books and e-journals.</li> <li>• Library also initiated Users Orientation programme for newly admitted students.</li> <li>• To arouse reading habits, Best User Award initiated since 2009-10</li> <li>• Recognition and felicitation of the meritorious students from time to time on different occasions and especially in Academic Excellence programme.</li> <li>• Competitive Exam Guidance Centre commenced lectures on various competitive exams for socially and economically deprived students under</li> </ul>

	UGC scheme. <ul style="list-style-type: none"> <li>• MCVC department conducted 'Training Meet' for the students.</li> <li>• Fresher's and Farewell programmes.</li> </ul>
To ascertain the placement of students	<ul style="list-style-type: none"> <li>• 15 students got jobs under Earn and Learn Scheme</li> <li>• 08 NCC students got jobs in Army Services.</li> <li>• Three students of Building Maintenance got apprenticeship in Nagar Parishad, Bramhapuri.</li> <li>• HDFC Campus held in which Mr. Shashikant Rathi Branch Manager interviewed PG students of Zoology and Geography departments</li> <li>• 33 students got selected by ICICI for Sales Officer for West Zone, Maharashtra.</li> </ul>
To conduct academic audit	Academic Audit was conducted by Academic Audit Committee duly constituted and working within the purview of IQAC
To arrange parent teacher meet	Parent Teacher Meet was conducted and feedback was taken.
To arrange alumni meet	Alumni Meet was arranged and feedback was taken at the end of the session.
To take feedback from students	Feedback was taken at the end of the session.

*\* Attach the Academic Calendar of the year as Annexure. **Annexure I***

2.16 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

AQAR 2012-13 was presented before Management and LMC. After reading out before all, it was unanimously accepted and permitted to submit to NAAC, Bangalore.

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	<b>01</b>	00	00	00
PG	<b>12</b>	00	<b>11</b>	00
UG	<b>07</b>	00	<b>04</b>	00
PG Diploma	00	00	00	00
Advanced Diploma	00	00	00	00
Diploma	00	00	00	00
Certificate	<b>03</b>	00	00	<b>03</b>
Others / Remedial Course	<b>01</b>	00	00	00
M.Phil	00	00	00	00
<b>Total</b>	<b>24</b>	00	<b>15</b>	<b>03</b>

Interdisciplinary	00	00	00	00
Innovative	00	00	00	00

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	10(UG) + 22(PG)
Trimester	--
Annual	09(UG) + 11(PG)

1.3 Feedback from  \*Alumni  Parents  Employers  Students   
Stakeholders (*On all aspects*)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

***\*Please provide an analysis of the feedback in the Annexure***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes. Newly established full -fledged Gondwana University (bifurcated from RTM Nagpur University) has formed boards of studies and nominated the chairman and members in various subjects that framed and introduced new syllabus under semester pattern

1.5 Any new Department/Centre introduced during the year. If yes, give details.

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## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	31	21	9	1	--

14

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	21	10	9	0	1	0	0	0	31	10

2.4 No. of Guest and Visiting faculty and Temporary faculty

18

09

40(UG)+ 63(PG)

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	07	17	5
Presented	4	8	2
Resource Persons	02	1	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Students Seminars are organized by various departments.
- All the departments were provided computers. LAPTOPs are also provided to some departments for special purpose. 07 LCD Projectors in Science and Arts faculty are also used for teaching and learning.
- Establishing the session plan by the depts. for every subject, well before the commencement of each semester.
- Teacher's study materials are shared with students.
- Teaching faculty and students are encouraged to use latest technology such as LCD, internet, etc., in the teaching learning process. Admin groups created.
- Remedial Classes and bridge courses for socially, academically and economically backward students.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Surprise Test
- Quiz Competition on Syllabi,
- Online Multiple Choice questions
- Group discussion

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus

09

09

09

development as member of Board of Study/Faculty/Curriculum Development /workshop

2.10 Average percentage of attendance of students

>80

2.11 Course/Programme wise distribution of pass percentage :

**Arts Faculty**

Title of the Programme	Total no. Of students appeared	Division				
		Distinction%	I%	II %	III%	Pass %
B.A. Ist Sem	223	03 (01.34%)	08 (03.58%)	06 (02.69%)	02 (00.89%)	19 (8.52%)
IInd Sem	182	06 (03.29%)	19 (10.43%)	27 (14.83%)	24 (13.18)	76 (41.76%)
B.A.II	274	00	12 (04.37%)	48 (17.51%)	16 (05.83)	76 (27.74%)
B.A.III	94	00	09 (09.57%)	23 (24.46%)	06 (06.38%)	38 (40.42%)
M.A.(Geography) Sem I	37	10 (27.02%)	16 (43.24%)	02 (5.40%)	09 (24.32%)	28 (75.67%)
M.A.(Geography) Sem II	37	12 (32.43%)	21 (56.75%)	02 (5.40)	02 (5.40)	35 (94.59%)
M.A.(English)Sem.I	31	00	00	01 (.31%)	01 (.31%)	02 (06.45%)
M.A.(English)SemII	25	00	00	07 (28%)	05 (20%)	12 (48%)
M.A.(Economics)Sem I	26	04 (15.34)	06 (23.07)	01 (3.84)	00	11 (39.29%)
M.A.(Economics)Sem II	24	--	02 (8.33)	14 (58.33)	01 (4%)	17 (70.83)
M.A.(Political Science) Sem.I	16	02 (12.50%)	04 (25.00%)	--	--	06 (37.50)
M.A.(Political Science) Sem.II	06	--	--	02 (33.33)	03 (50)	05 (83.33%)
M.A.(History) Sem.I	13	04 (30.76%)	--	01 (7.69%)	--	05 (38.46%)
M.A.(History) Sem.II	08	01 (12.50%)	06 (75.00%)	--	--	07 (87.50%)
M.A.(Sociology) Sem.I	10	01 (10.00%)	01 (10.00%)	--	--	02 (20.00%)
M.A.(Sociology) Sem.II	06	03 (50.00%)	01 (16.66%)	01 (16.66%)	--	05 (83.33%)
M.A.(Marathi) Sem.I	15	--	09 (60.00%)	03 (20,00%)	02 (13.33%)	10 (66.00%)
M.A.(Marathi) Sem.II	14	--	07 (50.00%)	02 (14.28%)	01 (7.14%)	10 (71%)



## Science Faculty

Title of the Programme	Total mo. Of students appeared	Division				
		Distinction%	I%	II %	III%	Pass %
B.Sc. Ist Sem	152	00	05 (03.28%)	02 (01.31%)	00	07 (4.61%)
IInd Sem	132	00	18 (13.63%)	18 (13.63%)	09 (23.12%)	45 (34.09%)
B.Sc.II	116	01 (00.86%)	04 (03.44%)	22 (18.96%)	01 (00.86%)	28 (24.14%)
B.Sc.III	63	01 (01.58%)	09 (14.28%)	30 (47.61%)	00	40 (63.49%)
M.Sc.(Physics) Sem I	07	00	00	00	00	00 (0.00%)
M.Sc.(Physics) Sem II	05	00	01 (20.00%)	00	00	01 (20.00%)
M.Sc.(Zoology) Sem I	20	01 (05.00%)	00	02 (10.00%)	00	03 (15.00%)
M.Sc.(Zoology) Sem II	18	01 (5.55%)	03 (16.66%)	04 (22.22%)	00	08 (44.44%)

## Commerce Faculty

Title of the Programme	Total mo. Of students appeared	Division				
		Distinction%	I%	II %	III%	Pass %
B.Com. I (Sem I)	110	00	00	07 (06.36%)	00	07 (6.36%)
B.Com. I (Sem II)	99	00	01 (01.01)	27 (27.27%)	02 (02.02%)	30 (30.30%)
B.Com. II	95	03 (03.15%)	04 (04.21%)	04 (04.21%)	00	11 (11.98%)
B.Com III	16	00	00	00	00	00
M.Com. I (Sem I)	31	00	10 (32.25%)	03 (09.67%)	00	13 (41.94%)
M.Com. I Sem II	27	00	07 (25.92%)	10 (37.03%)	00	17 (62.96%)
M.Com. II	21	00	01 (04.76%)	05 (23.80%)	00	06 (28.57%)

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Preparation of academic calendar of the college by directing all the teachers.
- Through Bench Marking.
- Regular visit of the departments by the Principal and IQAC members to monitor the functioning of the departments.
- Student feedback is done and corrective action taken.
- Conduction of unit test, terminal examination, test examination and record of unit test.
- By interacting with the students and faculty members on various academic matters.
- By conducting academic audit of various departments and committees through departmental visit and through their power point presentation before IQAC.
- By proposing various methods to make the teaching more students centric.
- Analyzing the results of each semester.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	--
UGC – Faculty Improvement Programme	01
HRD Programmes	--
Orientation programmes	--
Faculty Exchange Programme	01
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others	02 (STC)

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	10	2	--	--
Technical Staff	20	3	--	--

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Established Research Committee for monitoring, promoting and encouraging the faculty for the research in the concerned subject.
- Research Projects to M. Sc. II students.
- Discussion on seeking permission and recognition by university for more subjects, to be a place of higher learning and research.
- Regular posting of upcoming seminars, conferences, etc. by the research committee.
- Facilitated minor / major project proposals for research.
- Facilitated research work, paper presentations and publications in scholarly peer reviewed, refereed and SCOPUS Journals.
- Recommendations were made to provide more facilities along with financial assistance to the researchers.
- To promote the Ph.D. holders to apply for the Ph.D. Supervisors.

#### 3.2 Details regarding major projects

	Completed	On going	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	03	05	00	02
Outlay in Rs. Lakhs	165000/-	700000/-	00	205000/-

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	10	04	--
Non-Peer Review Journals	03	14	--
e-Journals	07	--	--
Conference proceedings	07	23	--

### 3.5 Details on Impact factor of publications

Range  Average  h-index  Nos. in SCOPUS

### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	02 years	UGC, Delhi	00	484500/-
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects ( <i>other than compulsory by the University</i> )	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	00	484500/-

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

### 3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil	Nil	Nil	0
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

14

3.13 No. of collaborations International

02

National

06

Any other

00

3.14 No. of linkages created during this year

05

3.15 Total budget for research for current year in lakhs :

From Funding agency

--

From Management of College

350000/-

Total

350000/-

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	01
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
02	01	01	--	--	--	--

3.18 No. of faculty from the Institution who are Ph. D. Guides

12

and students registered under them

24

3.19 No. of Ph.D. awarded by faculty from the Institution

00

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  ProjectFellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
National level  International level

3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Peer Team Visit to College for second cycle and college awarded grade B with CGPA 2.86
- Tree plantation, Gram Swachhata Abhiyan, Blood donation camp, Save Girl child, Health Awareness Camp for Girls, Anti Ragging Awareness.
- Free medicines to some students on the occasion of Health Check up camp and Fitness camp
- Computer training to students by Jayanta Mahajan
- Placement of NCC and college students
- Initiation of Student Welfare Scheme

- Selection of Student Research Projects at Divisional Level in the Competition held by KIIT, Bhubneshwar in Research Festival.
- Nomination of faculties on various boards of Gondwana University
- Fund raising on ‘Communal Harmony Day’.
- Registration of blood group of 70 students with Christanand Hospital, Bramhapuri
- Legal Awareness Camp for girls
- Excursions by various departments
- Language Enhancement Course
- Observation and Celebration of National and International Days.
- Seven day NSS at Pimpalgaon Bhonsale .

#### Criterion – IV

#### 4. Infrastructure and Learning Resources

##### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	169968 Sq.mt.	--	Self financed and Education Society	169968 Sq.mt.
Class rooms	24	--	Self financed and Education Society	24
Laboratories	27	04	Self financed and Education Society	31
Seminar Halls	01	01	Self financed and Education Society	02
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	--	--	--	--
Value of the equipment purchased during the year (Rs. in Lakhs)	--	--	State Govt.	900246/-
Others ( rooms for departments, Extension cells and offices, etc)	05	03	Self financed and Education Society	08

#### 4.2 Computerization of administration and library

- All books are bar coded and transactions are fully computerized in the library. The issues and returns of books are electronically recorded.
- Online Public Access Catalogue (OPAC) facility is available
- Admission process, Fee Collection, Production of receipts, examination seating arrangements, Attendance tabulation are done through software.
- LAN facility among departments, Principal's office, administration office and IQAC
- Downloading Internal Assessment Sheets from University website and uploading of the same are carried out using computers of the college office.
- Staff salary and employee related financial matters are fully computerized.
- Office and Library is fully automated.
- Digital Daily Diary is done by some Teachers.
- Students informed about various activities through SMS .
- Departmental records such as Notices ,Syllabus, Time Table, Results and other related information are recorded in soft copies.
- Audio Visual aids ( LCD and DVD Player) is available for Library users.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	33488	2409084/ -	576	80990/-	34064	2490074/-
Reference Books	2575	61554/-	14	4235/-	2589	619789/-
e-Books and e-Journals	25000 1500	5000/-	26000 1000	2500/-	51000 2500	7500/-
Journals/Periodical	78	28351/-	0	40810/-	78	69161/-
Digital Database	0	0	0	0	0	0
CD & Video	182	17796/-	18( <b>free</b> )	0	200	17796/-
Others (Books)	19300	524756/-	101	22206/-	19401	546962/-



#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Other s
Existing	88	34	10	--	11	10	19	14(En glish Lab)
Added	32	-	-	-	-	-	32	-
Total	120	34	10	11	11	10	51	14

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Software is used for office management including accounting, admission data, Identity Card, Library Card, Fee Collection, Scholarship, Transfer Certificate, Bona fide / Character / Attempt Certificate, etc.
- Main office is well equipped with computers, internet, printers, photocopiers and fax.
- The library is equipped with 14 computers to enhance facility available with library for faculty and students.
- Internet facility with 14 computers in library for students.
- A library software Libman is installed.
- The college provides the e-library facility, INFLIBNET, e-Shodh Sindhu, e-Shodh Ganga e-resources and N-LIST to access e-resources and e-journals.
- The Seminar Room and Conference Hall is well equipped with multimedia and are used frequently for conducting seminars and talks by experts.
- All departments are provided computers. Laptops given to some Departments.
- Computer and Internet facility made available for Staff room.
- Computer and Internet facility is made available for Research and Post Graduation Students in Physics, Zoology, Geography and English Departments.
- Internet Facility for students is provided through UGC Network Resource Centre.

4.6 Amount spent on maintenance in lakhs :

i) ICT	59349/-
ii) Campus Infrastructure and facilities	1263194/-
iii) Equipments	82545/-
iv) Others	141058/-
<b>Total</b>	<b>1546146</b>

**Criterion – V**

**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Students Grievance Cell functions effectively by redressing student's grievances.
- Scholarship is provided to deserving backward students and economically backward students.
- Information is circulated through Notice Board, through SMS services, through letter correspondence, through circulars.
- All the activities in-charge are asked to organize respective academic activities in a frequent manner
- Student Orientation Programmes on matters related to academics, evaluation procedure, programmes, extension units and various schemes like Student Welfare fund scheme, Earn and Learn Scheme, Book Bank Scheme, Student Guardianship Scheme etc.
- Special sessions are arranged to make the students aware of the various techniques involved in getting jobs. Mock tests, discussions and interviews are organized.
- Through extension activities, students are made familiar with Community
- Regular employment counseling and placement
- Academic Excellence Award to meritorious and topper students that includes Rs.500/- cash prize each and a certificate.
- Issue of Identity Cards to students
- The conduct of Parent-Teacher meeting
- Monitoring regular attendance and absenteeism
- Helping students to avail Railways and Bus transport concessions
- Legal Awareness programmes by Extension unit
- Remedial Classes and Bridge Courses arranged
- Unit Test and Model Examinations are regularly conducted.
- The progress of the student is discussed with the parents, based on their performance in the Semester examinations.
- Annual College Day and Sports Week programmes.
- Publication of College Magazine that includes students' literature.

## 5.2 Efforts made by the institution for tracking the progression

- Through extension activities, students are made familiar with how they can come close to community
- Internal tests are conducted regularly to monitor and measure students' academic performance.
- Parent -Teacher meeting is conducted to keep the parents informed about their ward's performance.
- Through Career and Guidance Cell, students are told about various career and job opportunities,
- Emphasis is laid on personality development of the students.
- Student Mentor Scheme is functional.
- Feedback mechanism from student.

## 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
373 Boys + 479 Girls (Granted)	23Boys + 22 Girls Granted	24	--

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%	Women	No	%
	396(G)	44		501(G)	55

Last Year (2011-12) (UG & PG granted)							This Year(2012-13)						
Gener al	SC	ST	OBC	Physicall y Challeng ed	VJN T	Total	Genera l	SC	ST	OBC	Physically Challeng ed	VJNT/ SBC	Total
--	13 8	64	572	02	49	825	34	134	75	562	--	92	897

Demand ratio 81.54% Dropout 2.70%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1) Guest Lecture on “Opportunities in MPSC” held on 17<sup>th</sup> September, 2012  
 2) Guest Lecture on “Banking Examination” on 12/02/2013

No. of students beneficiaries 1) 350 + 2) 450

5.5 No. of students qualified in these examinations

NET 04 SET/SLET -- GATE -- CAT --  
 IAS/IPS etc -- State PSC -- UPSC -- Others 08

5.6 Details of student counselling and career guidance

Counselling about job avenues in HDFC and ICICI was done. PG students of Zoology and Geography were interviewed by Sashikant Rathi, Branch Manager HDFC. Students got selected as Sales Officer for West Zone in ICICI

No. of students benefitted 33

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	81	33	08

5.8 Details of gender sensitization programmes

- Lectures by expert doctors on female health related issues held by Health Care Unit.
- Separate NCC girl unit held a programme on Save Girl Child.
- NSS held a programme entitled ‘Premarital Conversation’
- Women Study centre held Legal Awareness Camp especially for women.

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

### No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

**Sports** : State/ University level  National level  International level

**Cultural**: State/ University level  National level  International level

#### **Other events :**

(NCC) : Group level 23, State level 16, National level NIC camp 03.

(Group level Nagpur 23; State level RDC (CATC1) 03, NIC 03, Army Attachment camp 10, National 03)

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution <b>(Earn and Learn Scheme)</b>	04	11500
Financial support from government	2036	80,82,457
Financial support from other sources <b>(Student Aid Fund)</b>	12	14500
<b>Earn and Learn (Job outside)</b>	11	47000
Number of students who received International/ National recognitions	Nil	Nil

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

However at college and local level students organised 04 sports events.

5.12 No. of social initiatives undertaken by the students

12

5.13 Major grievances of students (if any) redressed

- Books for competitive exams were provided
- Different gymnasiums was made available to girls and boys
- Cycle stand facility was provided
- Sports facility was improved

## Criterion – VI

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

Vision :

*Step in for Knowledge, Reach out for Service to Mankind*

Mission:

- Focus on knowledge dissemination without discrimination
- Provide equal opportunity without bias to creed, caste, gender or status
- Instil professionalism, competency and skill
- Indoctrinate critical and analytical judgement
- Inspire commitment to community
- Infuse a sense of human values and national integration
- Reach out for the service of society

6.2 Does the Institution has a Management Information System

Yes. College has management information system that plans and carries out administrative process including Finances, Salary structure for employees, I-card generation, Income tax report, Arrears details, Loan details, Student Admission, Student registration, Fee details, Students details, Admission Slip generation, Students List, Library Management System

### 6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

As Gondwana University came into force from 2012-13, College is affiliated to it for first year programmes and to RTM Nagpur University for second and third year programmes. College follows the syllabus and curriculum designed by the universities. Hence, there is a little scope in Curriculum development as the college has to follow the curriculum developed by university. However some teachers are active members of Board of studies involved in curriculum development in both universities.

#### 6.3.2 Teaching and Learning

- Use of ICT facilities for teaching and Learning to a considerable extent, apart from usual chalk and black board.
- Continuous up-gradation and development of the infrastructure, library, enrichment of laboratory to meet the growing academic requirements.
- Various measures like tutorial classes, remedial courses, counseling, Language Lab classes are taken both advanced and slow learners for the sustenance of academic excellence.
- A feedback mechanism is in place and suggestions of the stakeholders (parents and students in particular) are given prominence.
- Imparting knowledge through experiment, workshops and seminars, Guest Lectures, Case studies, excursions.
- Academic planning for every subject well before the commencement of each semester.
- Study materials are shared with students.
- Academic Excellent Award is held to felicitate the merit students from junior and senior colleges with cash prizes.
- Best Library User award has been organized to promote reading habit.

### 6.3.3 Examination and Evaluation

- Unit Test, class seminars and oral tests are conducted by the respective faculty members and final examination is conducted by the University.
- Students absent from examinations are enquired about and monitored.
- Result Committee monitors the performance of students with low score in examination.
- Semester Pattern is practised for first year programmes whereas Second and final year programs are annual one at UG and PG level.
- Test and Exam Performance is evaluated through discussions with students and concerned teachers.
- Results are also recorded in teachers daily diary so that need based teaching methodology can be adopted.
- Teachers analyse the strengths and weaknesses of the students by the performances in the test and final exams.
- Performance is discussed in Staff meetings, College Council Meeting and Local Managing Committee's meeting.
- Feedback from students for the evaluation of teachers is also taken.
- Internal Assessment not just focus on syllabus related parameters but the behavioural aspects of the students also. To promote discipline there are marks for student behavior in Internal Assessment exam.

### 6.3.4 Research and Development

- Dr.Arati Samarth (Home Economics) obtained Ph.D. Degree from RTM Nagpur University, Nagpur.
- Dr.Subhash Shekokar(Physical Education) presented research papers in international conference at Zuai, China.
- Dr.Amir Dhamani(Zoology) and Dr.Mohan Wadekar(Botany) presented research paper in international conference at Bankok.
- 03 MRP completed, 05 On going and 02 submitted.
- 14 Ph.D.s already awarded.
- 24 researchers pursuing Ph.D under 12 Ph.D. supervisor from among the faculty.
- 15 research papers in citation indexed journal.
- 10 Research papers at International Level in Peer Review Journals
- 03 Research papers at International and 14 at National level in Non-Peer Review Journals.
- 07 Research papers in e-journals.
- 07 Research papers at International and 23 at National level in Conference Proceedings.
- Research projects of PG students submitted.



### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- Staff and students have access to INFLIBNET (e- journal) and other sites as Internet facility is provided.
- Collection of reference and text books of various subjects, periodicals, magazines,
- digital resources, and audio visual collections.
- Most of the Departments have their own library to cater to immediate requirements.
- Well catalogued and automated Library with more than 70000 books.
- The Departments are also equipped with computers, printers, internet connectivity, LCD projector, Wi-Fi and so on.
- The other facilities provided are TV, digital camera, Xerox Machine, Scanner etc.
- Continuous up gradation of both physical and learning infrastructure to meet the growing academic needs.
- Research Centre in Zoology department is established.
- Management Information System partially exists in the College library with with CMS software.

### 6.3.6 Human Resource Management

The college has a self-appraisal system to evaluate the performance of the faculty. Feedbacks were collected from the students at the end of session. Corrective measures are taken based on the assessment. The vacant faculty posts were filled. Newly appointed faculty are sent for orientation and refresher courses. Apart from the office staff in the aided stream, many administrative staff and personnel were appointed by the management for the smooth functioning of the college.

### 6.3.7 Faculty and Staff recruitment

Faculty and other staff are recruited on the merit basis adhering to UGC and Government of Maharashtra norms.

### 6.3.8 Industry Interaction / Collaboration

- BBA final year Students visited Ballarpur Paper Mill.

### 6.3.9 Admission of Students

- Admissions of students are on merit basis and within the purview of UGC, University and Government bodies.
- Transparency is strictly followed.
- All minute details about admission are published in newspapers, displayed on notice boards and website.
- Prospectus along with admission form is provided.
- All reservation policies are followed.
- Help desk for the students is set up to satisfy the queries of the students.

### 6.4 Welfare schemes for

Teaching	04
Non teaching	04
Students	03

### 6.5 Total corpus fund generated

43723/-

### 6.6 Whether annual financial audit has been done

Yes  No

### 6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Gondwana University, Gadchiroli and RTM Nagpur University, Nagpur	Yes	Academic Audit Committee
Administrative	Yes	Gondwana University, Gadchiroli and RTM Nagpur University, Nagpur. & UGC, Delhi.	Yes	N.H. Education Society.

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Newly established Gondwana University commenced Semester pattern & College has adapted to and followed the pattern accordingly in academic and administrative works.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

- Regular meeting with Alumni held
- Financial support to needy students extended.
- Alumni express their realistic views about college functioning and extent timely suggestions used as corrective measures.

6.12 Activities and support from the Parent – Teacher Association

- The meeting of the Parent –Teacher Association held.
- A feedback is also collected from the parents/guardians in the form of a structured questionnaire.
- The parents get to know their ward's performance and their active participation in various activities.
- Parent-Teacher Association through its annual meet provides an opportunity to the parents and guardians to come close to the teachers of their wards and better understand their progress.

6.13 Development programmes for support staff

- The faculties are sent for workshops and conferences organized by the UGC or other Institutions.
- They are encouraged to do minor and major research projects
- Also encouraged to participate in orientation and refresher courses.
- Helped to avail FDP for the completion of Ph.D.
- Trainings are given to support staff by the experts for skill development.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- Greenery is maintained in the campus. The College makes all attempts to maintain a green campus by planting trees, landscaping, maintenance of floral gardens and so forth and keep the place as free of plastic as possible.
- Waste/dust bins are provided extensively to prevent littering.
- Cleanliness drive is organized by NSS and NCC on various occasions.
- The Department of Botany has set up a botanical garden in the campus.
- Efforts are taken to maintain newly planted trees.
- Trees are properly and regularly watered and guarded.

### Criterion – VII

#### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Language Lab established by Department of English helps students to have an excess to digital learning through language enhancement software.
- Fashion Designing Course was started.
- Orientation for understanding PBAS proforma Career Advancement Scheme of UGC extended by Academic Audit Committee that led to easy filling up of Self Appraisal forms of the teachers.
- Training and coaching given by the Eco Club to the students in the summer camp for both sports and academics (competitive exams) .
- Public address system is used to make important and urgent announcements to the students.
- Provide free books to meritorious and economically weaker students through *Eklavya Scheme*.
- The Bio-metrics attendance system is introduced for teaching faculty and non-teaching staff.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Detailed information given in 2.15 of PART A of this AQAR.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Academic Excellence Award for meritorious students.
- Students Guardianship Scheme for Socio-economically weaker students.
- Earn and Learn Scheme helps needy students to continue their study.

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- A compulsory course on “Environment Studies” for second year students from Science, Arts and Commerce faculty is on.
- Garden Committee of the college in collaboration with “Vrukshangan Nursery” looks after the maintenance and sustenance of the beauty and life of the plantation in the campus. In addition to this it works in areas like ornamental garden, medicinal plants, tree plantation, barren land development, manure preparation and so on.
- Co-ordinator of the Nature Club of the college is appointed as a member by Ministry of Environment, Govt. Of Maharashtra for conservation and beautification of Kot talav (lake), Bramhapuri.
- Eco Club, NSS and NCC unit undertake the tree plantation programme on the occasions like Gandhi Jayanti and Maharashtra Day.
- Organic Waste from garden is used as compost for plants in nursery and college campus.
- College runs proper Waste Management System especially paper waste is recycled by collecting in separate dustbin as well as one side used paper reused in reading room.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

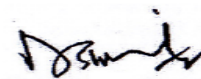
Yes. SWOT analysis carried out by the department and institution during the second cycle of NAAC assessment when peer team visited from 6<sup>th</sup> to 8<sup>th</sup> September 2012.

#### **8.Plans of institution for next year**

- To hold workshops on newly adopted semester pattern and syllabus thereof.
- To celebrate Amrut Mahotsav.
- To initiate best practices.
- Focus on ‘Student Centric’ activities to enhance their skills.
- Wi-Fi facility for the needy students
- To organise gender sensitization and extension programmes.
- To ensure students’ & faculty’s participation in co-curricular and research activities.
- To motivate faculty for training, research projects etc. through faculty development programme.
- To organise tree plantation in and around campus.
- To ensure maximum use of ICT in teaching and administration.
- To complete the remaining work of flooring the open space around campus with tiles (gattu).
- To construct the Arch Gate and Security Guard room at the entrance of Campus.
- To install more CCTV cameras.
- To install Biometric machine
- Establish chemistry and Botany Lab and construction of extra rooms in Boys Hostel.



*Dr.M.A.Sheikh*  
Coordinator, IQAC



*Dr.N.S.Kokode*  
Chairperson, IQAC

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## Academic and Activity Calendar: 2012-13

Day & Date	Nature of activities
<b>June</b>	
Monday 11 <sup>th</sup>	Academic Year Begins
2 <sup>nd</sup> Week	Departmental meetings, Distribution of Workload, Discussion on syllabus
3 <sup>rd</sup> Week	Class wise and at college level Orientation of New students done (Fresher's Day)
<b>July</b>	
1 <sup>st</sup> Week	Users Orientation Programme organised by Library
11th	NSS unit displayed the posters showing the ill effects of Population to mark 'World Population Day.
<b>August</b>	
Monday 6th	Last Date of Admission
Wednesday 15 <sup>th</sup>	Independence Day
Thursday 16 <sup>th</sup>	Communal Harmony Day observed. Oath taking ceremony of the students taken by the Principal. Poster Competition, Essay Competition and Debate competition on "National Integrity and Social Equality" held by NSS unit.
Saturday 18 <sup>th</sup>	Parsi New Year
Monday 20 <sup>th</sup>	Ramzan Eid (Id ul Fitr)
28th	Tree Plantation was organised by NSS unit. 100 saplings of various species were planted. NSS volunteers were guided by guests on the importance of Nature.
<b>September</b>	
Wednesday 5th	Last date of admission with prior permission of vice chancellor
Saturday 8 <sup>th</sup>	Last date of submission of enrolment forms for the admissions with prior Permission of VC
Saturday 10 <sup>th</sup>	Also last date of receipt of exam forms (Odd semester)
6 <sup>th</sup> to 8 <sup>th</sup>	Peer Team Visit
Wednesday 19 <sup>th</sup>	Ganesh Chaturthi
Tuesday 21 <sup>st</sup>	Last date of submission of enrolment forms to the University
24 <sup>th</sup>	National Service Scheme Day observed.
Last week	Socio-economic Survey arranged by Department of Geography
Last Week	Study tour arranged by Department of Geography
<b>October</b>	
Tuesday 2 <sup>nd</sup>	Mahatma Gandhi jayanti observed (Cleanliness Drive was taken in and around Campus.) by staff and extension units.
Monday 15 <sup>th</sup>	Commencement of winter examination (odd semester)
Monday 15 <sup>th</sup>	Also last date of receipt of exam forms (Odd Ex. And External student)
Friday 26 <sup>th</sup>	Bakri Id (Id-ul-Zua)
Wednesday 24 <sup>th</sup>	Dasera
27 <sup>th</sup> October to 26 <sup>th</sup> November	<b>University declared Diwali vacations</b>
<b>November</b>	
Tuesday 27 <sup>th</sup>	Start of even semester
<b>December</b>	

1 <sup>st</sup>	World AIDS Day observed by Extension units.
12 <sup>th</sup> to 18 <sup>th</sup>	One Week NSS camp held at Pimpalgaon Bhosle village, Road Repair works, Blood testing and blood donation camp held in collaboration with Christianant Hospital, street play, cultural programmes and talks held.
20 <sup>th</sup> and 21 <sup>st</sup>	Avishkar Committee sent UG students to participate in Research festival held at S.P.College, Chandrapur
Tuesday 25 <sup>th</sup>	Christmas
<b>January</b>	
13 <sup>th</sup> to 15 <sup>th</sup>	Geography Day observed. Students Felicitated. Guest Lecture arranged.
18 <sup>th</sup>	Academic Excellence Award Ceremony held. (Teachers contribute Rs.500/- each )
17 <sup>th</sup> to 19 <sup>th</sup>	Annual College Day Function. Singing, debate, extempore, Quiz ,Salad decoration, Rangoli, Flower Decoration, Variety Entertainment and sports competitions and contests held.
22 <sup>nd</sup>	Population Education and Women Development Cell held Women Legal Awareness Camp. Justice Bhagwan Pandit and SDPO Sameer Sheikh guided the students
Friday 25 <sup>th</sup>	Id-E-Milad
Saturday 26 <sup>th</sup>	Republic Day Observed : Flag hoisting ceremony, NCC cadets March Pass Done and Students, NSS volunteers and NCC cadets were given prizes for various competitions and achievements. Refreshments arranged.
28 <sup>th</sup>	Department of Electronics held Industrial visit of students to Ramdeo Baba Solvent Plant, Bramhapuri
Thursday 31 <sup>st</sup>	Receipt of exam. Forms for ( even semester)
<b>February</b>	
2 <sup>nd</sup> and 3 <sup>rd</sup>	Department of Electronics held study tour to S.G.B.Amravati University and Chikhaldara.
08 <sup>th</sup>	Campus by ICICI held for the post of Sales Executive (Online test conducted)
12 <sup>th</sup>	Campus by ICICI held for the post of Sales Executive. (Shortlisted students called for Interview. 33 students got selected.
Tuesday 19 <sup>th</sup>	Chhatrapatii Shivaji Maharajj Jayanti
<b>March</b>	
Wednesday 27 <sup>th</sup>	Holi
Friday 29 <sup>th</sup>	Good Friday
<b>April</b>	
Thursday 11 <sup>th</sup>	Gudi Padawa
Tuesday 16 <sup>th</sup>	Commencement of Summer Examinations (Even Semester)
Friday 19 <sup>th</sup>	Ram navami
Wednesday 24 <sup>th</sup>	Mahavir Jayanti
01/05/2013-10/06/2013	<b>University declared Summer vacation</b>



## **Feedback Mechanism**

The College takes students, parents and alumni feedback about the teachers, college facilities and curriculum formally and informally. Random sample of 15 students from each class is taken for the evaluation. Particularly Students' identity is not revealed, as the name of the student in the feedback form is not mentioned. After collecting information it was minutely analyzed and report is submitted to the Principal. In addition to this formal mechanism of feedback, Principal and Vice Principal informally meet the students and taken their response about the teaching faculty, library facilities, facilities of various administrative units, co-curricular, extracurricular, cultural and sports facilities. After having various responses of the stakeholders, Principal do the needful in this regard by sending a summary to the teachers performing not up to the expectation of the teachers and corrective and remedial measures are taken care of by the teacher and heads of the department regarding the grievances of the students.

Around 80% students register their feedback about the teaching, management, administration and various facilities available in the college and thus students are given freedom of expressing their impression about the college as a whole. In the wake of the feedback, the improvement is visible in various events and activities of the college.

**N. H. College, Bramhapuri, Dist.- Chandrapur**

**FEEDBACK FROM ALUMNI**

Name : \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No. \_\_\_\_\_ Mobile No. \_\_\_\_\_

Your opinion about institution on following points :-

- a) Library facility : Satisfactory/Good/Very Good/Excellent
- b) Sports facility : Satisfactory/Good/Very Good/Excellent
- c) Teaching facility : Satisfactory/Good/Very Good/Excellent
- d) Courses provided by College : Satisfactory/Good/Very Good/Excellent
- e) Cultural activities : Satisfactory/Good/Very Good/Excellent
- f) N.C.C. : Satisfactory/Good/Very Good/Excellent
- g) N.S.S. : Satisfactory/Good/Very Good/Excellent
- h) Administrative facilities : Satisfactory/Good/Very Good/Excellent
- i) Drinking water facility : Satisfactory/Good/Very Good/Excellent
- j) Other extension activities : Satisfactory/Good/Very Good/Excellent
- k) Sanitation facility : Satisfactory/Good/Very Good/Excellent
- l) Suggestions for improvement of above points

\_\_\_\_\_  
\_\_\_\_\_

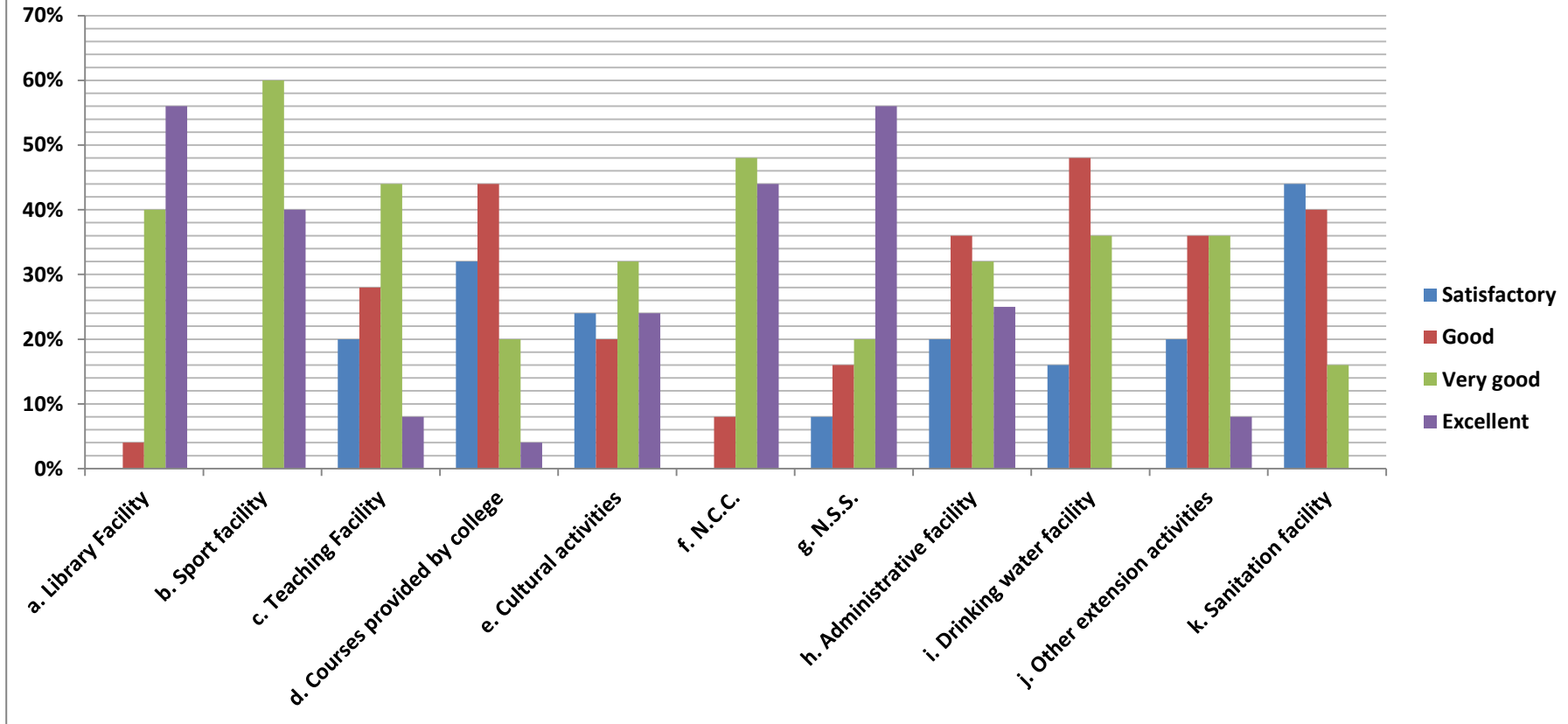
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**N.H.College Bramhapuri**  
**Analysis of Alumni Feedback**  
**2012-13**

No. of Feedback taken : 25

Qu. No.	Satisfactory	Good	Very good	Excellent
a	-	4%	40%	56%
b	-	-	60%	40%
c	20%	28%	44%	8%
d	32%	44%	20%	4%
e	24%	20%	32%	24%
f	-	8%	48%	44%
g	8%	16%	20%	56%
h	20%	36%	32%	25%
i	16%	48%	36%	-
j	20%	36%	36%	8%
k	44%	40%	16%	-

### Alumni Feedback Graphical Analysis (2012-13)



**N. H. College, Bramhapuri**  
**Feedback from Parents**

*Questionnaire*

1. The syllabus of each course is sufficient in preparing your wards self-sufficient to build the nation as a whole:
  - a) Adequate
  - b) Inadequate
  - c) Challenging
  - d) Dull
2. The vision and mission of the Institution justifies the needs of society:
  - a) Adequate
  - b) more than adequate
  - c) Inadequate
  - d) can not say
3. Are academic programmes in line with the Institution's goals and objectives?
  - a) To some extent
  - b) well organized
  - c) Excellent
  - d) not at all
4. Is the curriculum easy to understand?
  - a) Easy
  - b) manageable
  - c) Inadequate
  - d) not at all
5. What is your opinion about the library material & facilities for the courses?
  - a) More than adequate
  - b) Manageable
  - c) Inadequate
  - d) very difficult.
6. Does your ward participates in college activities like college-Day, Games & Sports etc.?
  - a) Some times
  - b) always
  - c) as per his desire
  - d) don't know
7. Will you like the dress-code for students in the college hours?
  - a) Excellent
  - b) liberty be given
  - c) Must
  - d) can not say.
8. The teachers approach can best be described as :
  - a) Always courteous
  - b) sometimes rude
  - c) Always indifferent
  - d) can not say.
9. How are the teachers help in advising your ward:
  - a) Very helpful
  - b) sometimes helpful
  - c) Not at all helpful
  - d) did not advise.
10. The courses available in the Institution are sufficient to opt.?
  - a) Sufficient
  - b) not sufficient
  - c) More options needed
  - d) can not say
11. The self-financed programmes offered by the Institution to needy students are:
  - a) Adequate
  - b) inadequate
  - c) Poor
  - d) don't know.

12. Frequency of meetings of parents with the teachers is sufficient.
  - a) Satisfactory
  - b) satisfactory to some extent
  - c) Poor
  - d) very poor
13. Co-operation from administrative staff for redressal of difficulties of your ward
  - a) Excellent
  - b) very good
  - c) Good
  - d) poor
14. Publicity counseling of the admission process for various faculties prospectus, Institutional web-site, advertisement in local news-papers etc. is sufficient:
  - a) Sufficient
  - b) not sufficient
  - c) Poor
  - d) don't know
15. Are you satisfied with teaching-learning and evaluation schedules of the Institution:
  - a) Fully satisfied
  - b) satisfied to some extent
  - c) Improvement in needed
  - d) not at all.
16. In order to accommodate multi-faculty steams of various subjects, the infrastructure provided by the college is
  - a) Adequate
  - b) inadequate
  - c) Poor
  - d) can not say.
17. Job opportunities "Placement-Cell" working in the college is
  - a) Active
  - b) most active
  - c) In active
  - d) don't know.
18. Accommodation in hostel facility for boys & girls is
  - a) Adequate
  - b) inadequate
  - c) Poor
  - d) up to the mark
19. Games and Sports facilities provided by the college is
  - a) Adequate
  - b) in adequate
  - c) Poor
  - d) ordinary
20. Facilities provide by for overall personality development of students is
  - a) Sufficient
  - b) not sufficient
  - c) Poor
  - d) not known.

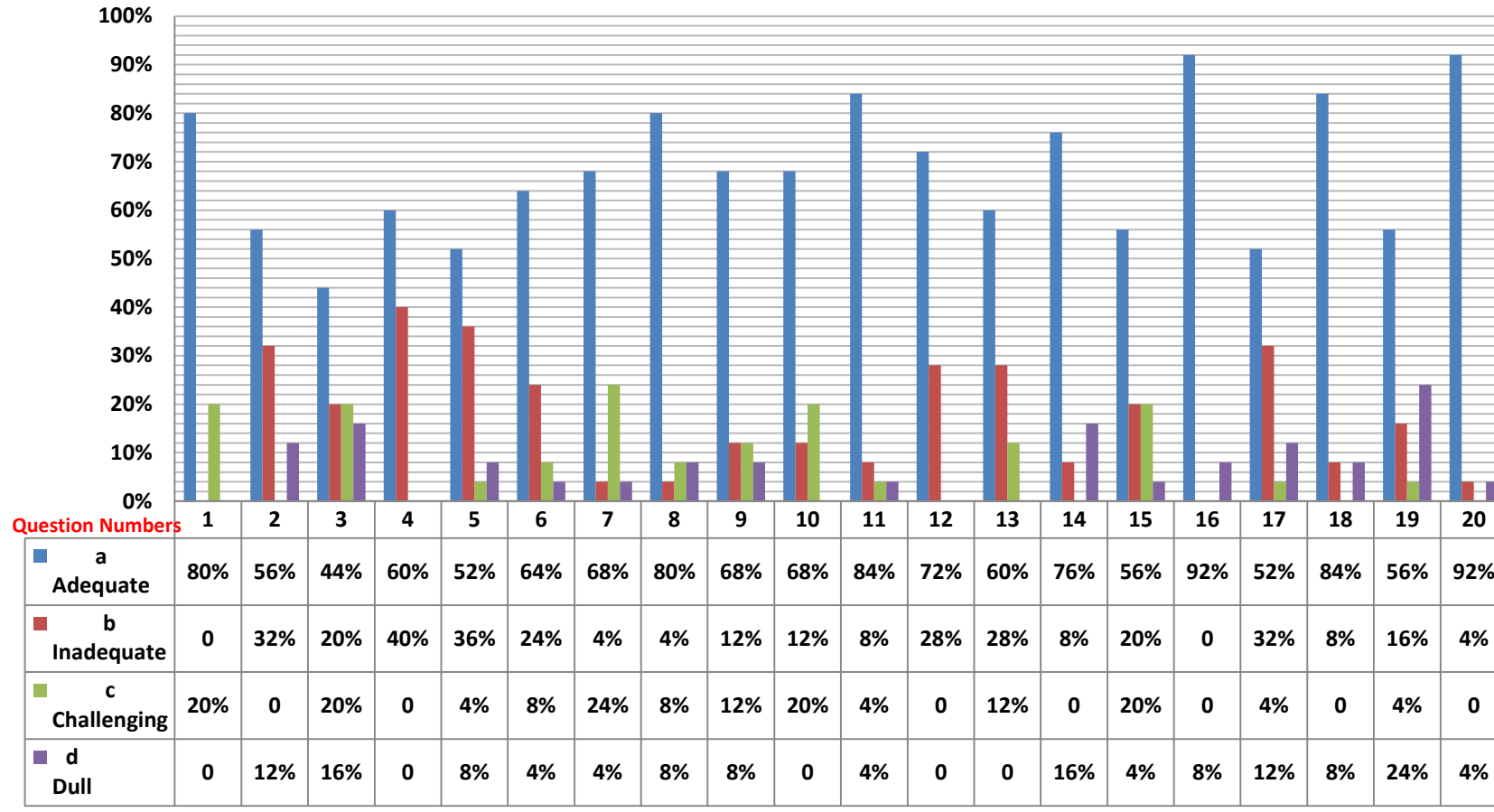
Signature

Full name & Address:

**N.H.College Bramhapuri**  
**Analysis of Parents Feedback (25 parents)**  
**2012-13**

<b>Qu. No.</b>	<b>a Adequate</b>	<b>b Inadequate</b>	<b>c Challenging</b>	<b>d Dull</b>
1	80%	-	20%	-
2	56%	32%	-	12%
3	44%	20%	20%	16%
4	60%	40%	-	-
5	52%	36%	4%	8%
6	64%	24%	8%	4%
7	68%	4%	24%	4%
8	80%	4%	8%	8%
9	68%	12%	12%	8%
10	68%	12%	20%	-
11	84%	8%	4%	4%
12	72%	28%	-	-
13	60%	28%	12%	-
14	76%	8%	-	16%
15	56%	20%	20%	4%
16	92%	-	-	8%
17	52%	32%	4%	12%
18	84%	8%	-	8%
19	56%	16%	4%	24%
20	92%	4%	-	4%

## Parents Feedback : Graphical Analysis (2012-13)





**Best Practice(2012-13)**

1. **Title of the Practice** : Academic Excellence Award for students
2. **Goal** : This Practice initiated by the institute aims at recognizing meritorious students' excellent feat in academics. This certainly motivates them to expedite their upcoming academic voyage with zeal. By awarding cash prizes sponsored by the teachers to the meritorious and topper students at college and university level, the students' hard work in studies is taken care of. Students feel proud for being felicitated at the hands of reputed academicians in front of all the college students. They become role models to and inspire other students who lag behind in study for some or other reasons. This felicitation of students strengthens the teacher-sponsors and students bonding.
3. **Context** : After deciding the awards for particular classes and subjects in advance, it is obligatory on the part of institute to hand over the prizes to the toppers of the classes for whatever highest marks they score. At such time, this is disheartening to see that students though topper with fifty percent marks avail the benefit of being felicitated by the practice initiated by the college with a view to celebrate extraordinary results of the meritorious students.
4. **The Practice** : Academic Excellence Award is practiced to felicitate the students who have topped at college and university level from Junior and Senior wings of Nevjabai Hitkarini College for the classes and subjects decided in advance by the consent of the teachers who are the sponsors (in large number), management and the retiree teachers. The awards are declared in memorial of the persons decided by the sponsoring teachers, management and retiree teachers. Teachers contribute Rs.500/- cash prize each as a minimum criterion. Toppers are also given certificates. The total amount of an individual sponsors in some cases varies and goes to bigger amount in the multiple of Rs.500/- when sponsors declare more than one award. However, many times when it is observed when two students score same marks for the class and subject decided, the single amount of Rs.500/- is equally divided between them. This type of sincere initiative practiced by the patron stakeholders of the institute are not seen to be practiced at least in the colleges in the knowledge of the institute.
5. **Evidence of Success** : Academic Excellence Award Ceremony was held on Friday 18<sup>th</sup> January 2013. Hon. Kisanlalji Bhaiya, President, Nevjabai Hitkarini Shikshan Sanstha chaired the programme. Hon. Shri.Sanjayji Deotale, Minister for Cultural Affairs and Environment, Maharashtra State and Chandrapur District Guardian Minister was prominently present as a chief guest and inaugurator. Shri.Ashokji Bhaiya,

Secretary , N.H.Education Society; Shri. Prakashji Bhaiya, Vice President of the society graced the occasion as chief guests. Principal Dr. P. S. Hemne, Vice principal Dr.D.A.Pardhi, Junior College Supervisor Shri. Narad Sir were prominently present on the dais. Dr. P. S. Hemne delivered introductory remarks. Hon.Sanjayji Deotale mesmerized the students with his thought provoking and inspiring speech. Shri. S.V.Bannore, Chairman of the committee was also present. Ku. Bhawna Meshram won seven cash prizes of around 3751/- for being topper in B.Sc. Ku.Snehal Ishwar Kose won nine cash prizes of around Rs.4500/- for being topper in XIIth Science. 97 cash prizes of Rs.500 and Rs.1000 were given to 63 students for being topper in different criteria from Arts, Science and Commerce faculties of Junior and Senior wings of the Nevjabai Hitkarini College.

6. Problems Encountered and Resources Required

Sometimes students appear at the eleventh hour and claim for their right for felicitation despite having displayed the No Objection List of topper students. In negligible cases, students do not turn up for the felicitation even after being communicated by invitation letters and telephonic dialogue. However such students are satisfied by showing them the university gazette. If the claim stands right, the corrective measures are taken.

7. Notes : Academic Excellence Award Committee given in the portfolio given in advance at the beginning of every year with chairman and members. Proper notices are circulated among the staff and stakeholders are also communicated about the programme. Results were collected from the authentic sources i.e. gazette and original mark list. List of the topper students are made and displayed for any objection from students one week before the actual day and programme of felicitation. Invitation cards are prepared for the invited guests and the pride of the college i.e. topper and meritorious students.

8. **Contact**

Name of the Principal :- Dr. N.S.Kokode  
Name of the Institution :- Nevjabai Hitkarini College  
City :- Bramhapuri  
Pin Code :- 441206  
Accredited Status :- B<sup>++</sup> with CGPA 2.86  
Work Phone :- 07177 272033 273293  
Website :- [nhcbramhapuri@ediffmail.com](mailto:nhcbramhapuri@ediffmail.com)  
E-mail :- [drns.kokode@gmail.com](mailto:drns.kokode@gmail.com)  
Mobile :- 9421782607

## **Best Practice -1**

### **1) Title of the practice:** Student Guardianship Scheme

### **2) Goal:**

The aim of this practice is to provide family like atmosphere. Personal attention is given to all students. Teacher will have complete information of students. Student can discuss with teacher on educational as well as personal problems which are coming against his/her development. Teacher who becomes class Guardian of class, he will be their responsible teacher for students educational weakness. Subject teacher will have personal attention on students. Through this particular best practice we can get educational, family, economical and sport background of student.

### **3) Context:**

Our College is situated in tribal region of Maharashtra. Most of the students belong to college are from poor family background. Poor economical condition is a barrier in student's overall development. According to objectives and functions of the schemes our college formulates such scheme to provide financial aid to students. College has decided to minimize difficulties of students by providing not only financial aid but opportunities to uplift their status. Rural and Urban area students are admitted in this institute therefore teacher provides equal condition and study facility to all students, without any kind of discrimination on the basis of caste, religion and gender. All the students are under supervision of teacher. Any facility and help can give immediately to the students. Once teacher is connected directly, student will not be hesitated to tell educational problem. Student Guardianship Scheme is one of the best practices where students and teachers are activated and reach to ultimate goal of education.

### **4) Practice:**

Student Guardianship Scheme is regular practice of institute. Meeting was held under the chairmanship of Principal Dr. N.S. Kokode in every academic year. Objectives and functions of the schemes were discussed and nature of work allotted to guardians of classes. Principal have formulated committee for the practice. Committee Chairman Shri. Milind Pathade has allotted the classes among teachers. Once teacher becomes guardian of the class, he will have complete analysis of the students. Teacher will recommend names of five needy and poor students for financial Aid from each class. Chairman of committee will recommend students name for **Student Aid Fund, Fess concession, remedial Classes and other facilities.**

The scheme is really beneficial to the students. Students overall development is depend on social and economical condition. Likewise, students desire and expectation are promoted through the practice.

### **5) Evidence of Success:**

This practice among the students is helpful to uplift the educational condition. Counseling and guidance on particular problems of students are given by guardians time to time , therefore students feel more confident and relax if they have study related as well as family and

other problems. Our students have familiar with the benefits .This practice gives opportunity to show problems and weakness as well as quality and expectation of the students. Some students are shy and cannot disclose their educational problems, but who have gone through this practice he knows how to tackle problem. Students become responsible and sincere in the field. Students take part in the practice every year regularly and enthusiastically. List of recommended students had submitted to the Principal for financial Aid of respective years. Financial assistance given to the student through this scheme is mention below.

Sr. No.	Academic Year	Granted		Non-Granted		Total
		Number of Students	Amount	Number of Students	Amount	
1	2012-13	13	13,000 /-	04	9,600 /-	22,600 /-

#### 6) Problems Encountered and Recourses Required

Most of the students of institutes are coming from rural area. They are not familiar with Government facilities as well as private funds. Such information promote student for education and social awareness. Students need information and college support to enhance educational quality. Guardian needs to look after students in every moments of educational career. Guardian plays father cum friend role with students and to understand every problem regarding not only of education but Physical, Mental, Social, Political. Therefore this practice is a useful and fruitful for area.

#### 7. Contact Details

Name Of The Principal	:-	Dr. N.S. Kokode
Name of Institution	:-	Nevjabai Hitkarini College, Bramhapuri
City	:-	Chandrapur
Pin Code	:-	441206
Accredited Status	:-	B (CGPA- 2.86)
Work Phone	:-	07177-272033, 272150
Mobile	:-	9421782607
Website	:-	www.nhcollege.org

**Best Practice - 2**

**1. Title Of The Practice : -EARN AND LEARN SCHEME**

**2. Goal :-**

- ✓ Make student job oriented and financially independent.
- ✓ Prevent distraction of the poor students from main stream of education due to poverty.
- ✓ Develop a work culture among the students with the right attitude.
- ✓ Make possible meritorious and deprived students to earn a reasonable amount every month to meet their expenses.
- ✓ Provide experience to the student and thereby making them competent for taking job in the future.

**3. The Context : -** Institution is situated in rural part of eastern Maharashtra. Every year about 5,500 students enrolled for various courses in this institution. Most of the students are from socio-economically weaker section of the society. Now a day education become so expensive that such student from economically backward class cannot have enough funds for their education. Hence such students need some special assistance to meet their expenses. Needy student from this class those have special skill like computer knowledge, DTP work, accounting, photography, laboratory work, get benefited through 'EARN AND LEARN SCHEME'.

**4. The Practice :-** In this institution Earn while learn scheme was started from 2007-08. College circulate notice about the scheme and invite student to apply for this scheme in the month of July in every academic year. Committee members search job-vacancies in various department of the institution as well as in local area. Required number of students have been selected through scrutiny by committee. Students are trained as per the job requirement. College also provides outdoor DTP and data entry work to the students.

**Nature of work :-** In the laboratory students are engaged in preparation of solutions, handling, maintenance and storage of equipments, up-gradation of departmental data. In library they are trained in the activities like repair damage books, display of books, issue and return of books, data entry. In the office section students are engage in photocopy, data up gradation, compilation and analysis of data etc.

**Fund :-** Students receive Rs. 30/- each per hour for this job and work maximum 3 to 5 hours a day as per the requirement of the student.

**5. Evidence of Success :-** Sign of satisfaction about job and internal feeling of competent among student is an obvious evidence of success which reflect while interacting with these students. Every year number of needy student from economically backward class get financial assistance through this scheme. We note feedback of various job providing establishment at the end of every academic year. The job undertaken and service

delivered by the student and their earning during the academic year through EARN AND LEARN Scheme is mention here below.

<b>Sr. No.</b>	<b>Description of service/job/consultancy</b>	<b>Earning in Rs. during 2012-13</b>
<b>1</b>	<b>Various department of Institution</b>	<b>11,500/-</b>
<b>2</b>	<b>Clinic/Hospital</b>	<b>9,000 /-</b>
<b>3</b>	<b>Xerox centre / DTP work</b>	<b>6,000 /-</b>
<b>4</b>	<b>Online Scholarship form filling</b>	<b>3,000 /-</b>
<b>5</b>	<b>Photo studio</b>	<b>9,000 /-</b>
<b>6</b>	<b>Petrol Pump</b>	<b>9,000 /-</b>
<b>7</b>	<b>Rice Mill</b>	<b>6,000 /-</b>
<b>Total Amount</b>		<b>53,500 /-</b>

#### **6. Problems Encountered and Resource Required :-**

Needy and economically poor student as per the essential job requirement are difficult to find. Some additional training related to the job along with special skill has to be provide to the student to work at job place like laboratories, library. As per the job requirement schedule of the college and job work is mismatch most of the time. Some basic facilities like computer, printer, scanner and other related tools make available by the institution for DTP and data entry type of outdoor work.

#### **7. Contact Details**

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