

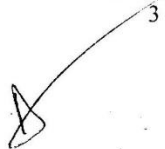
**PEER TEAM REPORT ON**  
*Institutional Accreditation of*  
**Nevjabai Hitkarini College, Bramhapuri, Dist- Chandrapur, Maharashtra**

<b>Criterion I: GENERAL</b>	<b>Information</b>
1.1 Name & Address of the Institution:	Nevjabai Hitkarini College, Bramhapuri Chandrapur, Maharashtra
1.2 Year of Establishment:	1st January, 1962
1.3 Current Academic Activities at the Institution (Numbers):	
• Faculties/ Schools:	Faculties – 03 (Arts, Commerce & science)
• Departments/ Centres:	Departments - 32, Research Centre - 01
• Programmes/ Courses offered:	UG -06/08; PG -04/12; Ph.D - 01/05; Certificate/ - 01/02
• Permanent Faculty Members:	Permanent – 32; Temporary – 36, CHB - 63
• Permanent Support Staff:	Permanent -29
• Students:	UG - 1202, PG – 446, Ph.D. - 77
1.4 Three major features in the institutional Context (As perceived by the Peer Team):	<ul style="list-style-type: none"> <li>• Co-education College catering higher education mainly to rural adivasi students among whom 49% are girls.</li> <li>• Conducting PG courses in some need based areas.</li> <li>• Participatory spirit of functioning among the teaching and nonteaching staff and management of the institution.</li> </ul>
1.5 Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	6 <sup>th</sup> to 8 <sup>th</sup> September, 2012
<b>1.6 Composition of the Peer Team which undertook the on- site visit:</b>	
<b>Chairperson:</b> Prof. Ananda Deb Mukhopadhyay Former Vice-Chancellor, Vidyasagar University Midnapore, West Bengal	
<b>Member-Coordinator:</b> Prof. S. K. Jain Head, Dept. of Biotechnology Hamdard University, New Delhi- 110062	
<b>Member:</b> Prof. K. Rama Mohan Former. Principal, Govt. City College, Hyderabad 1-8- 9/1, Shankara Nilayam Ravindra Nagar, Habsi Guda, Hyderabad - 500007 A.P.	
NAAC Officer: Dr. K. Rama Dy.Adviser	

<b>2.1 Curricular Aspects:</b>	
2.1.1 Curricular Design & Development:	<ul style="list-style-type: none"> <li>• Mission statement reflects institution's distinctive characteristics in terms of addressing the needs of the society.</li> <li>• Affiliating University develops the curriculum through the BOS of different subjects. Some teachers are members and chairperson of BOS.</li> <li>• ICT is integrated to the curriculum <u>to some extent.</u></li> </ul>
2.1.2 Academic Flexibility:	<ul style="list-style-type: none"> <li>• Offers 06- UG, 03- PG, 01- M.Phil, 01-Ph.D and 01- Certificate programmes.</li> <li>• Flexibility to move from one discipline to another only in transitory period of admission.</li> <li>• 10 UG and 22 PG self financing courses.</li> </ul>
2.1.3 Feedback on Curriculum	<ul style="list-style-type: none"> <li>• Formal feed back obtained from students and alumni <u>while informal feed back from employers, academic peers and community.</u></li> <li>• Feed back is analysed by staff of each department.</li> </ul>
2.1.4 Curriculum Update	<ul style="list-style-type: none"> <li>• Affiliating University revises the curriculum every three years following UGC guidelines.</li> <li>• Curriculum revised to meet the emerging and changing national and global needs.</li> </ul>
2.1.5 Best Practices in Curricular Aspects (If any):	<ul style="list-style-type: none"> <li>• Teachers maintain diary of curriculum completion, progress and other activities.</li> </ul>

2.2.1 Admission Process and Student Profile	<ul style="list-style-type: none"> <li>Admission notification is advertised in dailies, displayed in website, circulars sent to schools and colleges, announcements on TV channels and display of banners.</li> <li>Admission in general courses based on merit and in professional and vocational courses based on merit and interview.</li> <li>Merit list published as a measure of transparency.</li> </ul>
2.2.2 Catering to the Diverse Needs:	<ul style="list-style-type: none"> <li>Slow and advanced learners are identified through performance in the qualifying examination, class tests and inputs given by the teachers from time to time.</li> <li>Slow learners are provided with remedial teaching and tutorials while advanced learners put to fast track through various seminars and conferences.</li> <li>Tutorials held when it is prescribed in the syllabi of the subjects. Formal mentoring does not exist but student guardianship programme exists.</li> </ul>
2.2.3 Teaching-Learning Process:	<ul style="list-style-type: none"> <li>A general academic calendar published in Information brochure.</li> <li>Mainly lecture method of teaching supported by interactive learning, assignments for projects, and limited ICT aided teaching.</li> <li>Evaluation of teachers by students is followed. Almost all the departments have departmental libraries.</li> </ul>
2.2.4 Teacher Quality:	<ul style="list-style-type: none"> <li>Teachers are qualified and thirteen have Ph.D, and ten have M.Phil degrees.</li> <li>Teachers are selected as per the norms laid down by the affiliating university and the state government.</li> <li>Faculties won state level teacher award and eminent educationist award.</li> </ul>
2.2.5 Evaluation Process and Reforms:	<ul style="list-style-type: none"> <li>Evaluation methods and examination schedule published in Information brochure. Annual and Semester systems of examination followed.</li> <li>Performance of students in different examinations helps to monitor the progress of students.</li> <li>Central evaluation system through spot evaluation is introduced for quick evaluation and publication of results.</li> </ul>
2.2.6 Best Practices in Teaching-Learning and Evaluation (If any):	<ul style="list-style-type: none"> <li>Introduction of student guardianship programme</li> <li>Remedial coaching for slow learners.</li> </ul>

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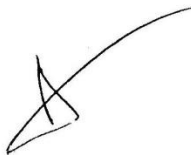


<b>2.3 Research, Consultancy &amp; Extension:</b>	
2.3.1 Promotion of Research:	<ul style="list-style-type: none"> <li>• Research Committee promotes faculty participation in research.</li> <li>• College is yet to make financial provision from its own resources for promotion of research.</li> <li>• Department of Zoology recognized by the university as the centre for higher learning and research.</li> </ul>
2.3.2 Research and Publications Output:	<ul style="list-style-type: none"> <li>• Published 15 research papers in International and 42 in national journals and 33 books.</li> <li>• Four completed and five ongoing research projects.</li> <li>• Many teachers are research guides.</li> </ul>
2.3.3 Consultancy:	<ul style="list-style-type: none"> <li>• Faculty is yet to develop expertise for revenue generating consultancy.</li> </ul>
2.3.4 Extension Activities:	<ul style="list-style-type: none"> <li>• Extension activities promoted through NCC, NSS and NGOs.</li> <li>• Local community benefited by extension activities.</li> <li>• Organising awareness programme for the rural people about their problems.</li> </ul>
2.3.5 Collaboration:	<ul style="list-style-type: none"> <li>• More collaborative linkages in research and teaching be developed.</li> </ul>
2.3.6 Best Practices in Research, Consultancy & Extension (If any):	<ul style="list-style-type: none"> <li>• Research activities initiated.</li> </ul>
<b>2.4 Infrastructure and Learning Resources:</b>	
2.4.1 Physical Facilities for Learning:	<ul style="list-style-type: none"> <li>• 42.23 acres of campus area with 9608.57 sq.mt. built in space. Buildings for academic and administrative activities, furnished class room and equipped science laboratories, auditorium, conference hall, central computing facility, central library, workshop, students hostels, common room for girls and women rest room.</li> <li>• Infrastructure optimally utilized.</li> <li>• Augmentation of infrastructure to keep pace with academic growth.</li> </ul>
2.4.2 Maintenance of Infrastructure:	<ul style="list-style-type: none"> <li>• Budget provision for maintenance of building, furniture, equipments and computers.</li> <li>• Allocated budget is optimally utilized for all its activities.</li> <li>• Repair and maintenance through AMC.</li> </ul>

2.4.3 Library as a Learning Resources	<ul style="list-style-type: none"> <li>Library Advisory Committee monitors the activities of the library where there is open access. Library has 31732 books, 28 current journals, 80 CDS/DVDs.</li> <li>Library is equipped with computer, printer, internet, reprographic, inter library borrowing and INFLIBNET facilities.</li> <li>Library is partly automated and Braille scripts are available.</li> </ul>
2.4.4 ICT as Learning Resources:	<ul style="list-style-type: none"> <li>130 computers in the College and central computing facility where 10 computers are available.</li> <li>13 departments have computer facility.</li> <li>Own website.</li> </ul>
2.4.5 Other Facilities:	<ul style="list-style-type: none"> <li>Sports, games and recreational, health centre, guest house, and canteen, telephone facilities but no transport facility.</li> </ul>
2.4.6 Best Practices in the development of Infrastructure and Learning Resources (If any):	<ul style="list-style-type: none"> <li>Improved infrastructure facilities.</li> </ul>
<b>2.5 Student Support and Progression:</b>	
2.5.1 Student Progression:	<ul style="list-style-type: none"> <li>Drop out rate in UG is 4.99% and that in PG is 3.97%. Efforts are taken to reduce the drop out rate.</li> <li>Progress to higher education ranges from 40% - 70% and that to employment from 30% - 80%.</li> <li>Pass percentages in UG and PG are average.</li> </ul>
2.5.2 Student Support:	<ul style="list-style-type: none"> <li>Publishes its updated prospectus each year.</li> <li>Provision for placement and career counseling.</li> <li>Schemes for students' welfare such as 'Earn while you learn', safety insurance scheme, employer's welfare fund for students and students' aid fund are available.</li> </ul>
2.5.3 Student Activities:	<ul style="list-style-type: none"> <li>Alumni Association is established.</li> <li>Students council exists.</li> <li>Students are encouraged to participate in extra curricular activities one student is a member of Indian Hockey Team to play against Malaysia. Many students represented the University in various extra curricular and sports activities</li> </ul>
2.5.4 Best Practices in Student Support and Progression (If any):	<ul style="list-style-type: none"> <li>Free coaching for NET, SLET and GATE.</li> </ul>

<b>2.6 Governance and Leadership:</b>	
2.6.1 Institutional Vision and Leadership:	<ul style="list-style-type: none"> <li>• Vision and mission statement are in line with the higher education policy of the country.</li> <li>• Management encourages and supports involvement of staff for developmental work of the institute.</li> </ul>
2.6.2 Organizational Arrangements:	<ul style="list-style-type: none"> <li>• Effective internal coordination and monitoring mechanism through various committees and bodies.</li> <li>• Decentralised management system.</li> <li>• Cell for prevention of sexual harassment against women formed.</li> </ul>
2.6.3 Strategy Development and Deployment:	<ul style="list-style-type: none"> <li>• MIS to select, collect and integrate data is in place.</li> <li>• Institute's perspective plan developed.</li> </ul>
2.6.4 Human Resource Management:	<ul style="list-style-type: none"> <li>• Performance of teachers is evaluated by feedback from students and self appraisal feedback from teachers.</li> <li>• Promotes limited welfare programmes through employees cooperative credit society.</li> </ul>
2.6.5 Financial Management and Resource Mobilization:	<ul style="list-style-type: none"> <li>• Adequate budget to maintain day to day expenses.</li> <li>• Regular financial audit done.</li> <li>• Finance system is computerized.</li> </ul>
2.6.6 Best Practices in Governance and Leadership (If any):	<ul style="list-style-type: none"> <li>• Good Finance mechanism</li> </ul>
<b>2.7 Innovative Practices:</b>	
2.7.1 Internal Quality Assurance System:	<ul style="list-style-type: none"> <li>• IQAC is established.</li> </ul>
2.7.2 Inclusive Practices:	<ul style="list-style-type: none"> <li>• Gender audit is yet to be done.</li> <li>• State Govt norms followed for recruitment of socially backward people.</li> </ul>
2.7.3 Stakeholder Relationships:	<ul style="list-style-type: none"> <li>• Involves stakeholder in planning and functioning of the institute.</li> <li>• Institute promotes social responsibilities and citizenship roles among students.</li> </ul>

Section III: OVERALL ANALYSIS	
3.1 Institutional Strengths:	<ul style="list-style-type: none"> <li>• Good academic ambience.</li> <li>• Sufficient land for infrastructure development.</li> <li>• Adequate financial support.</li> <li>• Institution has reputation in the neighboring regions.</li> </ul>
3.2 Institutional Weaknesses:	<ul style="list-style-type: none"> <li>• Inadequate ICT aided teaching.</li> <li>• Expertise for revenue generating consultancy is yet to be developed.</li> <li>• Lack of formal IQAC meetings as desired by NAAC.</li> </ul>
3.3 Institutional Opportunities:	<ul style="list-style-type: none"> <li>• Enhancement of computer culture.</li> <li>• Enhancement of entrepreneurship and skill development programmes for students.</li> <li>• Further development of infrastructure</li> <li>• Further enhancement of Research activities.</li> <li>• Further development of Science Laboratory.</li> </ul>
3.4 Institutional Challenges:	<ul style="list-style-type: none"> <li>• Good human resources to be produced for accepting global challenges.</li> <li>• Development of more support services for students</li> <li>• Establishing health centre.</li> <li>• Provision for Transport Facilities.</li> </ul>



**Section IV: Recommendations for Quality Enhancement of the Institution**

- Introduce courses in more need based areas.
- Consolidate on research.
- Enhancement of computer and other infrastructure facilities.
- Filling up of vacant teaching posts and necessary permission be give by the appropriate authority.
- Innovations in teaching learning processes with ICT aids.
- Enhancement of staff welfare programs.
- Full computerization of the library and it's further extension.
- Establish close linkages with Alumni Association.
- Provide Transport facilities and established Health Centre.
- Hostel facilities be improved and IQAC activities should be strengthened.

I agree with the Observations of the Peer Team as mentioned in this report.



*[Signature]*  
 Signature of the Head of the Institution  
 Novjabai Hitkarini College  
 Bramhapuri-441 206  
 Seal of the Institution

**Signatures of the Peer Team Members:**

Name and Designation		Signature with date
Prof. Ananda Deb Mukhopadhyay Former, Vice-Chancellor Vidyasagar University Midnapore, West Bengal	Chairperson	<i>[Signature]</i> A. D. Mukhopadhyay 12/9/2012
Prof. S.K. Jain Head, Department Bio- technology Hamdard University, New Delhi - 110062	Member Co-ordinator	<i>[Signature]</i> S.K. Jain 8/9/2012
Prof. K. Rama Mohan Former Principal Govt. City College, Hyderabad. 1-8- 9/1, Shankara Nilayam Ravindra Nagar, Habsi Guda, Hydrabad- 500007 A.P.	Member	<i>[Signature]</i> K. Rama Mohan 8/9/12
Dr. K.Rama	Dy. Advisor, NAAC	